

Cabinet

Agenda

MONDAY
6 NOVEMBER 2023
7.00 pm

MAIN HALL
FIRST FLOOR
3 SHORTLANDS
LONDON W6 8DA

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live on YouTube:
<https://youtube.com/live/G-tFK3TRHT0?feature=share>

Date Issued
27 October 2023

Membership

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal,
Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Andrew Jones, Cabinet Member for The Economy,
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Sharon Holder, Cabinet Member for Public Realm

If you require further information relating to this agenda please contact:
Katia Neale, Committee Coordinator, tel: 07776 672 956 or email:
katia.neale@lbhf.gov.uk

Reports on the open Cabinet agenda are available on the Council's website: www.lbhf.gov.uk/councillors-and-democracy

PUBLIC NOTICE

The Cabinet hereby gives notice of its intention that it may want to hold part of this meeting in private to consider the exempt elements of item 7 which are exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972, in that they relate to the financial or business affairs of any particular person, including the authority holding the information.

The Cabinet has received no representations as to why the relevant part of the meeting should not be held in private.

Members of the Public are welcome to attend but spaces are limited. To register for a place please contact katia.neale@lbhf.gov.uk. Seats will be allocated on a first come first serve basis. A loop system for hearing impairment is provided, together with disabled access to the building.



Shortlands

3 Shortlands,
Hammersmith,
London W6 8DA



Closest Underground Station
Hammersmith



Closest Bus Stop
Latymer Court (Stop G)

DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on item numbers **4-7** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Katia Neale at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 1 November 2023.**

COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Tuesday 7 November 2023**. Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Friday 10 November 2023 at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Friday 10 November 2023**.

Cabinet Agenda

6 November 2023

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1.	MINUTES OF THE CABINET MEETING HELD ON 16 OCTOBER 2023	5 - 11
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	<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
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8.	FORWARD PLAN OF KEY DECISIONS	147 - 191

9. DISCUSSION OF EXEMPT ELEMENTS (ONLY IF REQUIRED)

LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

Proposed resolution:

Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of an item of business, on the grounds that it contains the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

London Borough of Hammersmith & Fulham

Cabinet Minutes



Monday 16 October 2023

NOTE: This meeting was held remotely. A recording of the meeting can be watched at on YouTube at: <https://www.youtube.com/watch?v=cyU4WWTmbU0>

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Andrew Jones, Cabinet Member for The Economy
Councillor Sharon Holder, Cabinet Member for Public Realm
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness

ALSO PRESENT

Councillor Adrian Pascu-Talbure

1. MINUTES OF THE CABINET MEETING HELD ON 4 SEPTEMBER 2023

RESOLVED:

That the minutes of the meeting of the Cabinet held on 4 September 2023 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. APOLOGIES FOR ABSENCE

There were no apologies for absence.

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. FUEL POVERTY STRATEGY

Councillor Wesley Harcourt introduced the report seeking to approve a strategy to reduce fuel poverty, with the cost of heating homes being one of the major factors in the cost-of-living crisis. This strategy also linked to climate change as energy efficiency and retrofitting of homes could impact on carbon footprint.

Councillor Rebecca Harvey added that addressing fuel poverty was critical to ensure that all residents could afford to heat their homes reasonably and help with their cost-of-living.

Councillor Adrian Pascu-Tulbure commended the strategy tackling fuel poverty and asked what specific energy efficiency measures the Council was considering.

Councillor Wesley Harcourt replied that this strategy would concentrate initially in getting all the data to target the right groups of people on the right parts of the borough. It set out the route to reducing fuel poverty across the borough through a variety of different support mechanisms, including information on the grants available, and linked to other strategies addressing these areas. This strategy focused on private housing as there was a separate strategy targeting retrofitting the Council's own social housing stock.

The Leader added that the Council had spent over £100 million on retrofitting the social housing stock; however private houses were a different matter. Part of this strategy was to map each neighbourhood with the intention of setting out cooperative energy companies using solar power and heat pumps to generate electricity to a whole neighbourhood.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. Approve the strategy (Appendix A, with Appendices C and D as annexes) and action plan (Appendix B).
2. Note the investment required to deliver the strategy, and the current funding gap that exists for future implementation.
3. Note the links to other developing strategies in the Council, and the dependencies that exist because of this.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

5. CLIMATE CHANGE SUPPLEMENTARY PLANNING DOCUMENT

Councillor Andrew Jones stated that this Supplementary Planning Document (SPD) was necessary to ensure that up-to-date guidance on climate change was in place to help implement the Council's Climate change strategy, to support the adopted Local Plan and to comply with regulatory requirements. This plan included topics encompassing sustainable design and construction, air quality, flooding, energy, ecology, waste, and transport and travel.

Councillor Wesley Harcourt added that the guidance in the SPD applied to new build homes, extensions and retrofitting of homes, non-domestic and mixed-use developments. It aimed to reduce carbon footprint. He believed this would be the first dedicated Climate Change SPD produced by a Local Planning Authority in London.

Councillor Adrian Pascu-Tulbure noted that other boroughs had created specific policies of retrofit first, when there was a choice between retrofit and demolition, and asked the Council's position on the issue on all type of properties.

Councillor Andrew Jones said that the Council did not have a blank policy approach on retrofitting, but the planning guidance set a frame to evaluate embodied carbon and the benefits of retrofit as opposed to new build. He would ask officers to provide further details on that.

The Leader stated that retrofit was a better solution whenever possible as it minimised carbon footprint, but it was important to ensure that all buildings were fit for purpose and find a solution case by case.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

That Cabinet approval be given for the SPD to be adopted incorporating amendments following the public consultation. The amendments are outlined in a schedule of representations at appendix 3.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. A NEW CULTURAL STRATEGY FOR HAMMERSMITH & FULHAM

Councillor Andrew Jones stated that this strategy followed the recommendations from the Council's community-led Arts Commission, which concluded in 2021. The Cultural Strategy was developed following extensive consultation and its structure set out an overall vision, supported by four strategic themes with actions. It aimed to develop a Cultural Compact to manage the strategy, implementation, and action plan, reporting to stakeholders and the public.

Councillor Jones added that this strategy was the foundation to make a bid to the Mayor of London's London Borough of Culture (LBOC) award in 2025 or 2027. After this Cabinet meeting there would be a low-key informal event, with a larger scale formal launch being planned to mark the submission of the bid on 30th November 2023.

The Leader noted that the following Culture Stakeholders were present at the meeting and invited Amy Belson to address Cabinet.

- Amy Belson – Executive Director, Lyric Hammersmith Theatre
- Claudia Suckling – Chief Executive Director, William Morris Society
- Harry Fisher Jones – Deputy Director, HQI
- Angelique Schmitt – CEO, Kindred Studios
- Rosie Whitney-Fish – Chief Executive, DanceWest

Amy Belson stated that she had just attended the launch of the Theatre for Every Child - a project seeking to ensure every political party ringfenced funding to help make sure every child had been to the theatre by the time they left school. This made her realise that Hammersmith & Fulham was leading the way in access to culture. The Lyric Theatre partnership with the Council ensured that every primary school child would get the opportunity to see their Panto. As this Culture Strategy rightly stated, "culture is at the heart of this borough's identity". The Lyric Theatre was proud to have been the creative heart of the borough for nearly 130 years. This strategy and LBOC bid crystallised the role of culture in the borough.

Councillor Adrian Pascu-Tulbure asked the reason for the strategy aiming to develop partnerships only with European cities and not worldwide.

The Leader replied that the Council was currently twinning with many European cities and were looking into other cities around the world. The reason for European cities was that they were closer and shared values.

Councillor Jones added that they were also considering global twinning as the borough had a rich global diversity.

The Leader complimented Councillor Ben Coleman's work on this strategy as Chair of the Policy and Accountability Committee. Over 60 people from different arts organisation had come to a meeting of this Committee to tell the Council what they would like to see on the Cultural Strategy.

The Leader added that the Council had provided significant support to help the cultural sector thrive during challenging times (including the Irish Cultural Centre, Lyric Theatre, Bush Theatre, and other organisations). The Civic Campus would also provide an artistic rejuvenation of the area with a cinema, arts gallery, concert hall and arts taking place in the new square. Arts at Hammersmith & Fulham was not seen as a luxury but as fundamental to life.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

That Cabinet:

1. Approves and adopt the draft Cultural Strategy, included at Annex One.
2. Delegates authority to the Strategic Director for the Economy, in consultation with the Cabinet Member for the Economy, to complete a designed version of the strategy and publish the document.
3. Delegates authority to the Strategic Director for the Economy, in consultation with the Cabinet Member for the Economy, to develop an implementation and action plan.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

7. CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (FIRST QUARTER)

Councillor Rowan Ree introduced the report detailing the capital programme for the financial year 2023/24, including the financing of this spend, and the future programme. This was the first of four reports published throughout the year.

Councillor Adrian Pascu-Tulbure asked the reason for the £3.4m increase to the Clean Air Neighbourhoods scheme.

Councillor Ree replied that paragraph 7 on the report stated that the money had been spent on improving air quality and people's health such as tree planting, traffic reduction trials, sustainable drainage schemes, school streets initiatives and improved infrastructure for walking and cycling. This would be funded from a combination of TfL funding, S106 and parking reserve contributions.

The Leader added that flooding following heavy rain was a serious issue as, apart from the losses incurred, people might not be able to get insurance for their properties, making it difficult to sell it. Thames Water was not dealing with this issue and the Council had to take all possible measures to stop these challenges. Some streets in the borough had poor infrastructure and needed investment. The Clean Air Neighbourhoods scheme was not only meant to clean the air but also to protect the environment and to put measures in place to limit catastrophes such as flooding.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. To note the net increase in forecast capital expenditure of £10.7m for 2023/24.
2. To approve the updated four-year capital programme for 2023-2027 of £653m as detailed in Appendix 1.
3. To approve £4,890,000 additional budget with regards to Hammersmith Bridge stabilisation works, funded from General Fund borrowing.
4. To approve £3,389,000 additional budget for Clean Air Neighbourhoods scheme, funded from Transport for London (TfL), Section 106 and parking reserve contributions.
5. To approve £176,000 additional budget in relation to Business Intelligence (BI) development work, funded from General Fund borrowing.
6. To approve the additional budget in relation to the self-financing schemes as noted in Appendix 4.
7. To note the potential risks regarding the General Fund Programme, as summarised in paragraphs 18-23.

8. To note the potential risks regarding the Housing Capital Programme, as summarised in paragraphs 24-28.
9. To note prudential indicators presented in Appendix 5, as per Prudential Code requirements.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

8. FORWARD PLAN OF KEY DECISIONS

The Key Decision List was noted.

9. DISCUSSION OF EXEMPT ELEMENTS (ONLY IF REQUIRED)

There was no discussion of exempt elements.

Meeting started: 7.00 pm

Meeting ended: 7.35 pm

Chair

Agenda Item 4

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 06/11/2023

Subject: Funding Community Benefits Through Planning Obligations Draw Down Report 2022/23

Report of: Councillor Andrew Jones, Cabinet Member for the Economy; Councillor Rowan Ree, Cabinet Member for Finance and Resources

Report author: Joanne Woodward, Director of Planning and Property

Responsible Director: Jonathan Pickstone, Strategic Director for the Economy

SUMMARY

The Council secures contributions from new developments to address the needs that arise for social and physical infrastructure, including affordable housing, and to mitigate impacts flowing from those developments. This report sets out the projects and services in the financial year from **1st April 2022 to 31st March 2023**, that are to be funded (in part or in full), from monies received through Section 106 (S.106) agreements or the Borough Community Infrastructure Levy (CIL).

In accordance with the Council's Financial Regulations, formal Cabinet approval is sought to the drawdown of these funds for the projects delivered in 2022/23. The spending program for **2022/23** reflects the terms of the relevant S.106 agreements or CIL regulations and supports delivery of the Council's priorities set out in the corporate Business Plan, Industrial Strategy, and adopted Local Plan.

RECOMMENDATIONS

That Cabinet approves the 2022/23 drawdown of Section 106 and Community Infrastructure Levy monies as set out in this report and in the 2022/23 Drawdown Report attached at **Appendix A**, to fund expenditure of **£19,160,905** for a wide range of community benefits across the borough.

Wards Affected: All

H&F Values

This table sets out the Council's values and how the drawdown of planning contributions aligns with those values.

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Ensuring funding from new development supports and benefits existing communities and residents
Creating a compassionate council	S.106 funding is used to provide new community facilities and services that bring the community together and meet local needs
Being ruthlessly financially efficient	The use of S.106 and CIL ensures new development within the Borough contributes fairly to the provision of new facilities and the enhancement of existing assets.
Taking pride in H&F	S.106 funds many of the projects to improve parks and town centres so that residents continue to enjoy and make the most of these borough assets

Financial Impact

The report confirms the drawdown of **£19,160,905** of S.106 and Borough CIL contributions to cover relevant and eligible expenditure incurred during the financial year 2022/23, including monitoring costs. These drawdowns are against balances of funds received by developers and held by the Council. This is an increase compared with the previous year's figure of £17.5 million, despite the worsening economic conditions which are having an impact on developments across the country.

The monitoring and management costs of **£345,609** (included in the figure above) is funded from the administration component of s.106 agreements (£20,782), and Mayor CIL (£220,144) and from the administration component of the Borough Community Infrastructure Levy (£104,683).

Implications reviewed by: Danny Rochford, Head of Finance, Danny.Rochford@lbhf.gov.uk, Telephone 07917 053851, 29/09/23
Implications verified by Director of Finance, Sukvinder Kalsi, Sukvinder.Kalsi@lbhf.gov.uk, 4/10/2023

Legal Implications

Regulation 122 of the CIL Regulations and Paragraph 57 of the National Planning Policy Framework ("NPPF") require planning obligations to be:

- Necessary to make the development acceptable in planning terms;
- Directly related to the development; and
- Fairly and reasonably related in scale and kind to the development.

Section 106(1)(d) of the Planning Act 1990 allows the Local Authority to secure a sum or sums to be paid to the Authority pursuant to a deed under Section 106 of the Town and Country Planning Act 1990 as amended ("S.106 agreements").

Section 216 (2) of the Planning Act 2008 and regulation 59 of the CIL Regulations (as amended by the 2012 and 2013 Regulations), set out that the levy can be used to fund a wide range of infrastructure, including transport, flood defences, schools, hospitals, open spaces, sporting and recreational facilities and other health and social care facilities. This definition allows the levy to be used to fund a very broad range of facilities summarised in this report and set out in detail in the 2022/23 Drawdown Report attached at Appendix A.

Section 1 of the Localism Act 2011 grants Councils a General Power of Competence whereby a Local Authority has power to do anything that individuals generally may do, including the use of funds received from planning obligations to address the impact of developments carried out in the borough.

The costs of delivering the projects as identified in this report are to be secured by the s.106 agreements listed in the 2022/23 Drawdown Report attached at Appendix A. Financial contributions secured under S.106 agreements are to be used for the purposes intended under the terms of the S.106 agreements.

Implications verified by: Mrinalini Rajaratnam, Chief Solicitor – Planning and Property, Mrinalini.Rajaratnam@lbhf.gov.uk Telephone: 07827 357403, 25/09/2023.

Background Papers Used in Preparing This Report - None

DETAILED ANALYSIS

SUMMARY OF THE 2022/23 DRAWDOWN

- Figure 1 below provides a summary of the projects, by category, being funded from S.106 Agreement or CIL monies or CIL 2022/23. A total of **£19,160,905** is to be drawn down, with investment in community facilities accounting for the majority of spend. This is because the Civic Campus redevelopment falls within this category and is being funded, in part, using strategic CIL receipts. The Civic Campus programme will bring significant benefits to the local economy, including hundreds of affordable new homes, a cinema, retail, restaurant, and affordable workspace. It will offer transformational public services and utilise public assets for the benefit and growth of the local community, improving the high street retail offer and connecting communities through the development of this part of Kings Street.

Category	Spend (rounded to nearest £)
Affordable Housing	£593,443
Arts and Cultural Projects	£242,818
Community Facilities and Borough Strategic CIL	£11,030,977
Community Wellbeing and Social Inclusion	£554,476
Economic Development	£1,219,876
Environmental Improvements	£9,373
Heritage and Conservation	£23,098
Parks, Leisure and Outdoor Sports Facilities	£823,764

Regeneration Areas	£2,671,923
Schools and Higher Education	£354,947
Transport and Public Realm	£1,194,213
Borough Wide Community Benefits	£96,389
Admin and Neighbourhood CIL	£345,607
Total	£19,160,905

Figure 1: Spend by Broad Category

2. Excluding the 2022/23 costs towards the Civic Campus redevelopment, investment in community safety initiatives, such as the Law Enforcement Team (LET) and the Gangs, Violence and Exploitation Unit, is to be one of the largest areas of spend with nearly £2m proposed to be drawn down. The Council has taken action by investing in a force of 72 uniformed law enforcement officers to tackle issues across the Borough. The project to drive down anti-social behaviour and environmental crime claims is to be the biggest in London.
3. With respect to the other categories, the investment broadly reflects the Council's priorities around supporting communities; securing local job opportunities arising from the Borough's growth; promoting sustainable travel; delivering safer neighbourhoods and inclusive communities; and investing in education, our open spaces, and engagement in the arts.
4. Further details on the individual projects delivered, the relevant S.106 Agreements or CIL being relied upon, and the drawdown amounts, are set out in the 2022/23 Drawdown Report attached at **Appendix A**. This separate appendix enables the annual drawdown reports to be published on a dedicated page on the Council's website including more details of the projects and services funded. It is hoped that this will make it easier for residents to access and better highlight the significant improvements being delivered across the Borough using developer contributions.
5. Cabinet approval of the 2022/23 drawdown of s.106 and CIL funds is now sought.

Reasons for Decision

6. Planning obligations are used to secure benefits capable of mitigating the adverse impacts of a development. Planning contributions can take the form of legal agreements, known as S.106 Agreements, and as a Community Infrastructure Levy (CIL), that is charged on the net additional floorspace created by certain types of new development within the Borough.
7. With respect to the borough CIL receipts, 5% is retained to cover administration costs, 15% is to be spent on community-led projects, and the remainder is to be put towards infrastructure needed to support development in the Borough together with its operation, maintenance and repair.
8. This report seeks approval for the 2022/23 spend of monies received under S.106 Agreements and CIL for the purposes summarised in this report and set out in detail in the 2022/23 Drawdown Report attached.

Equality Implications

9. It is not anticipated that the approval of the drawdown of Section 106 and CIL monies (as set out in the Recommendations) will impact negatively on protected groups under the Equality Act 2010.
10. *Implications reviewed by Rebecca Yee, Team Leader, Infrastructure Delivery, Economy, Rebecca.Yee@lbhf.gov.uk Telephone: 07786 290034 25/09/2023.*

Risk Management Implications

11. The drawdown of S.106 Agreement sums and CIL allocation to projects is aligned with LBHF values and objectives. Existing project management procedures and processes are designed to ensure capture, monitor, and mitigate the risks.
12. *Implications verified by: David Hughes, Director of Audit, Fraud, Risk and Insurance, David.Hughes@rbkc.gov.uk Telephone 07817 507 695, 18/09/2023.*

Procurement Implications

13. There are no direct procurement implications resulting from this paper.
14. If the drawdown of S.106 Agreement and Community Infrastructure Levy monies as set out in this report are used to procure any goods or services from third-party suppliers, then these suppliers shall be procured in accordance with the Council's Contract Standing Orders (CSOs) and the Public Contract Regulations 2015.

A Procurement Strategy must be approved for each subsequent spend from the drawdown where the CSOs require this.

Implications reviewed by: Waheeda Soomro, Commercial Manager, Commercial & Procurement, Waheeda.Soomro@lbhf.gov.uk Telephone: 07776 672 927, 25/09/2023.

Consultation

15. Planning obligations are secured on developments granted planning consent in the Borough. The consenting process itself is subject to public consultation. It is through this process that stakeholders can raise concerns regarding the potential impacts of a proposal and to seek appropriate mitigation measures to be secured in the S.106 agreement. The projects to be funded align with the purpose specified in the individual S.106 agreement as being necessary to make the development acceptable and to mitigate its impact.

List of Appendices:

Appendix A: The 2022/23 Drawdown Report

Appendix A:



Annual Report of Community Benefits Funded from Developer Obligations

**The Section 106 & Community Infrastructure Levy
Drawdown Report for 2022/23**

FOREWORD

“The Council’s negotiation skills have been excellent and we work extremely hard to ensure that new developments within H&F accord with the standards and requirements set out in our Local Plan policies, including those associated with affordable housing provision, design quality, heritage protection, and sustainability. Alongside on-site requirements, the Council negotiates hard with developers to ensure they contributed properly towards local services and facilities, deliver sustainable transport improvements, and provide opportunities for H&F residents to access new employment opportunities.

Through such negotiations we are able to deliver a range of local improvements that benefit both new and existing residents and businesses and help maintain the qualities that make Hammersmith and Fulham a special and desirable place to live, work and visit.

Following investment of £17.5m last year, we have increased this to nearly £19.2m for 2022/23 and are already preparing the programme for 2023/24 to build on this.

With reference to the projects delivered in 2022/23, I am particularly proud of the funding being used to secure further affordable homes, local job opportunities, quality education, and the initiatives to address food poverty and social inclusion. Such investment ensures that all our residents, including our youth and those on low incomes, can share in the borough’s prosperity and can continue to make a significant contribution to its future.

Finally, while such investment enables us to rejuvenate areas that have become tired and to replace aging infrastructure, we are not seeking to replace these on a like for like basis. Rather, we are using this opportunity to upgrade the sustainability performance of our assets, ensuring these are resilient to and help address the impacts of climate change and deliver improvements to the health of our environment and its residents.

Looking to future years, we are encouraging the services across the Council to develop longer-term programmes for the use of s.106 funds. This will provide greater certainty around the priorities for investment, accelerate the delivery of improvements, and allow us to consider larger, more ambitious projects.”



INTRODUCTION

1. Section 106 (S.106) and Community Infrastructure Levy (CIL) funding, secured from new development, is used to help deliver the provision of infrastructure and services needed to accommodate growth across the borough. This extends to ensuring H&F residents are provided with the opportunity to access jobs that arise through growth, including construction and post-construction jobs, to meet their housing needs through affordable and local cost market homes, and to help combat food poverty. There is a positive impact on the highway network, on-site biodiversity, and on local services. Funding can also help with the transition to electric vehicles, through provision of charging points within our streets, and to adapt to the effects of climate change.

The Council's negotiation skills have been excellent and enabled us to secure much extra funds. We have worked with residents and businesses to improve the experience of living, working and visiting the Borough. We are keen to build on the success of the investment and continue improving the Borough.

2. Each year the Council delivers a range of projects intended to discharge the obligations in the individual S.106 agreements. Following the initial allocation of S.106 to the projects, once the works or services are delivered, the expenditure is subject to an end-of-year drawdown process, where planning and legal officers ensure the specific project or services delivered accords with the terms of the relevant S.106 Agreement from which the funds are being drawn.
3. This report covers the drawdown for the financial period 1st April 2022 to 31st March 2023. It sets out the projects and services on which S.106 and CIL funds were spent, the amounts, and the relevant S.106 Agreements from which the funds are being drawn.

SUMMARY OF THE 2022/23 DRAWDOWN

4. Figure 1 (overleaf) provides a summary of the projects, by category, being funded from S.106 Agreements or CIL within the financial year 2022/23. A total of £19,160,905 is to be drawn down, with investment in community facilities accounting for the majority of spend. This is because the Civic Campus redevelopment falls within this category and is being funded, in part, using strategic CIL receipts. The Civic Campus project totals £9.27 m. This programme will bring significant benefits to the local economy, including affordable new homes, a cinema, retail, restaurant and affordable workspace.
5. Excluding the 2022/23 costs towards the Civic Campus redevelopment, investment in community safety initiatives, such as the Law Enforcement Team ("LET") and the Gangs, Violence and Exploitation Unit, is to be one of the largest areas of spend with nearly £2m proposed to be drawn down. There are dedicated LET officers for every ward in the Borough, alongside a borough-wide control team and a night team. The LET and local police regularly conduct joint patrols and pull their resources together to work smarter, co-ordinate patrol times and ensure better coverage at all times.

This collaborative approach enables the Council to prevent, detect, crack down on and reduce local crime more quickly and effectively.

6. With respect to the other categories, the investment broadly reflects the Council's priorities to deliver community facilities; to deliver and improve affordable housing stock; secure local job opportunities arising from the Borough's growth; promote sustainable travel; and to invest in education, our open spaces, and engagement in the arts.
7. Further details on the individual projects delivered, the relevant S.106 Agreements or CIL being relied upon, and the drawdown amounts, are set out in the following sections of this report.

Category	Spend (rounded to nearest £)
Affordable Housing	£593,443
Arts and Cultural Projects	£242,818
Community Facilities and Borough Strategic CIL	£11,030,977
Community Wellbeing and Social Inclusion	£554,476
Economic Development	£1,219,876
Environmental Improvements	£9,373
Heritage and Conservation	£23,098
Parks, Leisure and Outdoor Sports Facilities	£823,764
Regeneration Areas	£2,671,923
Schools and Higher Education	£354,947
Transport and Public Realm	£1,194,213
Borough Wide Community Benefits	£96,389
Admin and Neighbourhood CIL	£345,607
Total	£19,160,905

Figure 1: Spend by Broad Category

AFFORDABLE HOUSING PROVISION

8. A total of **£593,443** is to be drawn down for affordable housing provision as shown in Table 1; the drawdown contributes towards the delivery of affordable housing on sites such as Mund Street and Farm Lane. These schemes form part of the council's wider development programme, which is on track to deliver over 1100 homes, of which around 65% are affordable. Building affordable homes is vital to ensuring that the borough benefits from vibrant, mixed communities and allowing residents such as key workers to remain in the borough when they may otherwise be unable to do so. The Edith Summerskill House scheme includes a new community hall, landscaping and play space, as well as local employment opportunities with apprenticeships and work placements.
9. The development programme also responds to the council's ambitions to become a net-zero borough by 2030 by prioritising the delivery of sustainable, energy-efficient homes. Projects such as Mund Street, are regularly appraised to ensure that the design is meeting the highest possible standards of sustainability and affordable housing delivery is

maximised. Currently each development which has achieved planning consent, such as Farm Lane has been designed to 'Passivhaus' classic standards, ecological requirements to make them carbon neutral, reducing energy bills for residents by up to 30 percent. In practical terms on schemes such as Farm Lane this accreditation translates into an 84% reduction in operational CO2 emissions.

Table No. 1 Affordable Housing Provision			
S106/AKA Ref	Relevant s106 agreement	Project Funded	Amount (£)
777	Chelsea Island	Edith Summerskill	96,942
867	M&S White City	Mund Street, Farm Lane and Wood Lane Estate	496,501
TOTAL			£593,443



Figure 2: Farm Lane Development



Figure 3: Hartopp and Lannoy: the council's first Passivhaus development



Figure_4 - The former Edith Summerskill House



Figure 5 – Proposed Edith Summerskill House

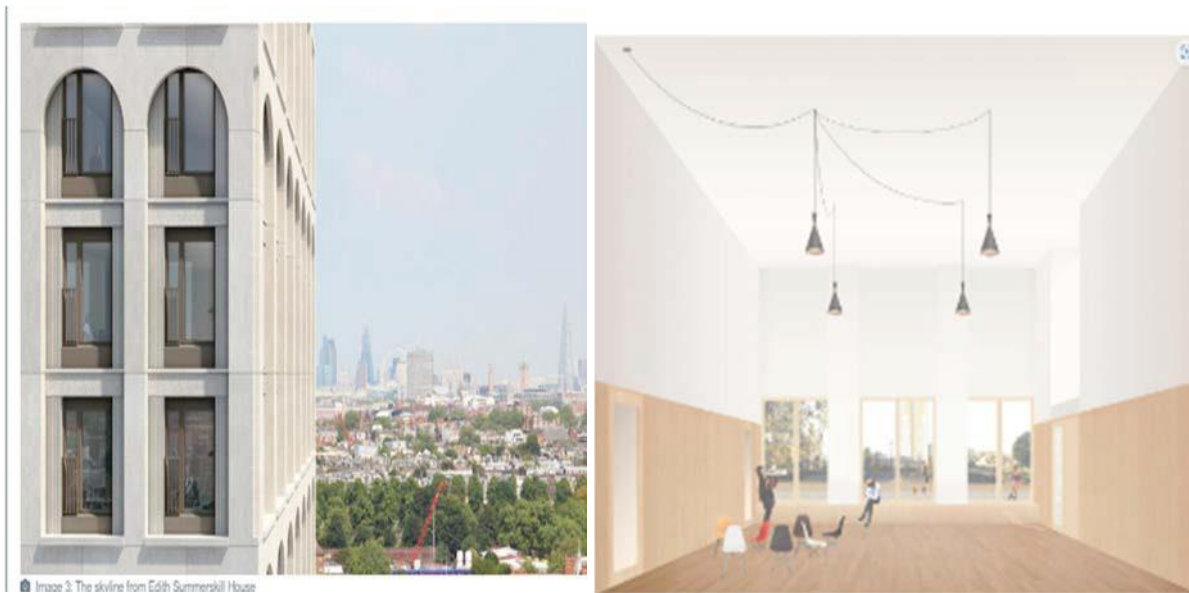


Figure 6 – The skyline from proposed Edith Summerskill House and community room

ARTS AND CULTURE PROVISION

10. **£242,818** is to be spent on Arts and Culture Development in the borough, including contributions towards the development and implementation of actions contained in the Arts Strategy for Hammersmith and Fulham, which aims to develop H&F as a thriving borough for the arts and promoting it as a creative, innovative and exciting place to live and do business.

All investment in arts and culture is to be funded from the contribution secured from the redevelopment of the Olympia Exhibition Centre.

Table No. 2		Arts and Culture	
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
943	Olympia Exhibition Centre	Arts and Cultural Strategy	242,818
TOTAL			£242,818

Part of the total amount is to be drawn down for Arts Strategy activity costs for the 'Sounds like Hammersmith & Fulham Programme'. This music led programme aims to develop local talent and create opportunity for long-term change through social integration and by countering knife crime through music.

11. Some of S106 Agreements fund would be for Arts Strategy Activity Costs for the 'Shutter Arts Project', whereby six independent shops in Fulham's North End Road have had their shutters brought to life by local artist Helga Stentzel.



Figure 7: Young people take part in the Sounds like Hammersmith & Fulham Big Gig Take 1 event at Westfield London in Shepherds Bush.



Figure 8: Local artist Helga Stentzel stands next to the Painted Shutters



Figure 9: Local Residents benefiting from participation in the arts and culture development projects

COMMUNITY FACILITIES

12. A total of **£11,030,977** of planning contributions is to be drawn down for community facilities. The overwhelming majority of this (£9,279,510) is Strategic CIL which will be used towards the refurbishment of the Civic Campus. The remaining £1,751,468 is to be primarily used towards the Nourish Hub, a new community kitchen for local residents situated in White City, the costs of the Youth Zone of the Ed City development and the Barons Court Project, towards improving the health care and wellbeing facilities within the Borough.
13. The Ed City Youth Zone forms an integral part of the wider Ed City scheme which also consists of a new primary school, nursery and adult education centre, as well as a state-of-the-art Youth Zone for local residents. The scheme also provides 132 new, affordable homes and commercial office space that will be targeted at local charities and community uses. The development embodies the Council's ambition to deliver inclusive growth in White City and forms a physical connection between the White City Estate and much of the major innovation-led growth centred, ecology around White City Place and the White City Innovation District
14. Details of the amounts to be drawn down are set out in Table 3 below:

Table No. 3 Community Facilities and Borough Strategic CIL			
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
776	Kings Mall Car Park	Cost of Living Programme	11,090
777	Chelsea Island	Nourish Hub Health Project	145,668
927	Fulham Gasworks	Youth Zone Ed City	1,594,709
CIL	CIL	Borough Strategic CIL	9,279,510
TOTAL			£11,030,977



Figure 10: Hammersmith & Fulham Civic Campus



Figure 11 : Nourish Hub -Community Kitchen to tackle food poverty



Figure 12: Ed City Youth Zone

COMMUNITY WELLBEING & SOCIAL INCLUSION PROJECTS

15. A total of **£554,476** is to be drawn down for community wellbeing and social inclusion projects to address the increased needs generated by population growth and change in the borough, with a focus on food poverty initiatives. The funding is to come from the following S106 agreements, as summarised below:

Table No. 4	Community Wellbeing and Social Inclusion		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
927	Fulham Gasworks,	Page 28 Children's Food Poverty	554,476

	Imperial Road	Programme	
TOTAL			£554,476

ECONOMIC DEVELOPMENT, TRAINING & SKILLS, BUSINESS & ENTERPRISE

16. A total of **£1,219,876** is to be drawn down for the Economic Development Service's work in progressing the priorities of the Industrial Strategy. The Industrial Strategy identifies four key areas where the Council can help foster business success and pledges to make it happen in the Borough. We believe local government has a role in supporting growth. It can bring partners together, regenerate town centres, help with affordable workspaces, teach people the skills they need, use procurement to support local firms and much more. We want to create a borough able to compete with the best of the 21st century. The Industrial Strategy includes actions on how we will boost enterprise, innovation, skills and infrastructure locally. This includes maximising job opportunities for local people, such as employment, training, apprenticeships, outreach and supporting local businesses and local supply chain activities, including maximising tender opportunities. This funding is being drawn from the developments in Table 5 (a) below.

Table No. 5 (a)	Economic Development		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
161	Quayside Lodge, Townmead Road	Investment in local high street businesses	15,001
538	2003/01781/FUL	Investment in local high street businesses	136
716	Fulham Reach	Improvements for Hammersmith Town Centre	140,920
897	Woodlands, 80 Wood Lane	Delivery of business support programmes	54,825
943	Olympia Exhibition Centre	Local Employment Training Activities	836,810
296 (+ 629 and 630)	Westfield	High Street Support and Regeneration	172,184
TOTAL			£1,219,876

17. H&F's economic development activity in 2022/23 provided a range of employment, skills and enterprise initiatives to tackle the challenges faced by residents and businesses due to the pandemic. It also supported the delivery of a longer-term vision: to ensure that H&F's economy makes a successful and inclusive recovery from COVID-19.
18. Employment support services were delivered to maximise job opportunities, including employment, training, apprenticeships outcomes for local residents.

19. There has also been a significant focus on engaging and supporting local businesses through a Support and Recovery programme aimed at enabling businesses to increase revenue, have an online presence and become more resilient as well as ensuring that H&F remains the destination of choice for high growth businesses. Details of economic activities see Table 5 (b) below.

Table No. 5 (b) – Summary of Economic Development Activity 2022/23	
Outcome	Beneficiaries
Residents provided with employability support	442
Residents supported into work	302
Residents supporting into apprenticeships	48
Residents into paid work placements	17
Residents supported into fully funded training	31
Residents gaining work experience	42
Students provided with career insights	1210
Business volunteers delivering school careers talks	12
Employers offering employment and work experience opportunities	48
Businesses supported to access individual grants through the business support desk	1074
Business supported to extend their trading space outdoors / Our Space / Your Space	39 (there are 11 still in progress)
Residents aged over 50 supported to start their own business	40
Digital Upskilling for businesses – Businesses undertaking training to improve digital skills and increase trading sales on-line	65
1-2-1 Business advice sessions with a professional advisor	189
Business seminar attendees	91
New business associations developed through a high-street recovery support and grants programme	6
Memberships to a national business organisation focused on supporting SME's	473
High street independent businesses signed up to a new pilot e-commerce platform to boost trade with a carbon neutral delivery service	62
Monthly borough networking event delivered in partnership with Networking London	35 businesses per month
Business Engagement and support- weekly H&F Business network meetings during lockdown followed by monthly sessions aimed at giving businesses a voice, sharing of information and ability to provide feedback on key council initiatives	67 members
Supply chain programmes to support businesses to win local contracts.	£2. 49m won in local contracts
Businesses supported to be covid safe through updated webpages, communications and business networks	Over 2,000

Additional Business and Enterprise activities business support programme as follows:

- (a) New dwell space in North End Road
- (b) Christmas lights display in North End Road
- (c) Artwork hoarding involving six ~~Page 31~~ artists and celebrating the Queens

- (d) Jubilee installed at new homes development in Dawes Road, Fulham
- (e) Updated shop local poster campaign
- (f) New banners and wayfinding for North End Road



Figure 13: Fit to Bid workshop supporting local procurement opportunities.



Figure 14 : Networking London at Venture X

Figure.15: Abba tribute - Hammersmith Market Dec 2022



Figure 16: Promoting North End Road

Figure 17: Lime Road Christmas Lights



Figure 18: A collage of images from North End Road Christmas market above



Figure 19: Jubilee Hoarding

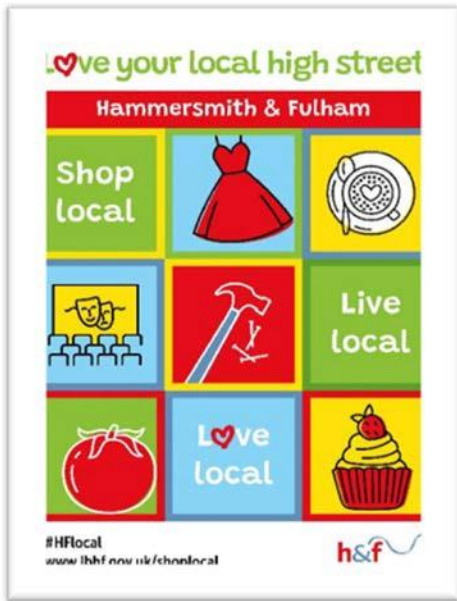


Figure 20: Shop Local Campaign



Figure 21: Christmas Market



Figure 22: Shepherds Bush Cost Production Programme

Environmental Improvements

20. A total of **£9,373** is to be drawn down for Environmental Improvements projects for gully repairs and greening schemes at Eel Brook Common. The funding is to come from the following S.106 Agreements, as summarised below:

Table No. 6		Environmental Improvements	
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
413	West 12 (Concord Centre)	Gully Repairs	8,285
458	Chelsea Village;	Greening schemes - Eel Brook Common	1,088
TOTAL			£9,373

HERITAGE & CONSERVATION

21. **£23,098** has been drawn down for Margravine Cemetery Heritage project (Stage 1) and the conservation of the listed statue 'Draped Woman' on Great West Road. This is to be funded from the following developments:

Table No. 7		Heritage and Conservation	
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
451	War Memorial, Margravine Cemetery	Heritage project (Stage 1)	12,161
543	Former Pumping Station, Great West Road	Conservation of the listed statue 'Draped Woman'	10,937
TOTAL			£23,098

22. The Margravine Cemetery Heritage project (Stage 1) refers to the conservation and restoration of two Grade II listed structures which are on the Historic England 'Heritage at Risk Register'. The conservation of the listed statue 'Draped Woman' project protects a Grade II listed statue, removing it from the Heritage at Risk register and educating people through visits, a community launch and youth engagement programmes. The Grade II listed 'Leaning Woman' is one of the London's most important pieces of modern sculpture. The statue was part of a post War programme to bring art for Londoners.



Figure 23: Conservation of Listed statue 'Draped Woman – on Great West Road

LOCAL PARKS AND OPEN SPACES

23. A total of **£823,764** is to be drawn down to improve and maintain parks and open spaces across the Borough. Residents tell us how they value the access to open air, green space and daily exercise. Parks are an essential community resource, and we will continue to develop local partnerships to better understand the aspirations of local communities involving them in community events and parks management plans. The use of S.106 funding for parks projects, heritage at risk, address development opportunities and threats, maintains and enhances this community resource. We will continue to work with a wide range of partners to improve and develop facilities for improving health and wellbeing through physical activity, play, relaxation, and contemplation.
24. The funding to improve and maintain parks and open spaces across the Borough covers:
- Normand Park
 - Ravenscourt Park
 - South Park
 - Hurlingham Park
 - Bishops Park
 - William Parnell Park
 - Hammersmith Park
 - Brook Green
 - St Paul's Gardens
 - Margravine Gardens
 - Eel Brook Common
 - Bentworth Road open space
 - Frank Benfield Community Garden
 - Shepherd's Bush Green

25. Funding is drawn down for much needed improvements to parks and open spaces, aimed at enhancing facilities, user enjoyment and biodiversity. S106 projects include the Greening schemes at Eel Brook Common. The funds are to be drawn down from the S.106 Agreements listed in the table below.

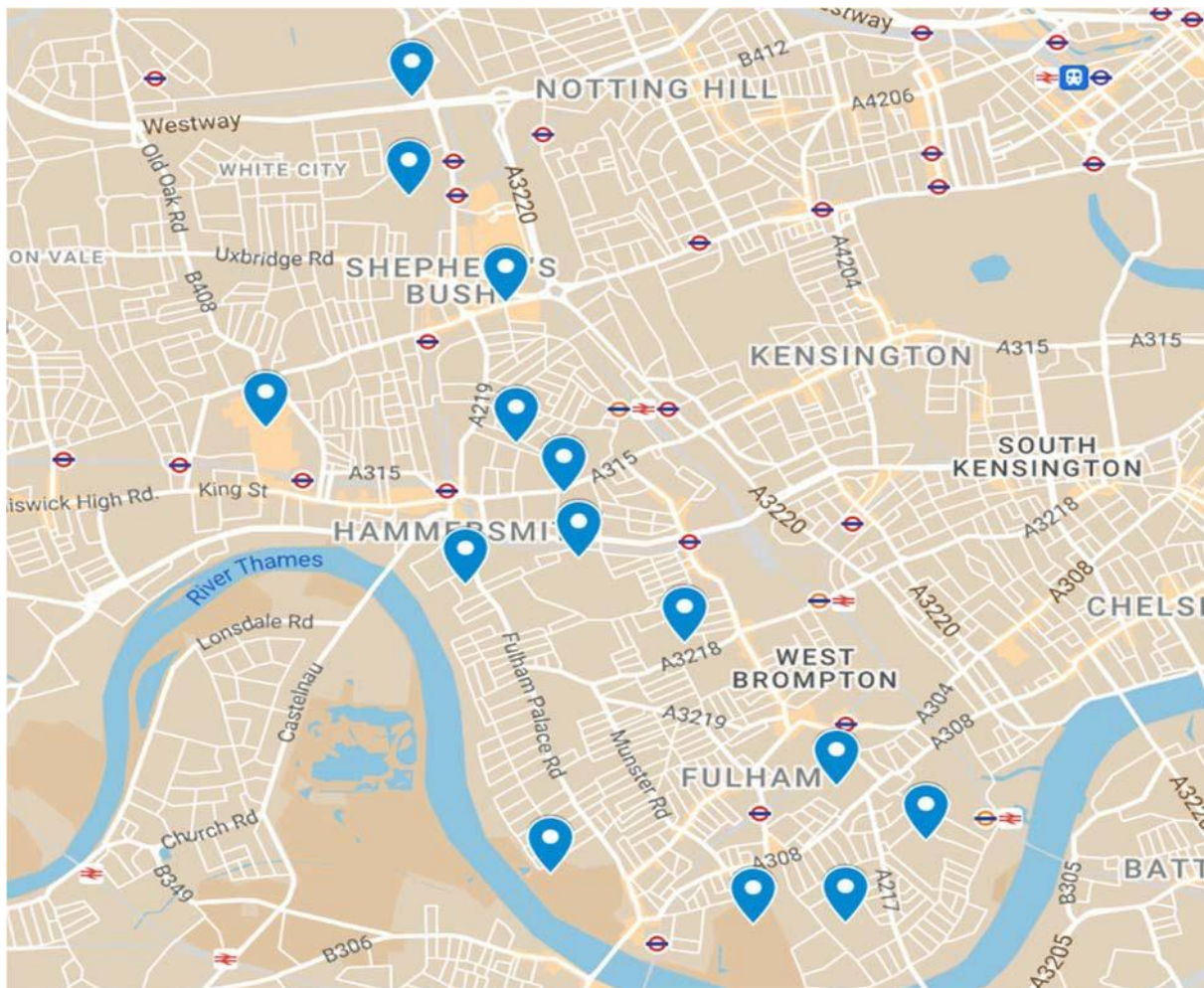


Figure 24: Parks receiving Funding within Hammersmith & Fulham

Table No. 8 Parks, Leisure, and Outdoor Sports Facilities			
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
468	Empress State Building	Normand Park Bowling Green; Outdoor Gym; Replacement play equipment	13,076
580	28 North Pole Road	Bentworth Road Resurfacing	10,495
716	Fulham Reach	Frank Banfield Community Garden	11,006
725	Ashlar Court	Ravenscourt Park Paddling Pool	12,557
752	174 Hammersmith Road	Brook Green Lawn and Tennis Court improvements; St Paul's Gardens; Brook Green Play Mounds; Brook Green Play Area Renewal	42,616

765	153 Hammersmith Road, W14 0QL	St Paul's Church landscaping improvements	4,429
776	Kings Mall Car Park	Margravine Gardens Changing room; Ravenscourt Park Paddling Pool	11,066
777	Chelsea Island	Eel brook Common Park Infrastructure; South Park Depaving; Eel Brook Depaving; Hurlingham Park Play builder Surfacing; Hurlingham Park Signage; William Parnell	136,377
830	271-281 King Street	Ravenscourt Park Paddling Pool	21,841
926	Fulham Football Club	Bishops Park Riverside Walk	532,151
296 (+ 629 and 630)	Westfield	Bentworth Road; Hammersmith Park Signage; Shephard's Bush Green	28,150
TOTAL			£823,764

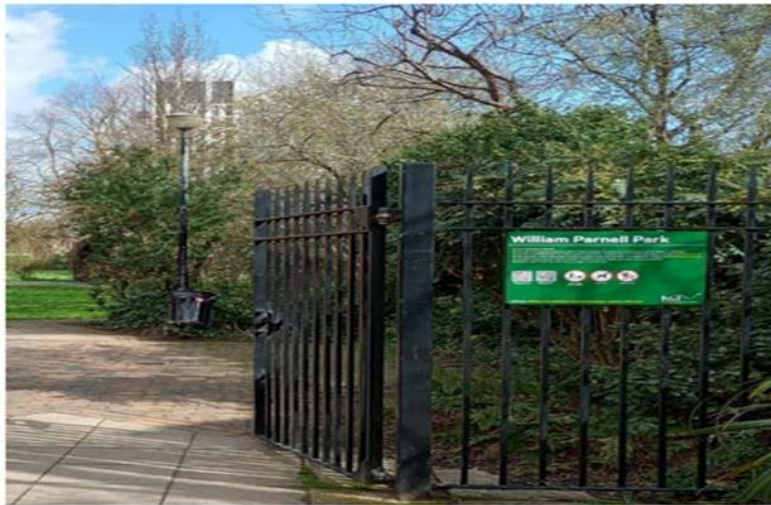


Figure 25: New Signage at William Parnell Park



Figure 26: Paving and bins improvements at St. Paul's



Figure 27: Paddling Pool Maintenance to open this season at Ravenscourt Park

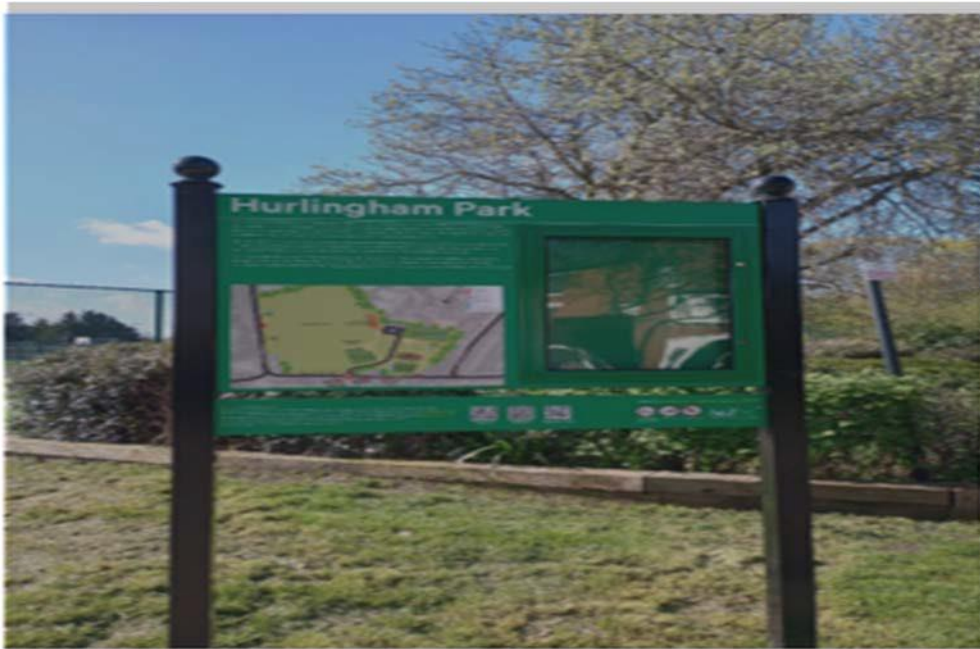


Figure 28: New Signage at Hurlingham Park



Planting Tiny Forest at Eel Brook Common



Figure 29: Facilitating the project to plant 600 trees at Eel Brook Common – Tiny Forest



Figure 30 : Resurfacing of artificial grass play mounds at Brook Green Play Mounds



Figure 31: Resurfaced Mount Slide near Sand Pit at Brook Green



Figure 32: Landscape improvements to former bowling green & play area at Hammersmith Park



Figure 33 : Signage at Hammersmith Park



Figure 34 : Install playing and dog proof fencing remediate grass areas



Figure 35: New signage at South Park

REGENERATION AREAS

26. A total of **£2,671,923** is to be drawn down for social and physical infrastructure, economic and transport regeneration projects to address the increased needs generated by population growth and change in the borough, with a focus on the regeneration areas of the borough. The regeneration areas include White City Regeneration Area, Central Hammersmith Regeneration Area and South Fulham Riverside Regeneration Area. Projects funded using money for various purposes include the Nourish Hub at White City and increased safety measures within regeneration areas. The projects include community safety initiatives such as the ongoing costs of the Law Enforcement Team as well as the work of the Gang, Violence and Exploitation Unit, which provides community support to address gang-related activity, criminal exploitation (including knife crime and drug dealing), and sexual exploitation. The Chelsea Creek site provides £771,753 in funding for the Gangs Unit and Enhancing Policing.
27. Additional S106 funding is required to fully cover service costs including increased staffing costs and recruitment. The Kings Mall Car Park site put £351,495 towards the Gangs Unit and Enhancing Policing. The site of Imperial Wharf entirely funded the Gangs Unit. The Former BBC Television Centre includes £768,265 Gangs Unit funding and Enhancing Policing funding. In total, there are 72 Law Enforcement Officers. The funding is to come from the 106 agreements, as summarised below:

Table No. 9	Regeneration Areas		
Table No. 9(a)	Central Hammersmith Regeneration Area		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
957	Former Hammersmith Magistrates	West London Zone	56,389
776	Kings Mall Car Park	Gangs Unit and Enhancing Policing	351,495
TOTAL			£407,884

Table No. 9(b)	South Fulham Riverside Regeneration Area		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
722	Chelsea Creek Chelsea Creek	Education - Specialist Education Settings Development West London Zone	166,229
722	Chelsea Creek	Gangs Unit and Enhancing Policing Law Enforcing Team Enhancing Policing	771,753
808	Imperial Wharf	Gangs Unit	59,753
TOTAL			£997,735

Table No. 9(c)	White City Regeneration Area		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
827/844/851	Former BBC TV Centre	Nourish Hub Health Project	241,792
827/844/851	Former BBC TV Centre	Specialist Education Settings Development	143,160
827/844/851	Former BBC Television Centre	Gangs Unit and Enhancing Policing	768,265
867	M&S White City	West London Zone	98,516
867	M&S White City	Mund Street, Farm Lane and Wood Lane Estate	4,571
908	Gateway Site	Hammersmith Park Bowling Green	10,000
TOTAL			£1,266,304

All Regeneration Areas	
TOTAL	£2,671,922



Figure 36: Enforcement Team - Community Safety Initiatives

SCHOOLS AND HIGHER EDUCATION

28. **£354,946** is to be drawn down for schools and education initiatives, including climate education, ASD support and Specialist Education Settings Development Funding for these school initiatives is being drawn down from the following developments:

Table No. 10	Schools and Higher Education		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
468	Empress State Building	Autistic Spectrum Disorder (ASD) Support	2,076
716	Fulham Reach	Autistic Spectrum Disorder (ASD) Support	78,046
	Fulham Reach	Specialist Education Settings Development	
733	Seagrave Road	Support and Enhancement for Schools with Falling Rolls	71,646
777	Chelsea Island	Autistic Spectrum Disorder (ASD) Support	23,040
843	Thames Tidal Tunnel	Climate Education	180,138

	Thames Tidal Tunnel		
		Autistic Spectrum Disorder (ASD) Support	
TOTAL			£354,946

TRANSPORT & PUBLIC REALM

29. A total of **£1,194,213** is to be drawn down for highway projects in the borough. This funding covers road and footpath resurfacing and improvements, cycle superhighway CS34, gully repairs and Travel Plan monitoring. The Kings Street Safer Cycle Pathway aims to improve safety and accessibility for pedestrians and cyclists at one of London's most intimidating junctions. The new cycle route will be clearer and safer for cyclists. The scheme will make it easier for pedestrians to cross busy roads and remove through traffic on some residential roads. It is a continuous, largely segregated cycle track to significantly upgrade and improve Hammersmith for cyclists, pedestrians, and motorists. The Safer Cycle Pathway features more green areas, trees, and benches to help make the Safer Cycle Pathway a world-class piece of transport infrastructure benefitting all residents.
30. The Transport and Public Realm projects for the draw down are to be funded from the following S.106 agreements:

Table No. 11	Transport and Public Realm		
S106/AKA Ref	Relevant s106 agreement	Projects funded	Amount (£)
403	Fulham Broadway	Cycle Superhighway CS34 and Carriageway improvements	49,187
458	Chelsea Village	Annual Hanging Baskets; Cycle Superhighway CS34 and Carriageway improvements	22,060
468	Empress State Building	Footpath improvements; carriageway improvements and Gully Repairs	55,202
478	Site at Wandsworth Bridge Rd/Townmead Rd junction	Footway Improvements	9,339
506	Suite 4 Burlington Lodge Studios	Gully Repairs	5,933
539	Burlington Danes Building	Carriageway Improvements	6,384
628	Prestolite Factory	Cycle Superhighway CS34	17,280
642	167-181 Askew Road	Greening Scheme	6,295
651	282-284 Munster Road	Gully Repairs	10,109
657	G Gate	Cycle superhighway CS34	18,946
664	1 Westwick Gardens	Carriageway Improvements	9,572

682	The Pump House	Gully Repairs	2,500
688	7 - 15 Vanston Place	Carriageway Repairs	84,079
690	Olympia Exhibition Centre	Cycle superhighways CS34 and Carriage improvements	35,807
692	20 Dawes Road	Carriageway Improvements	509
694	49-68 Sulgrave Gardens	Carriageway Improvements	18,032
696	21 Effie Road	Carriageway Improvements	22,136
697	57-63 Star Road	Gully Repairs	1,015
701	70 - 72 Hammersmith Bridge Road Gully	Gully Repairs	4,014
	Repairs		
704	York House	Gully Repairs	3,708
716	Fulham Reach	Carriageway improvements and Travel Plan monitoring	36,625
721	Townmead Road	Travel Plan Monitoring	2,000
732	Chelsea creek	Travel Plan	30,000
743	84 - 90B Fulham High Street	Travel Plan Monitoring	4,000
751	Hammersmith And Fulham Irish Centre	Travel Plan Monitoring	4,000
776	Kings Mall Car Park	Cycle superhighway CS9; Kings St Safer Cycle Pathway; Gulley Repairs and Travel Plan Monitoring	431,664
777	Chelsea Island	Workplace Travel Plan	2,000
784	282 - 292 Goldhawk Road	Travel Plan Monitoring	500
815	Hammersmith Park	Travel Plan Monitoring	3,010
852	327 Lillie Road	Highway Works	6,067
862	Bechtel House	Travel Plan Framework	1,500
871	Land North of Westfield Shopping Centre	Cycle superhighway CS34 and Gully Repairs	111,359
877	Nomis Studios	Travel Plan Monitoring	1,000
923	Clem Attlee Court	Highway Works	126,229
927	Fulham Gasworks	Travel Plan Monitoring	3,056
929	Chelsea Creek	Travel Plan Monitoring	3,078
930	68 - 72 Hammersmith Road	Travel Plan Monitoring	2,000
941	Site of former Cyclotron Building and land adjacent Hammersmith Hospital	Carriageway Improvements	20,000
943	Olympia Exhibition Centre	Travel Plan Framework	5,000
949	The Queens Club	Highway Works	5,000
964	Former Dairy Crest Site	Highway Works	36
977	The Caste Centre	Highway Works	4,981
989	Warwick Building	Construction Workforce Travel Plan	9,000
TOTAL			£1,194,213

CIL/S106 ADMIN AND NEIGHBOURHOOD CIL

31. **£345,607** is to be drawn down in 2022/23 to cover the costs of the Council in administering, monitoring, and managing S.106 and CIL contributions. Funds are specifically secured within S.106 Agreements and through CIL (5% of the Borough CIL) to cover this expense to the Council. £20,000 Neighbourhood CIL (NCIL) is to be given from Planning Services to the restoration of the sculpture that sits alongside the A4 in Hammersmith, called *The Leaning Woman*. Details are shown in Table 13 below.

Table No. 13	CIL/S106 Admin and Neighbourhood CIL
S106/AKA Ref	Amount (£)
Borough CIL Admin	104,683
Mayoral CIL Admin	220,143
S106 Admin	20,781
TOTAL	£345,607

Agenda Item 5

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Cabinet

Date: 06/11/2023

Subject: Community Investment in Climate Initiatives

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Report author: Hinesh Mehta – Head of Climate Change
Kellie Gooch – Head of Finance (Environment)

Responsible Director: Bram Kainth – Strategic Director of Environment
Sukvinder Kalsi – Strategic Director of Finance

SUMMARY

This report requests approval for the launch of a green local authority security, enabling the Council to finance green initiatives from community investment. This is essentially a loan from the community, allowing residents, local businesses, and anyone else to invest in H&F's climate change objectives (minimum £5 investment). These are fixed rate loans, with interest rates set by the Council. The Council will benchmark interest rates at below that of the Public Works Loans Board (PWLB), therefore representing a cheaper means of external borrowing for the Council, compared to external borrowing via PWLB.

The Council's Treasury Management Strategy (TMSS) was amended on 1 November 2023 to allow the Council to borrow in this way. It is expected that the H&F green local authority security will be launched from November 2023 (subject to project readiness), targeting a loan amount of up to £5m, the highest value green local authority security ever issued by a local authority. The funds raised will be invested in green initiatives, including decarbonisation of the Council's corporate property portfolio (such as heat pumps, solar panels, electric vehicle charging points etc). The lending platform and facilitation of the community loans will be provided by Abundance Investment Ltd (Abundance).

RECOMMENDATIONS

1. To approve the launch of the Hammersmith & Fulham green local authority security from November 2023, up to a maximum total value of £5m.
2. To delegate approval for the specific climate initiatives to be funded from the green local authority security (up to a maximum of £5m) to the Strategic Director of Environment, in consultation with the Cabinet Member for Finance and Reform, the Cabinet Member for Climate Change and Ecology and the Strategic Director of Finance.

- To contract with Abundance Investment Ltd for the management and administration of the community loans, for the duration of the five year loan period (estimated contract value of £100,000).

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	The communications campaign will prioritise promotion of this opportunity to residents and local businesses and will offer a competitive low-risk investment with a 'fixed' return on investment compared to other forms of investment available on the market.
Creating a compassionate council	This investment opportunity will be available to anyone, with investment starting at a very affordable £5.
Doing things with local residents, not to them	The green local authority security allows residents to work with the Council on achieving its climate and ecological objectives.
Being ruthlessly financially efficient	The interest rate offered on the green local authority security will be benchmarked to below the PWLB rate, making this a cheaper form of external borrowing for the Council. Green initiatives that will deliver both carbon and cost savings for the Council will be prioritised.
Taking pride in H&F	This scheme will enable the Council to lead by example in driving down its own carbon footprint
Rising to the challenge of the climate and ecological emergency	The finance raised will only be invested in green initiatives, with the aim of reducing carbon and positively impacting the effects of climate change across the borough.

Financial Impact

- The green local authority security is an alternative means of borrowing that carries the same revenue implications as any other form of borrowing. It will have a duration of five years. The interest rate payable will be set by the Council, and will always be below the PWLB certainty rate 24 hours before launch (the PWLB certainty rate fluctuates daily) in order to provide a cheaper form of external borrowing for the Council. The Council's loan facilitator, Abundance Investment Ltd, will charge a small fee for their arrangement and administration services, which will be deducted from the final rate offered to investors. The rate set will also need to be competitive relative to other financial instruments with a similarly low risk profile in order to attract (although it is expected that some investors will prioritise their support of the proposed green initiatives over and above the interest rate they will receive). Abundance will provide support when deciding on the final rate.
- For indicative purposes, the current annual financing costs if the sum of £5m was borrowed from PWLB are estimated at £450,000 (3.2% for capital sum repayment

(MRP) and 5.77% based on current rates for October 2023). The funding of this investment through this initiative is anticipated to be more favourable than PWLB.

3. The financing costs will be considered as part of the Council's annual budget setting process, and funded from ongoing savings delivered by these green initiatives as far as possible (green initiatives that will deliver both carbon and cost savings for the Council will be prioritised). For example, the cost of installing and maintaining a solar panel is expected to be recovered in full over a ten year period. Costs relating to the communications campaign are expected to be funded from existing revenue budgets and/or capitalised and funded from the green local authority security as appropriate.
4. The proposed green local authority security (community municipal investment) will have a minimal financial impact on the Council's overall debt profile.

Kellie Gooch, Head of Finance (Environment), 14 September 2023

Verified by Sukvinder Kalsi, Strategic Director of Finance, 24 October 2023

Legal Implications

5. Section 1 of The Localism Act 2011 The General Power of Competence enables a local authority to borrow and to make loans under this Act.
6. The TMSS, to be approved by Full Council 1 November 2023 (and previously approved by Cabinet in February 2023), provides the necessary legal authority for the Council to issue the municipal investment via delegated authority within the TMSS to the Section 151 Officer.
7. The investment is facilitated as a person to person (P2P) loan. As such, the Council will be contracting as borrower with each individual lender. The terms of the contract are set out by and agreed with Abundance Investment Ltd.
8. Abundance Investment Ltd will provide the platform through which lenders can pledge their investment amount and facilitate the P2P loan. The Council will therefore engage and contract with Abundance Investment Ltd. The necessary waiver to the Council's Contract Standing Orders will be obtained to approve a direct award to Abundance Investments under the Council's Contract Standing Orders. Each investor will receive appropriate paperwork from the Council setting out the terms and conditions of the investment.

Jade Monroe, Chief Solicitor, 20 September 2023

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

Proposals and Analysis of Options

9. The Council is working towards targeting net zero carbon, which requires significant investment to achieve. A green local authority security (community municipal investment) is an effective way to finance some of the required investment for a number of reasons as follows:
 - a. The Council will set the rate of interest payable to investors, but this will be benchmarked to be below that of the Public Works Loan Board, therefore representing a cheaper form of external borrowing for the Council.
 - b. This investment opportunity will be available to anyone, including residents and local businesses (with a minimum investment of only £5), enabling local people to support green initiatives in their own borough.
 - c. In order to attract investors, interest rates will be set to be competitive relative to other financial instruments with a similarly low risk profile. As such, this will provide a secure and good low-risk investment with a 'fixed' return on investment for residents and local business who choose to invest.
 - d. The launch of the green local authority security will be preceded by an in depth communications campaign, providing the opportunity to engage with residents and local businesses, champion the Council's climate and ecological aims and strengthen their support in achieving these. A draft communications plan has been jointly produced by the Council's Climate Change and Communications teams, and is included as Appendix 1.
10. The Council will engage and contract with Abundance Investment Ltd in delivery of the green local authority security. Abundance will provide the online lending platform (through which lenders can pledge their investment) and will facilitate and administer all aspects of the individual loans. They will also provide support and advice on both setting the interest rate payable to investors, and on the Council's communications plan in readiness for the local authority security launch. The Council will enter into a contract with Abundance Investment Ltd for the provision of their services for the duration of the five year loan period, for which a small arrangement and administration fee will be payable by the Council (around 2% of funds raised, or £100,000 in total assuming a £5m local authority security issuance).
11. The Council is ambitious in its climate and ecological aims, and is therefore targeting a local authority security value of up to £5m – the highest value green local authority security issued by any local authority to date (most green local authority securities to date have had a value of between £0.5m and £1m). It is expected that this increased level of investment will support bigger, more transformational green initiatives. For example, it could support the Council in implementing a system of smart energy integration, better linking the production of energy to its consumption (such as storing and redistributing energy from solar panels to other parts of the borough and/or the onward sales of surplus energy generated). It should be noted that as the targeted local authority security value increases, it is expected that the time taken to raise the targeted amount will also increase (from less than one month for £1m, to up to three months for £5m). If the targeted loan amount is not met before the target date, the Council will fund the shortfall through more traditional means of borrowing, in the same way as any other capital scheme requiring borrowing.
12. The funds raised will be restricted to investment in green initiatives only, with priority being given to those projects that deliver both cost and carbon savings, for example, measures that enable reduced energy costs for the Council (such as a ten year payback period on the installation and maintenance of solar panels). The initiatives to be funded will be promoted as part of the communications campaign in readiness

for the local authority security launch, and could include a range of climate and ecological improvements. The communications campaign will allow for flexibility in the application of funds, based on robust business cases and validated benefits, but will also make it clear that these are ringfenced funds for green initiatives only (as this will be important to some investors). Some more complex proposals will require validation by specialist experts, which will be funded from the green local authority security.

13. To enable business cases and benefits to be properly scrutinised and validated, it is proposed to delegate approval for the specific green initiatives to be funded from the green local authority security to the Strategic Director of Environment (in conjunction with the Cabinet Member for Finance and Reform, the Cabinet Member for Climate Change and Ecology, and the Director of Finance).

Reasons for Decision

14. The proposed investment will support the Council in delivering its climate and ecological aims.

Equality Implications

15. There are no direct equalities implications in the issuance of the green local authority security.

Risk Management Implications

16. The report recommends establishing and launching a green local authority security, enabling the Council to finance green initiatives from community investment. Interest paid will be tracked to PWLB rates. The report also recommends appointing a loan facilitator to attract investment into the fund. The recommendations are in line with the objective of being ruthlessly financially efficient and support the Council's response to the climate crisis.
17. It is noted that the proposal refers to provision and management of funds only. Should the Council become involved in providing advice / review of project proposals then legal liabilities may attach, and this will would need additional insurance coverage, should such be agreeable to insurers.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 28 September 2023

Climate and Ecological Emergency Implications

18. The sole purpose of the green local authority security is to finance green initiatives that will drive down carbon emissions and reduce the impact of climate and ecological change across the borough.

Approved by Hinesh Mehta, Assistant Director for Climate Change, 14 September 2023.

Consultation

19. This project has been devised to help support delivery of the Council's climate and ecology targets by generating a compelling form of local finance to invest in decarbonisation projects and engage the wider community in the climate agenda.

LIST OF APPENDICES

Appendix 1 – H&F Green Local authority security Communications Plan (Draft)

Appendix 1

H&F Green Local authority security Communications Plan (DRAFT)

The Council declared a climate emergency in 2019 and is working towards targeting net zero emissions by 2030 across the borough. The investment required to fund this ambition is considerable. As part of helping to meet this need, H&F will seek to raise £5m of community investment from residents and the wider public through a green local authority security.

The platform enabling this investment will be provided by Abundance Investment Ltd, who have experience of conducting similar investment offers for other councils (including Westminster and Lewisham in 2023, and Camden in 2022).

Higher-income individuals are expected to provide a large majority of the investment required (see section 3, Audiences). However, the launch of the campaign is an opportunity to encourage all residents and local businesses to engage in the conversation on climate change. With the low bar to entry (a £5 minimum investment), the campaign will enable a wide range of demographics to feel part of, and benefit from, the borough's green transition.

This communications plan sets out the Council's approach to securing its financial goal whilst empowering residents and local businesses to contribute to specific local net zero projects.

1. Campaign objectives

- Raise £5m of investment by the end of the campaign period
- Demonstrate that positive action is taking place and is planned across H&F
- Enable non-typical investors to feel the benefits of the green transition
- Raise awareness of the climate emergency.

2. Insight

Over 80% of the UK public are concerned about climate change, in a trend consistent over several years now¹. A majority of the public have expressed that they wish to see effective climate action even if this incurs a cost to them personally².

This reveals a constituency who would be willing to contribute financially to H&F's efforts to reduce carbon emissions and to protect the public and nature from the effects of climate change, particularly if (a) the actions taken can be shown to be effective, and (b) they can see a low-risk investment with a 'fixed' return on their investment.

Previous Abundance campaigns have seen approximately 10% of the investment raise coming from local residents. While the role of H&F's communication with its

¹ Annual polling commissioned by Dept for Energy Security and Net Zero

² Polling conducted by FocalData, August 2023, 52% answering positively when asked "I would accept an increase to the cost of living"

residents should not be overestimated, the campaign provides an excellent opportunity to deepen local engagement on environmental issues.

3. Audiences

The target audiences are split into “investors” (those we will encourage to invest) and “influencers” (spokespeople, beneficiaries). There may be some overlap between the two.

Investors

Research conducted by Westminster City Council for their local authority security offer, which raised £1m, determined that people who are more likely to invest include the below. The H&F campaign will initially target similar groups, as the large majority of capital will derive from here:

- o Age 30+
- o Higher earners
- o Homeowners
- o People with excess capital (money is locked up for 5 years)
- o Families

The campaign offers a low barrier to entry (£5 minimum investment), affording an opportunity to engage people in much wider demographic groups. In particular:

- o All environmentally conscious residents
- o Community-conscious businesses
- o Faith groups
- o Council staff

Influencers

The following groups will be asked to support promotion of the investment offer:

- o Previous investors
- o Environmental charities or funders based in the borough
- o Project beneficiaries such as schools, residents of estates
- o BIDs and the H&F Climate Alliance (business forum)
- o Arts and theatre sector with their networks
- o Council teams
- o Councillors

4. Strategy

a. Build awareness early

In the pre-launch phase, it is important to build local awareness of the coming investment programme, to maximise momentum.

b. Repeated mentions across multiple channels are key

Research from Abundance indicates that people are more likely to consider investing when they see content about the raise between 6 and 10 times across different channels. This is particularly important for people who are less regular investors, as they will need to be comfortable with the financial decision they are making.

c. Positive messaging and total clarity

Tackling the climate crisis is, conversationally, not frequently perceived as ‘win-win’, yet its benefits are widespread. Case studies that enable people to see what they are investing in and how they improve the borough will be key.

The positive messaging will need to be accompanied by total clarity over how the money is to be spent, (a) to diffuse possible cynicism about the Council’s motives and (b) because more regular investors will be accustomed to detail.

The key messages, which must be agreed with Abundance Investment Ltd, would cover:

- H&F residents, businesses and organisations have the opportunity to be at the forefront of the transition to a greener, better borough for generations to come
- We’re coming together as a borough to tackle the greatest challenge and opportunity of our time
- Investing in net zero projects in H&F will have many benefits felt locally from improved air quality and cheaper energy bills to better green spaces
- An opportunity to get the greenest low-risk investment with a ‘fixed’ return on your investment at a competitive rate

There will be three main communications phases:

- Pre-engagement (3 months)
- Climate Local authority security launch (date to be confirmed)
- Project updates (ongoing post-local authority security)

5. Implementation

The campaign will take an audience-targeting approach to help the Council reach its investment goal.

H&F will develop the following assets:

- Call to action campaign video – could include “influencer-style”, local figures (including councillors) announcing their pledges, must clearly explain what the local authority security is and how it works in 2 mins max.
- Graphics sized for social media ads, google ads and outdoor advertising including BT screens
- Printed assets including leaflets and posters for libraires, community centres, local sustainable businesses and council tax insert
- Webpages including Abundance landing page and council climate webpage
- Press release
- Hashtag

H&F will use the following channels:

- Social media paid advertising campaign to target audiences based on location, income-level and other insights
- LinkedIn ads targeting local businesses and individuals

- Organic social media including collaborating with partners with large following and councillors
- Paid google ads including search terms such as 'sustainable investment'
- WhatsApp and Nextdoor organic posts
- Council and partner newsletters including Climate Connects, BIDs and Abundance mailing list
- Press/media including local press, radio and magazines, sustainability/investment blogs, business newsletters
- Climate café webinar
- Out-of-home including BT screens; consider JCD boards
- Public events and the H&F climate engagement stall

All advertising will be directed to the Council's Abundance Investment landing page.

6. Caveats

To note that all messaging must be agreed with Abundance Investment Ltd, with some finessing of the above therefore to be expected.

Agenda Item 6

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 06/11/2023

Subject: Revenue Budget Review 2023/24 - Month 4 (July 2023)

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Responsible Director: Sukvinder Kalsi, Strategic Director of Finance

SUMMARY

This is the second financial review of 2023/24 (further reports will follow at months 6 and 9). The outcomes of this review reflect the challenging macro-economic conditions and is based on a prudent view. A pressure of £5.8m (or 2.8% of the net budget) is forecast prior to any mitigations and use of contingencies. Mitigations and recovery action plans could reduce the forecast to £3.8m and this will be monitored during the year.

The strategic operating environment for the Council and across the economy remains challenging, with high inflation and interest rates. This is reflected in increasing demand on public services, adding costs to our service delivery, and reducing the income that is collected for services.

The budget for 2023/24 was based on:

- preserving front line services valued by residents/businesses/visitors.
- ensuring the delivery of key Council priorities (e.g. free home care, council tax support scheme and weekly collection of waste)
- increasing investment in services including fly-tipping, food waste collection, homelessness, free school breakfasts, care packages for disabled children and family hubs
- maintaining financial resilience of the Council

The approved General Fund budget was also based on pay and price allowances of 5%, investment in services of almost £10.7m (plus a £1m fund for cost-of-living programmes) and savings of £2.9m.

RECOMMENDATIONS

1. To note the General Fund financial forecast at month 4.
2. To note that the position on the Housing Revenue Account (HRA) as set out in paragraph 15.
3. To note the in-year Dedicated Schools Grant High Needs Block forecasted surplus of £0.401m (thereby reducing the cumulative deficit).

4. To approve General Fund budget changes totalling £0.342m as detailed in Appendix 10. This is being funded using on-going and one-off contingencies (£0.120m) and one-off use of earmarked reserves (£0.222m).

Wards Affected: All

H&F values	Summary of how this report aligns to the H&F Priorities
Being ruthlessly financially efficient	We need to always confirm that spend fits our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business, and every penny counts.
Creating a compassionate council	As the Council's resources have been reduced, we have protected the services on which the most vulnerable residents rely. This budget continues all our previous policies to support residents and proposes new spending on care packages for disabled children and additional resources to help residents through the cost-of-living crisis.
Building shared prosperity	A significant proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. In addition, there will be increased investment in the Industrial Strategy Delivery and the development and promotion of the STEAM sector strategy.
Doing things with residents, not to them	The use of co-production across the Council is embedded and all service matters are developed with the engagement of residents. The Council is continuing the REAP (Resident Experience and Access Programme) Programme to improve residents' access to the services.
Taking pride in H&F	The budget includes significant investment in public realm services especially waste collection, street cleaning and open/park spaces. Our new waste contract includes provisions to tackle fly-tipping and collection of food waste.
Rising to the challenge of the climate and ecological emergency	The Council has established a Climate Change Team and the team has developed a Climate and Ecology Strategy (and is making a significant contribution to the international and national policy debates). It is also securing grants from national programmes to help with improvements of

	the thermal efficiency of Council properties and homes).
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Financial Impact

All the financial issues are set out in this report.

Andre Mark, Head of Finance (Strategic planning and investment), 21 September 2023 and verified by Sukvinder Kalsi, Director of Finance, 21 September 2023.

Legal Implications

The Council has a statutory duty under s151 of the Local Government Act 1972 to arrange for the proper administration of its financial affairs as well as a common law fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

There are no other legal implications for this report.

Verified by Jade Monroe, Chief Solicitor, Legal Services, 15th September 2023

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

GENERAL FUND

1. Full Council approved the current General Fund revenue budget in February 2023 of £201.6m. The budget across all services including investment of £10.9m and savings of £2.9m.
2. The General Fund forecast at Month 4 (end of July 2023) is a forecast pressure of £5.787m. Table 1 sets out an analysis by Department and Table 2 an analysis by subjective type of expenditure.

Table 1 – Month 4 (July 2023): General Fund forecast (underspends in brackets)

Department	Revised Budget Month 4	Forecast Outturn Variance Month 4	Forecast Outturn Variance Month 2	Variance movement since previous month
	£m	£m	£m	£m
Social Care	66.507	4.917	4.571	0.346
Children's Services	57.109	1.678	1.013	0.665
The Economy Department	10.291	1.201	0.491	0.710
The Environment Department	55.873	1.088	1.030	0.058
Controlled Parking Account	(32.264)	1.237	1.223	0.014
Corporate Services	16.730	0.488	0.643	(0.155)
Finance	1.369	(0.076)	0.101	(0.177)
Centrally Managed Budgets	26.765	(4.746)	0	(4.746)
Total	202.380	5.787	9.072	(3.285)

Table 2 – Month 4 (July 2023): General Fund subjective forecast (underspends in brackets)

Subjective	Revised budget Month 4	Forecast Outturn Variance Month 4	Forecast Outturn Variance Month 2	Variance movement since previous month
	£m	£m	£m	£m
Employees	127.082	0.306	2.333	(2.027)
Premises-Related Expenditure	14.140	1.449	1.244	0.205
Transport-Related Expenditure	1.591	(0.007)	(0.063)	0.056
Supplies & Services	62.522	2.858	0.602	2.256
Third Party Payments	194.392	9.287	7.344	1.943
Transfer Payments	172.954	(1.930)	(1.882)	(0.048)
Support Services	17.959	(0.146)	0.059	(0.205)
Items Excluded from the Cost of Services	(108.435)	(1.177)	0.082	(1.259)
Income	(288.662)	(4.853)	(0.647)	(4.206)
Non-Controllable Expenditure	8.837	0.000	0	0
Total	202.380	5.787	9.072	(3.285)

3. Across the Council, inflation is now a significant financial risk. The continuing national economic conditions of high inflation and interest rates present many significant challenges to the Council, increasing costs for delivering services, reducing our income from residents/businesses/visitors, making investment plans more expensive and is increasing the demand for public services. In its Spring Budget of March 2023, the government predicted that inflation, as measured by the Consumer Price Index (CPI) would have fallen to 6.9% by the second quarter, and to 2.9% by the end of the year. CPI inflation measured at the end of July was

6.8% but there are still significant concerns that it is not falling as quickly as it should, and inflationary pressures for food remain stubbornly elevated.

4. The 2023/24 Hammersmith & Fulham budget included a £13.6m provision for inflation. This assumed:
 - Contract inflation of £7.6m (5%) which has been distributed within departmental base budgets.
 - £6m (5%) to fund the 2023/24 pay award. Chief Officer pay award was finalised in June 2023 and the remainder is retained corporately until other pay awards are confirmed.
5. Negotiations on the final pay award for 23/24 continue to take place for many affected staff. Trade Unions have rejected a “full and final pay offer” from national employers of £2,355 for Inner London councils and there is an increased risk of industrial action. If a revised pay offer were to be agreed at a higher value, this would need to be met from contingencies in 2023/24 and factored into the Council’s medium term financial planning.
6. Inflationary pressures are likely to exceed the sums set aside within the budget. The increase in costs does not just affect the General Fund but also the HRA, schools and the capital programme. Pressure on household incomes may also increase demand for Council services, such as homelessness or welfare support, and impact on council income streams (such as Council Tax collection rates).
7. Current interest rates are 5% (as of July 2023) and are likely to rise further in the coming months. This may impact both revenue and capital expenditure due to higher costs of borrowing and interest yields on cash balances. Any additional new borrowing that the council undertakes will be subject to the higher rate and this increase in costs will have to be factored into the council’s medium term financial plans.
8. Action is required to monitor and manage the inflationary and departmental risks. An unallocated contingency of £5.7m is held within the 2023/24 budget and will be used as financial mitigations where necessary. Departmental action plans of £1.942m have been identified and if delivered would decrease the overspend to £4.739 (see below).

Table 3: Summary of net forecast outturn variances after action plans and unallocated contingency

Department	Forecast Outturn Variance	Potential Value of Action Plan Mitigations	Forecast Outturn Variance after Mitigations
	£m	£m	£m
Social Care	4.917	(1.177)	3.740
Children’s Services	1.678	(0.765)	0.913

The Economy Department	1.201	0	1.201
The Environment Department	1.088	0	1.088
Controlled Parking Account	1.237	0	1.237
Corporate Services	0.488	0	0.488
Finance	(0.076)	0	(0.076)
Centrally Managed Budgets	(4.746)	0	(4.746)
Total	5.787	(1.942)	3.845
Balance of the uncommitted unallocated contingency	(5.700)	0	(5.700)
TOTAL	0.087	(1.942)	(1.855)

9. The main departmental variances are set out in Appendices 1 to 7. Additional information is provided on the delivery of planned savings and the type of expenditure (such as employees).

MTFS SAVINGS MONITORING

10. The MTFS savings target for 2023/24 is £2.9m. Progress against departmental targets is set out below in Table 4. A detailed schedule of savings is included in Appendix 11.
11. Forecast delivery against targets for the Council-wide employee management saving of £2.5m is reported within departmental variances.

Table 4: MTFS savings

Department	Target Savings Delivery	Delivery Risk Rating			Forecast Savings Delivery	Forecast Non-Delivery of Savings
		Low	Medium	High		
	£000's	£000's	£000's	£000's	£000's	£000's
Social Care and Public Health	(1,670)	(970)	(700)	0	(1,670)	0
Children's Services	(700)	(700)	0	0	(700)	0
The Economy	(14)	(14)	0	0	(14)	0
The Environment	(520)	(520)	0	0	(520)	0
Corporate Services	(20)	(0)	0	(20)	(0)	(20)
Total	(2,924)	(2,204)	(700)	(20)	(2,904)	(20)
Employee Budget Efficiencies (2%)	(2,500)	0	(2,500)	0	(2,500)	0

HOUSING REVENUE ACCOUNT

12. The strategic operating environment of the Housing Revenue Account continues to be challenging (as the General Fund) with high inflation and interest rates. There are additional national regulatory building obligations (e.g. damp & mould and disrepair). The overall assessment is that an additional call from reserves will be necessary (for example to undertake additional repairs and the position is summarised in Table 5 below (and detailed in Appendix 8).

Table 5: Housing Revenue Account forecast outturn.

Housing Revenue Account (General Reserve)	£m
Balance as of 31 March 2023	(10.023)
Less: Budgeted appropriation from balances (base deficit of £1.4m and one-off temporary use of reserves)	3.630
Balance as of 31st March 2024	(6.393)

13. The details of the financial performance of the HRA are set out in Appendix 8. It is usual to project emerging pressures at this stage of the financial year and work is in progress to identify mitigations. It is intended that the balances on the HRA will be a minimum of £5m at the end of March 2024. This level of general balances is considered reasonable given the overall levels of income and expenditure on the HRA.

DEDICATED SCHOOLS GRANT (DSG)

14. DSG is paid in support of local authority schools' and is the main source of income for the schools' budget. It is split between central expenditure and the individual schools' budget (ISB) in conjunction with the local schools' forum.
15. Funding for the High Needs Block (HNB) continues to be under pressure with the latest forecast set out in Table 6. For 2023/24, a DSG HNB surplus of £0.401m is forecast which will go towards reducing the cumulative deficit, along with safety valve funding of £1.500m. The overall cumulative deficit is forecast to reduce to £2.849m by year end. The additional Government funding forecast is subject to the council managing its DSG recovery plan as part of the grant conditions and close monitoring by the DfE (Department for Education).
16. The council holds earmarked reserves against the cumulative deficit which is released as the deficit is managed down.

Table 6: Dedicated Schools Grant – High Needs Block deficit

	£m
Cumulative deficit brought forward	4.749
In-year forecast surplus	(0.401)
Safety valve funding	(1.500)

	£m
Cumulative deficit carried forward	2.848

GENERAL FUND RESERVES

17. An update on the reserves strategy and action plan will be completed and reported at month 6. The current year forecast overspend will reduce forecast reserves.

VIREMENT AND WRITE OFF REQUESTS

18. General Fund virements of £0.342m are proposed as detailed in Appendix 10.

REASONS FOR DECISION

19. To report the revenue expenditure forecast and comply with Financial Regulations.

EQUALITIES IMPLICATIONS

20. As required by Section 149 of the Equality Act 2010, the Council has considered its obligations regarding the Public-Sector Equality Duty and it is not anticipated that there will be any direct negative impact on groups with protected characteristics, as defined by the Act, from the adjustments to the budgets required because of this report.
21. If any such adjustments might lead to a service change and/or changes in staffing structures that could have a negative impact on groups with protected characteristics, then a full Equality Impact Assessment will need to be carried out.

RISK MANAGEMENT IMPLICATIONS

22. The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.
23. The report recognises the significant external pressures which are expected to bear down on the Council's costs during 2023/24, including persistently high levels of inflation and increasing interest rates. Detailed risks are set out for departments in the appendices, and include areas overspends are being caused by increased demand for services (particularly social care) and the prospect that there is further will be further demand going forward, further increasing pressure on budgets. It is recognised that unallocated contingency has been held and will be applied to reduce the potential overspend for the year, however, this is a short-term mitigation only. Directorates and the central Finance team will need to continue to closely monitor expenditure to ensure it remains within budget and that planned savings are delivered in full or implement alternative mitigating actions to address forecast overspends or savings targets which cannot be delivered.

24. The report also recognises the significant pressures facing the HRA, with a significant reduction in the HRA General Reserve being noted for the end of the year. Officers must ensure that costs and income are closely monitored and controlled and that corrective actions to protect and maintain the financial stability of the HRA are agreed and embedded.

Implications completed by: David Hughes, Director of Audit, Fraud, Risk, and Insurance, 26th September 2023

List of Appendices:

Appendix	Title
Appendix 1	Social Care
Appendix 2	Children’s Services
Appendix 2a	Dedicated Schools Grant (DSG)
Appendix 3	The Economy Department
Appendix 4	The Environment Department
Appendix 4a	Controlled Parking Account
Appendix 5	Corporate Services
Appendix 6	Finance
Appendix 7	Centrally Managed Budgets
Appendix 8	Housing Revenue Account
Appendix 9	Action Plans
Appendix 10	Virement Requests
Appendix 11	MTFS Savings

**APPENDIX 1: SOCIAL CARE
BUDGET REVENUE MONITORING MONTH 4**

Table 1 - Forecast Variance by Subjective			
Subjective	Budget £000's	Variance Month 4 £000's	Variance Month 2 £000's
Employees	17,212	(179)	426
Premises-Related Expenditure	626	144	0
Transport-Related Expenditure	26	0	0
Supplies & Services	2,403	(12)	0
Third Party Payments	86,544	5,673	4,953
Transfer Payments	13,269	(173)	(328)
Support Services	7,894	0	0
Items Excluded from the Cost of Services	0	0	0
Income	(67,007)	(536)	(480)
Non-controllable expenditure	5,540	0	0
Total	66,507	4,917	4,571

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Independent Living, Quality, Performance & Safeguarding	26,945	2,600	2,515
Specialist Support and Independent Living	27,181	2,704	2,267
Commissioning	6,206	(297)	(211)
Resources	5,731	(12)	0
Social Care Directorate	444	(78)	0
Public Health	0	0	0
TOTAL	66,507	4,917	4,571

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Independent Living, Quality, Performance & Safeguarding		

<p>The forecast overspend across the division is due to:</p> <ul style="list-style-type: none"> - The full year net effect of 77 new residents with Home Care packages costing £1.959m. - A projected overspend of £1.388m in nursing and residential placements are due to increasing unit costs of 12% since last year and 10 additional new placements. - Adult Supported Living services forecasting overspends of £0.277m due to combination of 3 new placements and increasing unit costs. <p>There are forecast underspends across the rest of the service of (£0.387m) in the direct payment service due to a reduction in residents' numbers and a review of packages, an underspend of (£0.536m) due to additional income from nursing care contributions and funded nursing care and a projected underspend of £0.101m in staffing.</p> <p>There is a significant risk of more residents yet to be assessed and transferring to Social Care. Mitigation plans are in place to partly address this overspend.</p>	2,600	2,515
Independent Living, Quality, Performance & Safeguarding Total	2,600	2,515
Specialist Support and Independent Living		
<p>The main pressures remain in Learning Disability (LD) services is due to a full year cost effect of new or returning residents commencing from 2022-23 and higher market costs.</p> <p>The projected overspend comprises of:</p> <ul style="list-style-type: none"> - £1.335m for Adult Supported Living with 11 new residents since 2022/23 and average costs increases of 18% over the last year. - £0.450m for Homecare. - £0.214m for Direct Payments and £0.175m for Day Care due to 3 new transitions residents. - An increase in rent and service charges for the Parkview centre of £0.144m. <p>Following a contractual review of the Individual Service Fund (ISF) there are proposed contractual reductions of (£0.468m) and further mitigation plans are in place to partly address the LD overspend.</p> <p>The Mental Health service is forecasting an overspend as detailed below.</p> <ul style="list-style-type: none"> - £0.442m for Adult Supported Living due to one very high-cost placement. - £0.251m for Home Care due to the full year cost effect of new residents entering the service in 2022/23. <p>There are other small overspends in nursing and residential</p>	2,704	2,267

placements of £0.160m. - Following a contractual review of the Individual Service Fund (ISF) there are proposed contractual reductions of £0.468m, and further mitigation plans are in place to partly address the LD overspend.		
Specialist Support and Independent Living Total	2,704	2,267
Commissioning		
A projected underspend on a range of Commissioned variable contracts in supporting people and carers services (£0.072m), Meals reduced volumes (£0.075m) and within the third sector community programme (£0.137m).	(297)	(211)
Commissioning Total	(297)	(211)
Resources		
Minor underspend variance	(12)	0
Resources Total	(12)	0
Social Care Directorate		
Vacancies held across the service pending recruitment	(78)	0
Social Care Directorate Total	(78)	0
Public Health		0
The PH grant will continue to be subject to conditions, including a ring-fenced requiring LAs to use the grant for Public Health activity only. The PH grant for 2023/24 is £24.016m (an increase of £0.759m from 22/23) and equates to £124.3 per head of population. The additional grant is to meet agenda for change responsibilities and the programme is fully committed.	0	0
Public Health Total	0	0
TOTAL VARIANCE	4,917	4,571

Table 5 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
Ongoing review of care packages with residents to determine if previously assessed care needs are still required. By month 4 this review has been completed and included in the forecasted spend.	0	418
LD services - There are 5 health funded residents no longer eligible for continuing health care. The service are discussing with Health partners on the assessment.	380	479

LD Transitions – 14 residents currently in Children’s Services and awaiting Care Act assessment.		
Increase in Parkview rent and service charges by the landlord for 2023/24 from £0.517m to £0.806m. The April to September increase is included in the variance analysis. Charges related to the October to March period are included here as a risk whilst the service are reviewing options.	144	288
TOTAL RISKS MANAGED	524	1,185

Supplementary Monitoring Information
<p>The month 4 forecast is caveated with increasing risk and cost pressures. These include:</p> <ul style="list-style-type: none"> - The continued impact of the hospital discharges placed by NHS and requiring reassessment of care is increasing social care costs. - The continued impact of cost of living pressures on the care market providers. As part of the Social Care reforms for the fair cost of care, the department is paying higher unit costs to reflect the cost of provision. - The delivery of the budgeted 2023/24 savings of (£1.67m). <p>Mitigation plans are in place to partly address this overspend.</p> <p>The departmental forecast assumes full expenditure of the Discharge Support grant of £1.1m. This funding is ringfenced and covers post hospital discharge social care costs for 40 days. However most care assessed needs are much longer therefore this arises to an additional budgetary pressure to the council.</p>

**APPENDIX 2: CHILDREN'S SERVICES
BUDGET REVENUE MONITORING MONTH 4**

Table 1 - Forecast variance by subjective			
Subjective	Revised budget £000	Variance month 4 £000	Variance month 2 £000
Employees	28,804	443	469
Premises-related expenditure	560	57	209
Transport-related expenditure	163	(55)	(67)
Supplies & services	5,413	(101)	(1,171)
Third party payments	56,618	4,369	2,918
Transfer payments (e.g. housing benefits, schools funding transfers)	69,547	(1,757)	(1,554)
Support services (internal trading services)	1,633	(152)	76
Income	(114,275)	(1,130)	134
Items excluded from the cost of services (debt management and capital charges)	0	0	0
Non-controllable expenditure (technical accounting adjustments e.g. overhead redistribution)	8,647	0	0
Total	57,109	1,678	1,013

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Children and Young People's Services	31,901	571	(474)
Education	14,699	886	1,066
Children's Commissioning	6,544	(179)	(263)
Children's Performance & Improvement	2,822	(209)	76
CHS Departmental Budgets	1,143	609	608
School Funding	0	0	0
Total	57,109	1,678	1,013

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Children and Young People's Services		

<p>Placements & Client related</p> <p>The forecast overspend for placement and client related expenditure is £0.590m across the service and is largely driven by transport costs and parental assessment pressures. The movement from the previous period is largely a result of the following:</p> <p>There have been several lower cost placements who have moved into more intensive and expensive placements, particularly high cost residential placements.</p> <p>Additionally, there are increased placements in remand adding £0.456m to the forecast, offset in part by an increase in Youth Justice Board income.</p> <p>The above are offset by various favourable movements within placements including contingency adjustments.</p> <p>Staffing</p> <p>£0.033m favourable variance. This has moved adversely by £0.232m since CRM02. The movement is due to an increased use of agency staff across the service.</p> <p>Other small minor variances of £0.014m.</p>	571	(474)
Children and Young People's Services Total	571	(474)
Education		
<p>Travel care and Support</p> <p>There is an overspend of £1.030m in Travel Care and Support for Children and Young with Education and Health Care Plans. This is made up of the following:</p> <ul style="list-style-type: none"> - Demand led pressure of £0.827m - Cost pressures of £0.233m due to inflationary pressure more than the 5% provision in the current year budget. 	886	1,066
Education Total	886	1,066
Children's Commissioning		
<p>£0.086m underspend on early intervention and family contracted budgets.</p> <p>£0.093m – Underspends on staffing across the service</p>	(179)	(263)
Children's Commissioning Total	(179)	(263)
Children's Performance & Improvement		
<p>£0.209m favourable variance due to a number of vacant posts being held across the service.</p>	(209)	76
Children's Performance & Improvement Total	(209)	76
CHS Departmental Budgets		

£0.625m employee management target has been loaded here pending delivery - offset by staffing underspends in other directorates pending budget savings allocation to service budgets.	609	608
CHS Departmental Budgets Total	609	608
School Funding		
	0	0
School Funding Total	0	0
Total Variance	1,678	1,013

Table 3 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
		0
Total Risks Managed	0	0

Supplementary Monitoring Information
For Travel Care and Support an actual inflationary increase has been applied of 7.9%, in line with the indexation clauses built into the contract to support market stability. The market remains incredibly fragile as evidenced through recent major provider failure.

APPENDIX 2a: DEDICATED SCHOOLS GRANT (DSG)
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
High Needs Block Expenditure	32,813	(401)	401
Early Years Block Expenditure	15,475	0	0
Schools Block Expenditure	38,405	0	0
Central School Services Block Expenditure	2,422	0	0
DSG Income	(89,115)	401	(401)
TOTAL	0	0	0

Table 2 High Needs Block (HNB) Deficit	£000
High Needs Block DSG deficit brought forward from prior years	4,749
In-year HNB forecast surplus	(401)
2022-23 HNB Safety Valve funding (to be confirmed)	(1,500)
Forecast High Needs deficit after Safety Valve funding	2,848

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
High Needs Block (<i>High Needs funding supports provision for children and young people with special educational needs from their early years to age 25 and in addition the Alternative Provision</i>)		
Forecast underspend on the high needs block after block transfer support is £0.4m favourable. A further £1.5m High Needs Safety Valve Funding for 2023/24 is profiled.		
There is significant risk to the expenditure forecast from continuing inflationary pressures in the economy which are impacting on the cost of Special Educational Needs placements.	(401)	401
High Needs Block Total	(401)	401
Early Years Block (<i>Funding for Early Years including Two Year Old funding and Early Years Pupil Premium</i>)		
	0	0
Early Years Block Total	0	0
Schools Block (<i>Core funding for mainstream maintained schools</i>)		
The Schools Block DSG accounted for by the Local Authority relates to the delegated budgets for maintained mainstream schools.	0	0

<p>Schools can elect that a proportion of their funding is delegated back to the local authority for day to day management. Use of funds are monitored by schools via The Schools Forum. All grant is expected to be expended in 2023/24 financial year including retained balances of £0.315m held from 2022/23 financial year on behalf of schools.</p> <p>There is a top slice of £0.262m in 2023/24 to contribute to the statutory functions undertaken by the local authority on behalf of schools. This includes finance, asset management, asbestos management and surveys and statutory functions provided by Business Intelligence.</p>		
Schools Block Total	0	0
Central School Services Block (<i>Funding for the Local Authorities ongoing responsibilities</i>)		
Central Services Block funds core services undertaken for all schools. In addition, there is some budget for historic functions that is winding down over the medium term. For 2023/24 there is £0.908m budgeted contribution to support the High Needs Block from the historic funding element.	0	0
Central School Services Block Total	0	0
TOTAL VARIANCE	(401)	401

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
<p>Key risk is with respect to inflationary cost pressures and demand with respect to Education and Healthcare Plans for young people with special educational needs. This will be monitored closely through 2023/24.</p> <p>The final £3m funding through the Safety Valve agreement to 2024/25 requires the elimination of the High Needs deficit by 2025/26.</p>		

Supplementary Monitoring Information
None to report

APPENDIX 3: THE ECONOMY DEPARTMENT
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast Variance by Subjective			
Subjective	Budget £000's	Variance Month 4 £000's	Variance Month 2 £000's
Employees	18,511	(28)	268
Premises-Related Expenditure	5,591	743	543
Transport-Related Expenditure	10	(0)	(0)
Supplies & Services	3,827	467	168
Third Party Payments	25,029	373	79
Transfer Payments	98	0	0
Support Services	301	21	0
Items Excluded from the Cost of Services	0	0	0
Income	(37,004)	(375)	(568)
Non-Controllable Expenditure	(6,071)	0	0
Total	10,292	1,201	491

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Housing Solutions	10,614	445	223
Economic Development, Skills Service	718	0	0
Planning	1,809	641	0
Property and Asset Strategy	(3,013)	121	268
Place	52	0	0
Regeneration & Development	111	(6)	0
TOTAL	10,292	1,201	491

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Housing Solutions		
This is mainly due to the placement of a small number of Bed and Breakfast clients into commercial hotels. In addition, out of hours (OOH) placements and pre-booked accommodation numbers have been higher than planned (from a budget of 6 to an actual of 17 per day on average to the end of Jul) and the placement of clients into B&B annexes (24 at end of July 2023)	545	223

The average number of Private Sector Leasing units (1,025) is forecast to be greater than the budgeted number (1,020). However an underspend is forecast due to the lower than expected costs of accommodation for these units	(100)	0
Housing Solutions Total	445	223
Economic Development & Skills Service		
	0	0
Economic Development & Skills Service Total	0	0
Planning		
Income from applications and pre-applications has fluctuated in recent years. The latest activity indicates that this risk is crystallising, and the division is currently predicting an income shortfall of £647,000, offset by other minor favourable variances.	641	0
Planning Total	641	0
Property and Asset Strategy		
Relates to lower than budgeted income from corporate buildings (Ravenscourt Stores) and unbudgeted property repairs cost within Asset Strategy.	121	268
Property Total	121	268
Place		
	0	0
Place Total	0	0
Regeneration & Development		
Small staffing variance	(6)	0
Regeneration & Development Total	(6)	0
TOTAL VARIANCE	1,201	491

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
Housing Solutions - Overall Benefit Cap (OBC) & DHP	69	87

Housing Solutions - Cost of Living Crisis and Ending of eviction ban - an increase in court proceedings against tenants may result in an increased net cost due to an increase in households in temporary accommodation.	147	184
Housing Solutions - Increase in bad debt provision on Temporary Accommodation (Bed & Breakfast and Private Sector Leasing) rent arrears because of reductions in personal income due to Cost of Living Crisis	189	237
Housing Solutions - There is a risk of a further increase in the number of households in Temporary Accommodation - based on an additional 100 households this year above the current forecast	389	487
Housing Solutions - Inflationary pressures on Temporary Accommodation landlord costs, based on an extra 1.5% rental inflation above the current forecast	193	241
Housing Solutions - There is a risk of large families being accommodated in B&B	93	116
Housing Solutions - Domestic Abuse Act - increase in households in temporary accommodation - extra 70 households this year above the current forecast	272	340
Planning - income from Planning applications and pre-applications in recent years has fluctuated and may be as low as £2.5m	250	1,200
Planning - Based on previous year outcome, there is a risk that income from Licencing Fees may drop	50	0
Planning - potential unbudgeted costs associated with judicial reviews and major planning appeals.	200	200
Facilities Management & Corporate Buildings - there are risks relating to repairs and maintenance costs, energy prices and historic debts.	415	415
TOTAL RISKS MANAGED	2,267	3,507

Supplementary Monitoring Information

Supplementary Monitoring Information

Housing Solutions

In June 2023, we saw 283 homeless approaches, with 130 new homelessness applications made.

In July 2023, we saw 278 homeless approaches, with 70 new homelessness applications made.

Compared to the previous year, in June 2023 we saw a 32% increase in homeless approaches and in July 2023, we saw a 35% increase.

Increasing interest rates is having a significant impact on mortgages, forcing landlords to sell their rented properties, which has impacted on homelessness approaches in the last 2 months.

An increase in homelessness as Homes for Ukraine sponsorship placements and initial accommodation arrangements made by Ukrainians arriving on the family visa scheme break down continues to be a risk. Sustained difficulty procuring private rented is impacting our ability to prevent and relieve homelessness. Fewer private rented properties are affordable to households on benefits.

Planning income

In recent years, income has increased from £2.2m (2020/21), £3.1m (2021/22), £3.1m in (2022/23) and is currently budgeted to reach £3.7m in 2023/24. There is a risk that that Planning income may reach only £2.5m in 2023/24. This will continue to be monitored and updates will be reported here. The inherent volatility of planning income means it is difficult to predict future income expectations due to several factors including:

- Possible further Planning reforms
- Ukraine war, inflation and recession impact on wider economy and on delays in construction projects)
- Potential developer response to wider stakeholder engagement rationalising or delaying projects
- Changes to the statutory charging schedule
- Economic factors such as the concerns about economic recession on developer/investor confidence and planning activity
- Changes in legislation e.g. permitted development rights, Planning Performance Agreement regulation
- Changes to pre-application charging fees and Planning Performance Agreement templates
- Local and wider market conditions
- Availability of development sites in the borough
- Developers by-passing the pre-application process as it is not compulsory
- Reduced developer confidence in the service through reduced staffing - may be less likely to fund Planning Performance Agreements
- Government schemes to encourage house building, including grant schemes
- Developers' responding to current and pipeline housing supply in borough (they don't want to flood the local market)
- Adverse weather conditions and delays in supply chains, delaying construction pipeline

APPENDIX 4: THE ENVIRONMENT DEPARTMENT
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance Month 4	Variance month 2
	£000		£000
Employees	21,769	(363)	223
Premises-related expenditure	4,250	346	447
Transport-Related expenditure	1,224	45	5
Supplies & services	17,521	645	457
Third party payments	13,179	237	22
Transfer payments	116	0	0
Support Services	6,871	17	17
Items excluded from the Cost of Services	833	(30)	(30)
Income	(23,459)	192	(140)
Non-controllable expenditure	13,570	0	0
Total	55,873	1,088	1,030

Table 2 - Variance by departmental division			
Departmental division	Revised budget	Forecast variance month 4	Forecast variance month 2
	£'000	£'000	£'000
Climate Change and Transport	1,467	(14)	(33)
Public Protection	8,448	220	244
Public Realm	45,936	882	820
Executive and Support	21	0	0
Revised Variance	55,873	1,088	1,030

Table 3 - Variance analysis		
Departmental division	Month 4 £'000	Month 2 £'000
Climate Change and Transport		
Other net variances	(14)	(33)
Climate Change and Transport Total	(14)	(33)
Public Protection		
New Assistant Director of Housing Standards (funding now confirmed)	0	140
Private Sector Housing income less than budget	314	0
Other net variances	(94)	104
Public Protection Total	220	244
Public Realm		

Street Lighting energy overspend	216	284
Waste Contract budget pressure, mostly related to fuel costs	475	0
Parks and Leisure income shortfalls	128	0
Grounds maintenance contract inflation more than budget (funding now confirmed)	0	190
Unfunded Community events 2023/24 (funding now confirmed)	0	190
One off costs related to the relocation of the borough Archives (funding now confirmed)	0	50
Other net variances	63	106
Public Realm Total	882	820
TOTAL VARIANCE	1,088	1,030

Table 4 - Key risks - detail items over £250,000		
Risk Description	Risk at month 4 £000	Risk at month 2 £000
Workforce vacancy savings not delivered (some now forecast as pressures)	450	1,100
Income targets not met	250	500
Highway project recharges less than budget	700	400
Additional waste collection costs related to the diversion around Wandsworth Bridge	TBC	TBC
TOTAL RISKS BEING MANAGED	1,400	2,000

Supplementary Monitoring Information
The department continues to maximise external income and manage and mitigate risk as far as possible, with the aim of delivering an outturn within budget. The new workforce savings will be challenging to deliver in full and may require alternative mitigation in year. This will be kept under close review as the year progresses.

**APPENDIX 4A: CONTROLLED PARKING ACCOUNT
BUDGET REVENUE MONITORING MONTH 4**

Table 1 - Forecast variance by subjective			
Subjective	Revised budget	Variance Month 4	Variance month 2
	£0	£0	£0
Employees	7,514	(70)	496
Premises-related expenditure	80	0	0
Transport-related expenditure	142	0	0
Supplies & services	1,153	327	0
Third Party payments	5,915	(751)	(162)
Transfer payments	0	0	0
Support services	214	0	0
Items excluded from the Cost of Services	0	0	0
Income	(49,472)	1,731	889
Non-controllable expenditure	2,190	0	0
Total	(32,264)	1,237	1,223

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Controlled parking income	(49,472)	1,731	889
Controlled Parking Account expenditure	17,208	(494)	334
TOTAL	(32,264)	1,237	1,223

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Controlled Parking Income		
Impact of the closure of Wandsworth Bridge from end of July until end of September	1,731	889
Controlled Parking Income Total	1,731	889
Controlled Parking Expenditure		
Underspend on project expenditure due to delayed implementations.	(494)	334
Controlled Parking Expenditure Total	(494)	334
TOTAL VARIANCE	1,237	1,223

Table 4 - Key Risks - Detail Items Over £250,000

Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
TOTAL RISKS MANAGED	0	0

Supplementary Monitoring Information
None to report

APPENDIX 5: CORPORATE SERVICES
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast variance by subjective			
Subjective	Revised budget £000	Variance month 4 £000	Variance month 2 £000
Employees	21,259	856	812
Premises-Related Expenditure	238	23	18
Transport-Related Expenditure	4	0	0
Supplies & Services	10,621	636	602
Third Party Payments	6,748	(610)	(457)
Transfer Payments	0	0	0
Support Services	95	(34)	(42)
Items Excluded from the Cost of Services	6	(0)	(0)
Income	(8,394)	(385)	(291)
Non-Controllable Expenditure	(13,846)	0	0
Total	16,730	488	643

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Communications and Communities	896	99	119
Democratic Services, Coroners & Mortuaries	2,614	(48)	(118)
Digital Services	12,661	(1)	(0)
Legal Services	(269)	(79)	(100)
Members Support	343	18	39
Resident Services	12,065	147	390
Corporate Services Directorate	(100)	351	313
Transformation, Talent, and Inclusion	2,368	(0)	(0)
Sub-Total	30,576	488	643
Departmental non-controllable budgets	(13,846)	0	0
Total	16,730	488	643

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Communications and Communities		
Forecast for unfunded project work in line with 2022/23 outturn.	99	119

Communications and Communities Total	99	119
Democratic Services, Coroners & Mortuaries		
The Mortuary underspend of £80k relating to staffing vacancies, reported in CRM 2, is now offset by unbudgeted costs for the purchase and maintenance of mortuary equipment.	(2)	(80)
Balance of other variances including staffing vacancies in the registrars team as recruitment takes place.	(46)	(38)
Democratic Services, Coroners & Mortuaries Total	(48)	(118)
Digital Services		
	(1)	(0)
Digital Services Total	(1)	(0)
Legal Services		
Agency spend increased compared to CRM2 due to 3 new agency staff and increase in market rate.	(79)	(100)
Legal Services Total	(79)	(100)
Members Support		
	18	39
Members Support Total	18	39
Resident Services		
Business Rates and Council Tax enforcement income shortfall	347	454
Accessible Transport underspend due to temporary reduction in passenger numbers	(587)	(431)
Share of new workforce saving not yet delivered	213	345
Other smaller net overspends	174	22
Resident Services Total	147	390
Corporate Services Directorate		
Includes the department's share of the 2023/24 workforce saving (£302k - excluding the Residents Services element). The overspend is partly netted off by underspends from vacancies held and recorded across the department.	351	313
Corporate Services Directorate Total	351	313

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
Business Rates and Council Tax enforcement income not achieved as forecast	150	150
Total Risks Managed	150	150

Supplementary Monitoring Information
None to report

APPENDIX 6: FINANCE
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast variance by subjective			
Subjective	Revised budget £000	Variance month 4 £000	Variance month 2 £000
Employees	8,045	(426)	(447)
Premises-Related Expenditure	0	0	0
Transport-Related Expenditure	1	(1)	(1)
Supplies & Services	2,610	176	199
Third Party Payments	241	(0)	(9)
Transfer Payments	0	0	0
Support Services	31	2	8
Items Excluded from the Cost of Services	0	0	0
Income	(4,101)	173	349
Non-Controllable Expenditure	(5,458)	(0)	(0)
Total	1,369	(76)	101

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget £000	Forecast Variance Month 4 £000	Forecast Variance Month 2 £000
Assurance, Programmes & Analytics	1,441	(80)	(34)
Audit, Fraud, Risk and Insurance	1,086	(26)	(75)
Corporate Services	488	104	85
Finance	3,401	(3)	95
Managed Services	2,132	107	105
Corporate Procurement	605	(104)	(75)
Commercial Advertising	(2,325)	(74)	(0)
Sub-Total	6,826	(76)	101
Departmental non-controllable budgets	(5,458)	(0)	(0)
Total	1,369	(76)	101

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Assurance, Programmes & Analytics		
Staffing underspend from vacant posts.	(80)	(34)
Assurance, Programmes & Analytics Total	(80)	(34)
Audit, Fraud, Risk and Insurance		
Minor staffing underspends.	(26)	(75)
Audit, Fraud, Risk and Insurance Total	(26)	(75)
Corporate Services		
Employee turnover saving of £152k reported here but fully offset by staffing underspends from vacant posts across the department.	104	85
Corporate Services Total	104	85
Finance		
	(3)	95
Finance Total	(3)	95
Managed Services		
Overspend forecast in anticipation of the 2023-24 pay award increasing the Council's share of costs beyond the current budget provision.	107	105
Managed Services Total	107	105
Corporate Procurement		
Staffing underspend from vacant posts whilst recruitment takes place.	(104)	(75)
Corporate Procurement Total	(104)	(75)
Commercial Advertising		
Income set to exceed target following June RPI based rental increase for digital advertising hoardings.	(74)	(0)
Commercial Advertising Total	(74)	(0)
Total Variance	(76)	101

Table 4 - Key Risks - Detail Items Over £250,000

Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
None to report		
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report

APPENDIX 7: CENTRALLY MANAGED BUDGETS
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast variance by CIPFA Subjective			
Subjective	Revised budget £000	Variance month 4 £000	Variance month 2 £000
Employees	3,968	68	81
Premises-Related Expenditure	2,795	136	(3)
Transport-Related Expenditure	21	0	0
Supplies & Services	18,975	720	347
Third Party Payments	118	(0)	0
Transfer Payments	89,925	0	0
Support Services	921	0	0
Items Excluded from the Cost of Services	5,001	(17)	113
Income	(99,225)	(5,653)	(539)
Non-Controllable Expenditure	4,265	0	0
Total	26,765	(4,746)	0

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Corporate and Democratic Core	2,346	(53)	(53)
Housing Benefits	(328)	0	0
Levies	1,958	(48)	82
Net Cost of Borrowing	(345)	(5,000)	0
Treasury, Pensions and Insurance	5,151	354	(4)
Maternity and Redundancy	1,013	(0)	(0)
Other Corporate Items	16,969	0	(25)
Total	26,765	(4,746)	0

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Corporate and Democratic Core		
Small underspend on budgeted bank charges based on current trend data.	(53)	(53)
Corporate and Democratic Core Total	(53)	(53)
Housing Benefits		
	0	0
Housing Benefits Total	0	0
Levies		
Minor variance on expected levy costs	(48)	82
Levies Total	(48)	82
Net Cost of Borrowing		
Forecast interest return from cash balances. This remains highly volatile and subject to external market conditions and internal cashflow assumptions.	(5,000)	0
Net Cost of Borrowing Total	(5,000)	0
Treasury, Pensions and Insurance		
£134k overspend on insurance premiums following cost increases, plus £220k estimated overspend on insurance claim settlements.	354	(4)
Treasury, Pensions and Insurance Total	354	(4)
Maternity and Redundancy Items		
	(0)	(0)
Maternity and Redundancy Total	0	0
Other Corporate Items		
Land Charges – now fully mitigated	0	120
Other small variances	0	(145)
Other Corporate Items Total	0	(25)

Table 4 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000
None to report	0	0
Total Risks Managed	0	0

Supplementary Monitoring Information
None to report

APPENDIX 8: HOUSING REVENUE ACCOUNT
BUDGET REVENUE MONITORING MONTH 4

Table 1 - Forecast variance by subjective			
Subjective	Revised budget £000	Variance month 4 £000	Variance month 2 £000
Income	(97,147)	400	400
Premises-Related Expenditure	25,631	880	880
Employees	22,310	2,678	2,678
Supplies & Services	13,296	585	585
Support services (internal trading services)	1,577	0	0
Third Party Payments	2,237	434	434
Transport-Related Expenditure	28	0	0
Items excluded from the cost of services (debt management and capital charges)	11,499	(125)	(125)
Non-controllable expenditure (technical accounting adjustments e.g. overhead redistribution)	24,199	(214)	(214)
Appropriation From HRA General Reserve	3,630	4,638	4,638

Table 2 - Variance by Departmental Division			
Departmental Division	Revised Budget	Forecast Variance Month 4	Forecast Variance Month 2
	£000	£000	£000
Housing Income	(94,386)	400	400
Finance & Resources	11,368	85	85
Housing Management	7,722	385	385
Resident and Building Safety	9,824	0	0
Void & Repairs	12,509	1,716	1,716
H&F maintenance (DLO)	3,164	2,361	2,361
Safer Neighbourhoods	749	0	0
Housing Hub	6,322	0	0
Place	8,309	206	206
Regeneration & Development	766	(300)	(300)
Property & Asset Management	904	0	0
Capital Charges	29,159	(214)	(214)
Corporate Support Service Recharges	7,220	0	0
Appropriation From HRA General Reserve	3,630	4,639	4,639

Table 3 - Variance Analysis		
Departmental Division	Month 4 £000	Month 2 £000
Housing Income		
A forecast on dwelling rent and service charges income loss of £0.4m, mainly due to higher than budgeted void properties.	400	400
Housing Income Total	400	400
Finance & Resources		
Minor overspends mainly relating to forecast staffing costs	85	85
Finance & Resources Total	85	85
Housing Management		
A high level of decants is driving a forecast overspend in temporary accommodation and disturbance allowance costs.	385	385
Housing Management Total	385	385
Resident and Building Safety		
	0	0
Resident and Building Safety Total	0	0
Void & Repairs		
This is mainly due to high volumes of disrepair compensation claims (including the associated legal costs).	1,716	1,716
Void & Repairs Total	1,716	1,716
H&F maintenance (DLO)		
This mainly relates to additional staff and materials resources required as part of the Repairs Improvement Plan.	2,361	2,361
H&F maintenance (DLO) Total	2,361	2,361
Safer Neighbourhoods		
	0	0
Safer Neighbourhoods Total	0	0
Housing Hub		
No Variance Reported	0	0
Housing Hub Total	0	0
Place		

Overspends mainly relating to forecast staffing costs	206	206
Place Total	206	206
Regeneration & Development		
This mainly relates to a forecast underspend on feasibility costs for major development schemes.	(300)	(300)
Regeneration & Development Total	(300)	(300)
Property & Asset Management		
	0	0
Property & Asset Management Total	0	0
Capital Charges		
A change in the forecast average short term interest rate payable on net internal borrowing from 4.3% to 4.7% following recent Bank of England base rate increases offset by higher than budgeted cash balances and a lower than budgeted depreciation charge due to the stock valuation at the end of March 2023 being slightly lower than anticipated.	(214)	(214)
Capital Charges Total	(214)	(214)
Corporate Support Service Recharges		
	0	0
Corporate Support Service Recharges Total	0	0
Total Variance	4,639	4,639

Table 4 - Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
		1,130	1,130		
Schemes not on track	£000s	Reason			

Table 5 - Key Risks - Detail Items Over £250,000		
Risk Description	Risk At Month 4 £000	Risk At Month 2 £000

Capitalisation of Staffing - officers are completing regular and robust reviews of capitalisable staffing costs but there is a risk that these assumptions may need to be adjusted dependent on activities carried out by staff during the year.	850	850
Repairs capitalisation - officers are completing regular and robust reviews of repairs costs to identify those that are capital in nature. As the remainder of the year's costs are yet to be incurred and analysed, there remains a risk that a greater proportion of costs expected may fall to revenue.	unknown	unknown
Repairs and Maintenance costs - Presently work is underway to value the expected cost of the repairs and disrepairs backlog as well as estimating the value of expected repairs not yet highlighted.	unknown	unknown
Income collection - the current excellent performance on rental income collection may deteriorate as a result of the current economic pressures.	385	385
Repairs and disrepairs compensation for urgent repairs works and associated costs - at this early stage, there is a risk that the forecast understates the costs for this year.	unknown	unknown
Housing Regulator & Ombudsman - Additional costs associated with facilitating inspections may result in unbudgeted spend	unknown	unknown
Decants - at this early stage, there is a risk that the forecast understates the costs for this year.	unknown	unknown
Total Risks Managed	1,235	1,235

Supplementary Monitoring Information
None to report

APPENDIX 9 – ACTION PLANS – MONTH 4

ASC and PH Budget Overspend Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	Specialist Broker for Learning Disabilities (LD) employed from 1 April to review high-cost LD placements & supported living and reduce costs.	0.200	Julie Murray / Dan Addis	30/09/2023
Page 100	Reduce package sizes for residents who regularly return Direct Payment surplus funds. Review packages for Continuing Health Care eligibility	0.147	Michelle Clarke	31/12/2023
3	Reduce double handed care packages	0.500	Michelle Clarke /Jayne White	30/09/2023
4	Increase occupancy levels in block contracted service provision	0.230	Michelle Clarke /Jayne White	31/03/2024
5	Review taxi provision and identify alternative travel arrangements	0.100	Nia Evans	31/03/2024
	Total	1.177		

CHS Overspend Action Plan

	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	<p>Education - Disabled Children's Placements and Short Breaks We will remind all case workers about the importance of packages being for assessed need only and amending the packages if the family's needs change either up or down.</p> <p>The panel are being more robust in questioning requests for financial agreement and cost effectiveness of providers.</p> <p>Direct Payments monitoring is underway to identify any underspends and using the existing policy to re-coup funds where appropriate.</p> <p>A new finance monitoring process is in place to ensure POs are accurate and spend is monitored to identify issues early.</p> <p>Work is starting to create a dashboard to assist non-statutory workers to monitor and complete timely reviews of package to ensure they are fit for purpose to meet needs.</p>	0.050	Becky Powell	31/10/2023
2	<p>Education - Disabled Children's Transport A review of all commitments for transport and escorts is underway. We are discussing with adult social care for young people transitioning to adulthood</p>	0.09	Becky Powell	31/10/2023

3	<p>All Services - Staffing Vacancy Factor Mitigations sought to deliver against baseline budget reduction for £0.625m vacancy target on staffing. Mitigations sought from staffing and non-staffing budgets.</p> <ul style="list-style-type: none"> - Children and Young Peoples Services £345k - offsetting savings to be identified - Performance and improvement £50k- staffing underspend from one off grant funding in 23/24 - Commissioning £80k has staffing vacancy held in 23/24 - Education £100k is working on delivery of share of vacancy target from existing budgets TBC 	0.625	Jacqui McShannon	31/07/2023
	Total	0.765		

APPENDIX 10 - VIREMENT REQUESTS – MONTH 4

The Environment

Details of Virement	Amount (£000)	Reserves One Off	Contingency On Going	Contingency One Off
Black History Museum Funding Contribution	60			60
Sub Total of requested virements	60			60

Children Service's

Details of Virement	Amount (£000)	Reserves One Off	Contingency On Going	Contingency One Off
Family hubs transformation project drawdown from reserve	222	222		
Sub Total of requested virements	222	222		

Corporate Services

Details of Virement	Amount (£000)	Reserves One Off	Contingency On Going	Contingency One Off
Recommence an annual Council Tax Single Person Discount review.	60			60
Sub Total of requested virements	60			60

The Economy

Details of Virement	Amount (£000's)	Reserves One Off	Contingency On Going	Contingency One Off
Sub Total of requested virements				
Total requested virements	342	222		120

APPENDIX 11 – MTFs SAVINGS – UPDATE AT MONTH 4 (JULY 2023)

MTFS Savings Tracker- 2023/24						
Department	MTFS Reference	Description	Firm Savings proposals			
			2023-24 Target Savings (£000's)	2023-24 Forecast Delivery (£000's)	RAG Rating	Comments
Social Care and Public Health						
Social Care and Public Health	Social Care and Public Health -1	Review care costs with NHS as people with extremely high needs are discharged from hospital.	(150)	(150)	Green	
Social Care and Public Health	Social Care and Public Health -2	Model to further support independent living	(250)	(250)	Green	
Social Care and Public Health	Social Care and Public Health -3	Further Increased take-up of Direct Payments for choice and control for residents and increasing wellbeing	(200)	(200)	Green	
Social Care and Public Health	Social Care and Public Health -4	Joint commissioning steering group with Economy department on implementing the Disabled People's Housing Strategy and reducing voids. This will be done through reviewing the Extra Care available for residents, ensuring new builds are co-produced with disabled residents and make good Housing Voids	(200)	(200)	Yellow	Further work to be undertaken to deliver the savings. (Currently forecast to achieve the savings)
Social Care and Public Health	Social Care and Public Health -5	Maximising adaptations in people's homes through use of Disabled Facilities Grant. This increases a person's independence and reduces the need for longer-term	(50)	(50)	Green	

		care, as appropriate.				
Social Care and Public Health	Social Care and Public Health -6	Reviews of care support for people with a sensory disability encouraging the use of equipment, as appropriate, to increase a person's independence.	(50)	(50)		
Social Care and Public Health	Social Care and Public Health -7	Improved support and information for residents and make better use of digital technologies (such as care cubed, use of resident portal, timely return of equipment) and review of Joint Equipment Low Item Ordering	(500)	(500)		Further work to be undertaken to deliver the savings. (Currently forecast to achieve the savings)
Social Care and Public Health	Social Care and Public Health -8	Smarter procurement for better outcomes for carers and review of supporting people services	(70)	(70)		
Social Care and Public Health	Social Care and Public Health -9	Delivery of agreed savings on 0-19 Public Health Nursing. Savings from year 2 through procurement of new health visiting and school nursing contract. Service quality has remained the same with savings achieved through improved service through procurement and contract monitoring.	(60)	(60)		
Social Care and Public Health	Social Care and Public Health -10	Re-tendering of Substance Misuse and Drugs contracts with efficiencies in commissioning and contracting with a plan to reduce overheads and to modernise in line with clinical standards.	(50)	(50)		

Social Care and Public Health	Social Care and Public Health -11	Review of community champion contracts and redesign into an outreach model	(50)	(50)		
Social Care and Public Health	Social Care and Public Health -12	Adult Weight Management- Targeted Operating Model working to improve the leisure offer for residents and linking with the Council's food strategy	(40)	(40)		
Children's Services						
Children's Services	Children's Services-1	A single commissioning process to ensure families receive the right service at the right time; to intervene early and prevent escalation. Targeting efficiencies from April 2023 at £0.7m. Subject to consultation process. This is in addition to £2.3m from Early Help and Prevention delivered to 2021/22.	(700)	(700)		
The Environment						
The Environment	The Environment -1	Continuation of the Resident Experience and Access Programme, driving further improvements in Council Tax, Housing Benefits, Accessible Transport and Contact Centre.	(237)	(237)		
The Environment	The Environmen-2	Sustained reductions in waste disposal tonnages, for both general waste and recycling. Waste disposal tonnages can be volatile, so there is some risk attached to this proposal	(150)	(150)		
The Environment	The Environmen-3	Bold increases in fees and charges (10-20%) that do not affect residents. The department has a fees and charges income target of £11m, with some existing	(133)	(133)		

		pressure against it due to the cost-of-living crisis and reversal of one-off growth from 2022/23.				
The Economy						
The Economy	The Economy-1	Staffing costs are largely funded from Section 106 and this adjustment follows a review of the staffing budgets charged to the General Fund.	(14)	(14)		
Corporate						
Corporate	Corporate-1	Realign services to provide greater efficiencies and support for member responsibilities	(20)	0		Saving no longer deliverable due to changes in service provision
	Overall Total		(2,924)	(2,904)		

Report to: Cabinet

Date: 06/11/2023

Subject: Hammersmith Bridge – toll order and road user charging scheme

Report of: Councillor Sharon Holder, Cabinet Member for Public Realm

Report author: Mark Raisbeck, Director of Public Realm

Responsible Director: Bram Kainth, Strategic Director of the Environment

SUMMARY

Hammersmith Bridge (the Bridge) is one of the world's oldest suspension bridges which is why it is also one of Britain's most expensive to repair. It is a Grade II* listed structure made from wood and wrought iron with the suspension held in place by cast iron pedestals. It is part of Britain's engineering heritage and a national landmark.

The Bridge was closed to motor vehicles on 10 April 2019 and to pedestrians, cyclists and river traffic on 13 August 2020 following the discovery of dangerous micro-fractures in the cast iron pedestals that hold the suspension system in place. It was re-opened to pedestrians, cyclists and river traffic on 17 July 2021 following the introduction of a pioneering temperature control system and extensive investigations by world-leading engineers working for the London Borough of Hammersmith & Fulham (LBHF). The council is now working towards the full strengthening and restoration of the Bridge.

The government has previously announced that it expects LBHF to fund one-third of the total cost of the repair, which is currently estimated at up to £250 million. The Department for Transport (DfT) and Transport for London (TfL) will also fund one-third each. Asking a local authority to pay one-third of a major strategic road network for London and the southeast is an unprecedented demand. LBHF has stated that it can only fund one-third of the total cost, currently estimated at up to £83m via a toll order or road user charging scheme (RUCS). This would reunite the cost and maintenance of the 136-year-old bridge with the bridge's users, in this case motorists.

On 6 December 2021 Cabinet agreed to deliver the Phase 1 stabilisation business case at speed, in good faith and at risk to the sum of £8.9m in anticipation of subsequent funding being reimbursed by DfT and TfL. That funding was subsequently received. The stabilisation work, which is due to be completed in the first part of next year, will ensure the Bridge remains open for pedestrians, cyclists and river traffic.

On 7 March 2023, Cabinet authorised a further £3.5m spend, as required by DfT officials under the HM Treasury Green Book five case model, for project development, traffic modelling, and design work on the Fosters + Partners/ COWI proposal for a temporary truss solution. This funding was again agreed in good faith and at risk to expedite the process.

All the above costs and those historically incurred in ensuring the continued safe operation of the Bridge and developing the future restoration will be included in the overall project and are expected to be funded equally by DfT, TfL and LBHF.

Since April 2019, LBHF has spent £29m on the safe operation of the Bridge, the Phase 1 stabilisation programme and work to develop Phase 2 strengthening and full restoration. A summary of the timeline of events is provided in Appendix 4.

To ensure progress is maintained, the Council has set out the following aspirations:

- that the Bridge is fully restored at the earliest opportunity including reopening to buses and cars, as instructed by The Secretary of State for Transport.
- that there is an equitable funding solution for LBHF residents without any cuts to services.
- that LBHF residents, who have already paid significant sums through local taxation towards the bridge costs, should be exempt from any toll or road charge.
- that LBHF's costs for restoration and ongoing maintenance and operation should be funded by a RUCS or toll order, meaning that those who benefit directly from using the Bridge, ie: motorists, pay for it.
- that the use of the restored bridge supports the council's net zero 2030 Climate Emergency target and the Mayor of London's Transport Strategy.
- that the future governance arrangements support efficient and sustainable operation, maintenance, and stewardship of the Bridge for the benefit of future generations (this could include the potential operation of the bridge through an independent trust, company or other mechanism).

An initial report setting out the potential future Delivery Models and considerations was presented to Cabinet in July 2021. A further report setting out the proposed Procurement Strategy for the full restoration of the Bridge was presented to Cabinet in October 2022.

This report recommends the making of a toll order or road user charging scheme to meet LBHF's share of the construction costs and pay for the continuing operation and maintenance of the Bridge, and other decisions to facilitate the making of the necessary legal instruments. An Equality Impact Assessment on the proposal has been included in Appendix 5.

Following an extensive process of pre-market engagement, it is recommended that the evaluation framework be amended by basing the evaluation criteria on 50% quality and 50% price with 20% added value included within the tier one criteria.

RECOMMENDATIONS

1. To note that Appendix 1 to this report is not for publication on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and information in respect of which a claim to legal professional privilege could be

maintained in legal proceedings, as set out in paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972 (as amended).

2. To approve the making of one or more of the following legal instruments, subject to the outcome of the consultation referred to in recommendation 3 below:
 - a. A road user charging scheme under s295 of the Greater London Authority Act 1999;
 - b. A toll order under s6 New Roads and Street Works Act 1991 to authorise the levying of tolls for vehicles crossing Hammersmith Bridge in association with:
 - i. A special road scheme under s16 Highways Act 1980 to specify; Hammersmith Bridge as a special road and to designate the London Borough of Hammersmith and Fulham as the special road authority; and
 - ii. A supplementary order under s18 Highways Act 1980 to make ancillary provision to give effect to the toll order and special road scheme.
3. To approve the undertaking of consultation in relation to the above proposed instruments. The outcome of this consultation will be reported to Cabinet in a further report. If the consultation leads to the recommendations in paragraph 2 above being changed, this subsequent report will reflect those amended recommendations. The further report will recommend which of the above instruments should be approved. This will depend on the outcome of the consultation and further discussions with TfL.
4. To approve in principle that – if a toll order is made – tolls will be chargeable by a concessionaire.
5. To agree that the procurement strategy approved by the Cabinet on 10 October 2022 be amended so that the evaluation criteria will be 50% quality and 50% price.
6. To note the financial matters set out in the Financial Impact Section of the Report.

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	The full restoration of the Bridge will continue to promote the confidence of residents and businesses that are based in LBHF and neighbouring boroughs, as well as supporting future economic growth for the region.

Doing things with local residents, not to them	The proposed toll order and/or road user charging scheme will be subject to non-statutory consultation which will be taken into account before approval is given. If it is decided to proceed, there will be a further statutory process of public engagement. In addition, there will also be extensive public engagement through public meetings and media
Being ruthlessly financially efficient	The use of a toll or charge will ensure that the cost of restoring and maintaining the bridge will fall on those who use it rather than the residents of LBHF through council tax increases or cuts to vital services.
Taking pride in H&F	The bridge is an iconic symbol of London and a national landmark. Its restoration will be a source of great pride locally.
Rising to the challenge of the climate and ecological emergency	The imposition of the toll or charge on motor vehicles is expected to reduce carbon emissions and improve air quality by securing the long-term future of the bridge and encouraging continued use of active travel modes such as walking and cycling. In addition, it could provide discounted charges for electric and low emission vehicles.

Financial Impact

The continuing national economic conditions of high inflation and interest rates are presenting many significant financial challenges to the Council along with all other councils. These factors are increasing costs for delivering services, reducing income from residents/businesses/visitors, making investment plans more expensive and increasing the demand for public services. Additionally, the Council's 2023/24 General Grant from central government has reduced by 56% in real terms, from £164m in 2010/11 to £116m in 2023/24.

The Council has so far incurred significant costs of £29m since April 2019 on ensuring the continued safe operation of Hammersmith Bridge, delivering the stabilisation project, and developing plans for its future restoration. It is anticipated that these costs will be included in the overall project cost (estimated at up to £250m) and it has been agreed in principle that these costs will be funded equally by DfT, TfL and LBHF. The Council's one third share is estimated at up to £83m. So far, we have been reimbursed to a total of £8.5m from the £29m spent.

Asking a local authority to pay one third of a major strategic road network for London and the southeast is an unprecedented demand, and one that should not reasonably fall to the local taxpayer. The annual financing costs of the required contribution of £83m from borrowing are estimated at £7.5m (3.2% MRP and 5.8% interest).

This is a significant cost (estimated at almost 4%) compared to the Council's net

annual revenue budget of £202.4m and would have a significant impact on future council tax levels and across all the statutory services provided by the Council to residents of the Borough (including Adult Social Care, Homelessness, Children Services, Waste Collection/Street Cleansing).

The £83m contribution is therefore clearly unaffordable to the Council that promotes ruthless financial efficiency on the management of its' resources. The only viable option therefore for the Council to fund its one third share of costs is through a toll order or road user charging scheme, funded by the users of the Bridge, namely the motorists. This is in line with the bridge's origins as a toll bridge funded by its users.

The cost of the proposed consultation on a toll order or road user charge will be contained within the existing project budget. The outcome of the consultation and resulting recommendations will be reported to Cabinet in a separate report, along with updated financial implications as appropriate.

Kellie Gooch, Head of Finance (Environment), 1 August 2023

Verified by Sukvinder Kalsi Strategic Director of Finance, 23 October 2023

Legal Implications

The legal implications of this proposal are set out in the body of the report.

The recommendations will enable officers to progress the investigation, development and preparation of the necessary legal instruments required in order to facilitate the restoration and repair of Hammersmith Bridge (for which the Council has legal responsibility as highway authority) by implementing a potential toll or charge on motorised vehicles.

They do not commit the Council to selecting a specific option at this stage. This decision will be referred back to Cabinet following the proposed non-statutory public consultation.

John Sharland, Senior solicitor (Contracts and procurement) 9 August 2023

Background Papers Used in Preparing This Report - None

DETAILED ANALYSIS

Proposals and Analysis of Options

1. The works to ensure that the Bridge is safe for use by pedestrians and cyclists (the stabilisation project) are nearing completion and should be finished in the first part of 2024. This will enable it to be used safely without the need for constant monitoring, although it should be noted that this is only an interim solution.

2. However, these works will not enable the Bridge to be re-opened for vehicular traffic. The works necessary to ensure the Bridge can be used by vehicles as well as undertake a full restoration to secure its continued availability in the longer-term are currently subject to a public procurement competition. Following the approval of the procurement strategy in October last year, the Council has appointed advisers, commenced work on the procurement documents and undertaken pre-market engagement. It is anticipated that the contract notice to begin the procurement process under the competitive procedure with negotiation will be published in 2024 and that a contractor will be appointed in 2025. The contractor will be obliged to carry out the works and maintain the bridge for a period of 25 years.
3. The costs of carrying out the full works of restoration will be determined by the outcome of the procurement process. The current estimate is that they will cost up to £250 million. It has been agreed in principle that the costs will be borne equally between the Department for Transport, TfL and LBHF. The outline business case for approval of DfT funding is under consideration and the procurement process will not begin until OBC approval has been confirmed. It is envisaged that the DfT and TfL shares of the cost of the works will be paid while these are being carried out, and the Council's share will be raised by private finance, which will be paid back by the contractor over the 25 year maintenance period.
4. For the full burden of the LBHF share of the above funding to fall on the Council's residents and taxpayers would not be equitable. It would place an intolerable financial burden on the Council, and it would not reflect the fact that the bridge – forming part of London's strategic road network – is largely used by motorists from south of the river and the A3 corridor. It would be reasonable for the Council to put in place a scheme to ensure that the burden of paying the Council's share falls on those motorists using the bridge. This will also pay for the maintenance of the structure throughout the contract period. It is not envisaged that pedestrians or cyclists would be required to pay for use of the Bridge.
5. To meet the Council's share of the works and meet the subsequent maintenance costs, it is proposed that a toll or charging order is put in place requiring payment from drivers using the bridge.
6. There are two statutory schemes which could enable the Council to achieve this outcome:
 - a. A "road user charging scheme" ("RUCS"), which may be made by the Council (subject to confirmation by the London Mayor) under the Greater London Authority Act 1999 ("the GLAA"); and
 - b. A "toll order", made by the Council and confirmed by the Secretary of State under the New Roads and Street Works Act 1991 ("the NRSWA").
7. The funds received from the RUCS or toll order would only be used for the

following purposes:

- a. To amortise the initial capital expenditure of the Council's share of the cost of the works.
- b. To defray maintenance costs during the contract period
- c. To build up an endowment to meet future costs and a sinking fund for major future repairs.

Road user charging scheme (RUCS)

8. Under s295 of the GLAA a London local authority or TfL may each "establish and operate schemes for imposing charges in respect of the keeping or use of motor vehicles on roads in its area".
9. The legislation contains detailed provisions setting out the requirements for a RUCS. In particular:
 - a. It may only be made if it appears desirable or expedient for the purpose of directly or indirectly facilitating the achievement of any policies or proposals set out in the Mayor's transport strategy
 - b. It must be in conformity with the Mayor's transport strategy
 - c. The proceeds must be used for "relevant transport purposes". This means "any purpose which directly or indirectly facilitates the implementation of any policies or proposals set out in the Mayor's transport strategy".
10. A London local authority may make a RUCS but it must be submitted for approval by the Greater London Authority. The Mayor of London is the effective decision maker for confirmation of a RUCS.
11. The Mayor's transport strategy was published in 2018 and its main thrust is to reduce car use and car dependency. However, there is clear acceptance within the strategy that car use will continue within London and that existing car routes need to be maintained. There are policies within the strategy which indicate support for the use of a RUCS in order to discourage vehicle use. Policy 6 refers to the aim of reducing vehicle emissions, inter alia, by road charging.
12. Proposal 24.1, an addendum to the strategy, states: The Mayor, through TfL and the boroughs, will seek to address the triple challenges of toxic air pollution, the climate emergency and traffic congestion through road user charging schemes including by expanding the Ultra Low Emission Zone London-wide.
13. Officers consider that a RUCS would be capable of facilitating the response to these challenges, especially by levying higher charges for the most polluting vehicles which cause the greatest air pollution and climate impacts.
14. In addition, securing the long-term future of the Bridge for pedestrians and cyclists – as well as once again enabling its use by public transport modes –

would also clearly facilitate other policies and proposals in the Mayor's transport strategy. These objectives cannot be achieved unless sufficient funding is made available which means that a RUCS would be key to indirectly facilitating these desired outcomes by providing a suitable revenue stream.

15. The Council has already taken advice from external solicitors and leading counsel with specialist expertise in relation to RUCS arrangements. The proposed use of a RUCS would be a lawful means of securing the Council's aims and satisfy the legislative requirements set out in the GLAA. A summary of this advice is set out in Appendix 1 to this report.
16. Discussions between LBHF, TfL and the Mayor regarding a potential RUCS are on-going, but officers consider that it is prudent and appropriate for Cabinet to authorise the necessary steps to implement a RUCS in the meantime in order to maintain momentum and enable the necessary order and any associated consultation or engagement to be progressed swiftly.
17. It is anticipated that a decision on the route to effecting payments for crossing the bridge – toll order or RUCS - must be made by May of next year in order to maintain progress in sufficient time for the necessary instrument to be in place in advance of works. The recommendation will be reported back to Cabinet as described at recommendation 3 above.

Toll order

18. A toll order may be made by the Council under s6 of the New Roads and Street Works Act 1991. It is subject to confirmation by the Secretary of State for Transport. It may only be made in respect of a "special road" under s16 of the Highways Act 1980. Therefore, in addition to considering making a toll order, the Council would also need to make a scheme to designate the Bridge and/or its approaches (or part of them) as a "special road".
19. The basic characteristic of a special road is that it is provided "for the use of traffic of *any class prescribed thereby*". It is therefore essential that, for a toll order to be made, there must be restrictions on the classes of traffic which will be permitted to use the special road. The relevant classes of traffic are specified in section 17 and Schedule 4 of the Highways Act 1980 but include (for example) Class V (vehicles drawn by animals), Class VII (pedal cycles) and Class IX (pedestrians).
20. It is important to note that whilst the Bridge is currently subject to a weight restriction, the need to specify the permitted/excluded classes of traffic applies in addition to this existing legal prohibition. It is currently envisaged that Class II traffic (abnormal loads, military vehicles, and plant) would be excluded. This is because this type of heavy traffic is the most likely to damage the structure of the Bridge and increase the overall maintenance requirements, undermining the Council's wider objectives for the project. The specific classes of permitted/excluded traffic will be set out in the final scheme if this is proceeded with.

21. The procedure for making a toll order and the associated scheme and supplementary order is set out in Schedule 1 to the 1980 Act and Schedule 2 to the 1991 Act. A notice and the draft order must be published in a local newspaper and the London Gazette, and a copy is also served on the relevant prescribed consultees named in the schedule. There is a right for the public to object to the making of the order and scheme. If there are objections the Secretary of State will generally hold a public inquiry before deciding whether or not to confirm the toll order and scheme.
22. There will need to be exemptions to the toll for certain classes of vehicle such as emergency vehicles. These would be set out in the draft toll order. It is possible for there to be other exemptions, such as for LBHF residents. (It is proposed that these should be exempt from the toll.) However, it is not proposed that these exemptions should be set out in the toll order itself. This is to ensure an appropriate degree of flexibility is retained across the toll period. Any additional exemptions would be dealt with through discounts or waivers operated by the concessionaire. These exemptions would fall within the power of the concessionaire.
23. It is envisaged that the duration of the toll period would be set by reference to the achievement of the Council's key financial objectives as outlined at paragraph 7 above.
24. The draft toll order and special road scheme and the road user charging scheme are annexed to this report as appendices 2 and 3.

Appointment of concessionaire

25. If the Council appoints a concessionaire to have responsibility in relation to the bridge, the concessionaire would be responsible for charging and collecting the tolls. This will mean that the amount of the toll, the hours of operation and any discounts or waivers will be the responsibility of the concessionaire rather than the Council, subject to any provisions included in the toll order and the concession agreement. The relationship between the Council and the concessionaire would be governed by the concession agreement.
26. If the tolls are chargeable directly by the Council (as highway authority), this would require a cumbersome statutory process to make any changes in the future. By comparison, if the tolls are chargeable by a concessionaire, the changes can be made in a more streamlined, efficient and cost-effective manner, thus providing greater flexibility over the longer-term. This will be especially important given the relatively long duration of the anticipated 25-year maintenance period. This type of flexible concession arrangement is already in use for existing special roads subject to toll orders under the 1991 Act and has enabled these operators to react swiftly to changing conditions and traffic patterns throughout the relevant toll period.

27. The concessionaire could be either a Council owned company (which takes on the responsibility for the maintenance and operation of the special road) or the project company responsible for undertaking the restoration and subsequent maintenance of the bridge. A decision about this does not need to be made at this stage. However, it is necessary for there to be an agreement in principle for a concessionaire to be appointed.

Non-statutory consultation

28. In order to ensure that the decisions to make a toll/RUCS order are informed by a public debate and that the comments and representations of interested individuals and organisations are taken into account, it is recommended that a process of non-statutory consultation take place. The proposal and draft order and scheme will be published on the Council's website and will be publicised in such other ways as are considered necessary to undertake a sufficiently comprehensive consultation process.
29. Comments will be invited on the proposal with the consultation running for a minimum of four weeks.
30. Following receipt of comments, these will be considered by officers and a further report will be made to Cabinet summarising and taking account of any comments and representations made.
31. This report will set out recommendations as to the way forward, which may be to pursue a different funding strategy (if alternative sources of adequate funding are realistically anticipated to be available), to proceed with the approval of the toll order / RUCS (as the case may be) and/or the selection of either route or to approve it subject to modifications which will be included in the report.

Enforcement of toll/Road User Charging Order

32. If charges due under a Road User Charging Order are not paid, it is possible for penalty charges to be levied by means of civil enforcement. These penalties are subject to a right of appeal to an independent adjudicator in a similar fashion to parking tickets. This secures higher amounts of revenue capture in the absence of barrier tolling, which is important in terms of confidence in the revenue stream.
33. As regards a toll order, section 15 of the New Roads and Street Works Act 1991 provides for criminal enforcement if tolls are not paid, and offenders are liable on summary conviction to a fine not exceeding level 3 on the standard scale. On conviction, the court can order compensation be paid to cover any unpaid tolls as well as a contribution towards the council's prosecution costs. The tolling order and associated concession agreement can provide for administration and enforcement by a concessionaire.
34. In comparison with civil enforcement, criminal prosecution can be heavy-handed and harder to manage in terms of recovering unpaid tolls. However, it is also possible for tolls due under a toll order to be recovered as a civil debt by way of

civil enforcement proceedings so in terms of recovery both enforcement routes can be seen as potentially equally effective.

Procurement strategy

35. In the Procurement Strategy approved by Cabinet on 10 October 2022 it was agreed that the evaluation weighting would be either 70% price/30% Quality or 80% price/20% quality. Since the strategy was agreed, there has been substantial pre-market engagement. An industry day on 3 July was well attended and included representatives of funders, contractors, and financial advisers. Subsequently participants were asked to complete a questionnaire and eight individual meetings took place with some of the organisations which responded. One of the concerns expressed by the participants was that the price/quality split did not give sufficient weighting to quality. They raised concerns that high quality and innovative solutions would not be given sufficient recognition in the evaluation. There was also a concern that bidders might gain an advantage by putting forward bids which turned out to be unrealistically low. These potential concerns are also shared by the Council's technical advisers.
36. In response to the feedback from the market it is recommended that the evaluation weighting should be changed to 50% quality/50% price. Added value will account for 20% of the total with the qualitative assessment being included within the quality evaluation and the quantitative assessment within the price.

Reasons for Decision

37. The reasons for the recommendation are set out in paragraphs 1 to 6 above.

Equality Implications

38. There are no adverse equalities impacts. The proposed toll/road user charging scheme is intended to ensure full restoration so that the bridge can be utilised by all residents. An initial Equality Impact Assessment is included in Appendix 5, and a more detailed report will be produced when the full details of the scheme are developed.

Risk Management Implications

39. The report recommends a number of actions to support the Council's aspirations to ensure the Hammersmith Bridge can be fully restored including reopening to buses and cars while ensuring an equitable funding solution for local residents which will not impact on the provision of local services. The report also recommends approval to procure a concessionaire who would be responsible for the ongoing maintenance of the bridge, once restored, and collecting charges from users. The recommendations are in line with the objective of being ruthlessly financially efficient.

40. To minimize the financial impact of the works and ongoing maintenance requirements, the Council is considering options for funding, specifically through a RUCS or toll order, which would be paid by users of the bridge. Before taking any decision on a preferred model, the Council will consult extensively with local residents and will continue discussions with TfL, the Mayor for London and Department of Transport regarding the Outline Business Case.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 20 July 2023

Climate and Ecological Emergency Implications

41. In the context of the bridge reopening to motor vehicles, the imposition of the toll or charge is expected to reduce the number of crossings, thereby reducing greenhouse gas emissions and air pollution compared to a scenario with no toll. The toll could provide discounted charges for electric and low emission vehicles.

Jim Cunningham, Climate Policy and Strategy Lead, 20 July 2023

LIST OF APPENDICES

Exempt Appendix 1 Summary of Counsel's Advice

Appendix 2 Draft toll order and special road scheme

Appendix 3 Draft road user charging scheme

Appendix 4 Hammersmith Bridge Timeline since 2019

Appendix 5 Equality Impact Assessment

Appendix 2 - Draft Toll Order and Special Road Scheme

[YEAR]

HIGHWAYS, ENGLAND AND WALES

The Hammersmith Bridge Toll Order [DATE]

Made - - - - [DATE]
Coming into force - - [DATE]

The Mayor and Burgesses of the London Borough of Hammersmith and Fulham in exercise of powers conferred by sections 6, 7 and 13 of the New Roads and Street Works Act 1991 and of all other powers enabling them in that behalf hereby make the following Order:—

Citation and commencement

1. This Order may be cited as the Hammersmith Bridge Toll Order [DATE] and shall come into force on [DATE].

Interpretation

2. In this Order—

“the Council” means the Mayor and Burgesses of the London Borough of Hammersmith and Fulham;

“the date of opening” shall be construed in accordance with section 17(A) of the Road Traffic Regulations Act 1984;

“the financial objectives” are those specified in the Schedule to this Order or such other objectives as may be agreed in writing from time to time between the Council and the Secretary of State;

“the special road” means the road which the Council is authorised to provide pursuant to the Scheme;

“the Scheme” means the Hammersmith Bridge Special Road Scheme [DATE], the proceedings for which were taken concurrently with the proceedings for this Order;

“the termination date” means the later of:

- (a) the last date upon which any concession agreement pertaining to the special road is operative; and
- (b) the date upon which the Council publishes notice in the London Gazette that the financial objectives have been achieved; and

“the toll period” means the period starting on and including the date of opening and finishing on and including the termination date.

Tolls

The charging of tolls by a concessionaire during the toll period is hereby authorised in relation to all or part of

the special road.

3. Any sum payable pursuant to or by virtue of this Order, including any sum in respect of administrative expenses payable pursuant to section 15(4) of the New Roads and Street Works Act 1991, is recoverable summarily as a civil debt.

Exemptions

4. The following descriptions of traffic are exempt from liability to pay any toll leviable by virtue of this Order—

- (a) a police vehicle, identifiable as such by writing or markings on it or otherwise by its appearance, if being used for police purposes;
- (b) a vehicle which is exempt from vehicle excise duty under—
 - (i) paragraph 4 (fire engines);
 - (ii) paragraph 6 (ambulances);
 - (iii) paragraph 18 (invalid carriages);
 - (iv) paragraph 19 (vehicles for use by or for purposes of certain disabled people); or
 - (v) paragraph 20 (vehicles used for carriage of disabled people by recognised bodies),of Schedule 2 to the Vehicle Excise and Registration Act 1994.

The Schedule to the Order

The Financial Objectives

The financial objectives are that:

- (a) all payments due from the Council to the concessionaire under any concession agreement pertaining to the special road have been disbursed in full;
- (b) all costs and expenses incurred in designing, constructing, managing, operating and maintaining the special road or any costs associated with financing the same have been recovered;
- (c) all interest on, and any principal of, monies borrowed in respect of the special road have been paid or repaid (as the case may be);
- (d) investment income attributable to the Council generated from any consolidated surplus of toll revenue accrued over the toll period is sufficient to defray the on-going costs of the management, operation and maintenance of the special road in perpetuity; and
- (e) a capital maintenance or reserve fund sufficient to defray the costs and expenses of designing, constructing, managing, operating and maintaining any replacement of the special road (including the bridge comprised within the said road) has been accrued.

THE COMMON SEAL of the **MAYOR AND BURGESSES OF THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM** was hereunto affixed the [**] day of [**] 2023 in the presence of



[YEAR]

HIGHWAYS, ENGLAND AND WALES

The Hammersmith Bridge Special Road Scheme [DATE]

Made - - - - *[DATE]*
Coming into force - - *[DATE]*

The Mayor and Burgesses of the London Borough of Hammersmith and Fulham in exercise of powers conferred by sections 16 and 17 of the Highways Act 1980 and of all other powers enabling them in that behalf hereby make the following Scheme:—

Citation and commencement

1. This Scheme may be cited as the Hammersmith Bridge Special Road Scheme [DATE] and shall come into force on such date as the Minister may provide within any instrument of confirmation made in respect of the same.

Interpretation

2. In this Scheme—

“the Council” means the Mayor and Burgesses of the London Borough of Hammersmith and Fulham;

“the permitted classes of traffic” are those specified in the Second Schedule to this Scheme;

“the plan” means the [PLAN DESCRIPTION AND REFERENCES TO BE INSERTED] bearing the common seal of the Council and deposited at the offices of the Council at Town Hall, King Street, Hammersmith, London W6 9JU; and

“the special road” means a special road which the Council is authorised to provide pursuant to this Scheme along the route described in First Schedule to this Scheme.

Authorisation of special road

3. The Council is authorised to provide the special road for the exclusive use of the permitted classes of traffic.

4. The centre line of the special road is indicated by a heavy black line on the plan.

First Schedule to the Scheme

The Route of the Special Road

A route from [X] to [Y].

Second Schedule to the Scheme

The Permitted Classes of Traffic

The permitted classes of traffic are the following classes set out in Schedule 4 of the Highways Act 1980:

- Class I
- Class III
- Class IV
- Class V
- Class VI
- Class VII
- Class VIII
- Class IX
- Class X
- Class XI

THE COMMON SEAL of the **MAYOR AND BURGESSES OF THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM** was hereunto affixed the [**] day of [**] 2023 in the presence of



Authorised Signatory

Appendix 3 - Draft Road User Charging Scheme

TRANSPORT ACT 2000

The Hammersmith Bridge Road User Charging Scheme Order [DATE]

Made - - - - - [**]

Coming into force - - - - - [**]

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The Mayor and Burgesses of the London Borough of Hammersmith and Fulham make the following Order, which contains a road user charging scheme, in exercise of the powers conferred by section 295 and schedule 23 of the Greater London Authority Act 1999.

Preliminary

Citation and commencement

1.— This Order may be cited as The Hammersmith Bridge Road User Charging Scheme Order [DATE].

(1) The scheme set out in this Order shall have effect.

(2) The Council shall publish notice of the making of this Order in the London Gazette and in at least one newspaper circulating in the London Borough of Hammersmith and Fulham.

Scheme for imposing charges in respect of the use of Hammersmith Bridge

Interpretation

2.— In this Order—

“the 1999 Act” means the Greater London Authority Act 1999;

“appointed day” means the date of this Order;

“authorised person” means the Council or any person so authorised by the Council under article 13(1) to exercise any one or more of the powers in articles 14 to 18;

“concession agreement” means a legally binding arrangement which may be comprised within one or more documents that makes provision for the design, construction, financing, refinancing, operation and/or maintenance of the scheme road;

“concessionaire” means any person with whom the Council enters into a concession agreement from time to time together with the successors and assigns of any such person;

“Council” means the Mayor and Burgesses of the London Borough of Hammersmith and Fulham;

“deposited plan” means the [PLAN DESCRIPTION AND REFERENCES TO BE INSERTED] bearing the common seal of the Council and deposited at the offices of the Council at Town Hall, King Street, Hammersmith, London W6 9JU;

“register” means the register of vehicles being exempt from charges pursuant to the scheme maintained by the Council under article 8;

“scheme” means the scheme for imposing charges for the use or keeping of a vehicle on the scheme road pursuant to this Order;

“scheme road” means those parts of the road that approaches and crosses the Hammersmith Bridge, together with the structure of the said Hammersmith Bridge, as is shown on the deposited plan.

“website” means the website maintained by the [TBC] containing information about the operation of the scheme(1).

Duration of the Order

3. This Order shall remain in force indefinitely.

Designation of scheme road, vehicles and charges

The scheme roads

4. The road in respect of which this Order applies is the scheme road.

- (1) TBC

Imposition of charges

5.— A charge is to be imposed in respect of a vehicle where—

- (a) the vehicle has been used or kept on the scheme road; and
- (b) the vehicle falls within a class of vehicles in respect of which a charge is imposed by this Order.

(2) The charge imposed is determined by reference to Part 1 of Schedule 1.

(3) The class of vehicles or classes of vehicles in respect of which charges may be levied under this Order shall be those set out in Part 3 of Schedule 1.

(4) Where any vehicle would fall within the description of more than one classification of vehicles or class of vehicles it shall be deemed to fall in the class of vehicles bearing the highest number in Part 3 of Schedule 1.

Payment of charges

6.— Subject to paragraph (3) a charge imposed by this scheme, the amount of which is specified in article 5 paragraph (2) (imposition of charges), shall be paid no later than 23:59 hours on the day immediately following the day upon which the charge has been incurred by a means and by such method as may be specified by the Council on the website or in a document available on application from the Council or such other means or method as the Council may in the particular circumstances of the case accept.

(1) Subject to such regulations as the Secretary of State may make pursuant to paragraph 11 of schedule 23 of the 1999 Act, the Council may waive charges (or any part of such charges) and may suspend the charging of charges in whole or in part.

(2) The Council or its agent may enter into an agreement (“composition agreement”) under which persons contract for the payment of charges in respect of the use of the scheme roads by them, by other persons or by any vehicles on such terms as may be provided by the agreement.

(3) A composition agreement may relate to use of the scheme road on such number of occasions or during such period as may be provided for by the agreement.

(4) Any composition agreement entered into prior to the appointed day and whether or not in respect of this Order shall have effect from that day and from the appointed day this scheme shall apply to that composition agreement and nothing in this scheme shall render a composition agreement entered into other than during the currency of this scheme invalid.

(5) Without prejudice to the generality of paragraph (3), a composition agreement may be entered into for such of the following periods as the Council may agree:

- (a) the duration of a single journey;
- (b) a number of single journeys specified in the composition agreement;
- (c) a single day or any number of single days;
- (d) a period of 5 or 7 consecutive days;
- (e) a period of a single month; or
- (f) a period of one year.

(6) The following provisions shall apply to composition agreements—

- (a) a composition agreement shall be specific to a particular vehicle;
- (b) that vehicle shall be identified by its registration mark; and
- (c) a person entering into a composition agreement with the Council shall specify to the Council or its agent the registration mark of the vehicle to which the composition agreement relates.

(7) Where a composition agreement is entered into or purported to be entered into, and payment is to be made to the Council otherwise than in cash, and payment is not received by the Council or its agent (whether because a cheque is dishonoured or otherwise), the charge or charges to which the composition agreement relates shall be treated as not paid and the composition agreement may be voided by the Council.

(8) The Council may require a vehicle that is subject to a composition agreement to display a document in

that vehicle or to carry in or fix equipment to that vehicle.

(9) Where a composition agreement provides for a discount or waiver of any charge or part of any charge and is calculated solely by reference to the use of the scheme roads—

- (a) for a number of journeys; or
- (b) for any period

a user or prospective user of the scheme roads shall not be prevented from entering into such a composition agreement by reason of their place of residence or business.

(10) Where any scheme of discount or waiver is proposed in respect of charges payable or prospectively payable under this scheme the Council shall have regard to the most appropriate means of providing the benefit of such a scheme to those socio-economic groups within the London Borough of Hammersmith and Fulham least able to afford the full price of charges in deciding to apply any such scheme.

(11) The Council may impose such reasonable conditions upon the making of a composition agreement as it considers appropriate including in relation to the transfer of the benefit of composition agreements or the refund of payments.

Classification of vehicles and charges payable

7. Schedule 1 to this Order, which sets out the classification of vehicles in respect of which a charge is imposed by this scheme together with the specification of the charges and penalty charges payable by reference to those classes, shall have effect.

Vehicles exempt from charges

8.— Subject to, and to the extent not inconsistent with, such regulations as the Secretary of State may make pursuant to paragraph 11 of schedule 23 to the 1999 Act, Part 1 of Schedule 2 to this Order, which sets out the vehicles exempt from charges, shall have effect.

(1) The exemptions from the charges set out in this scheme shall have effect subject to the particulars of the vehicle in respect of which an exemption is claimed being entered upon the register.

(2) The Council may require a vehicle exempt from charges to display a document in that vehicle or to carry in or fix equipment to that vehicle.

(3) The provisions of Part 2 of Schedule 2 shall apply.

10 year plan for net proceeds

9. Schedule 3 to this Order constitutes the general plan of the Council under paragraph 19(1) of Schedule 23 to the 1999 Act for applying the net proceeds of this scheme during the period which begins with the date on which this Order comes into force and ends with the tenth financial year that commences on or after that date.

Detailed programme for net proceeds

10. Schedule 4 to this Order constitutes the detailed programme of the Council under paragraph 20 of schedule 23 to the 1999 Act for applying the net proceeds of this scheme during the period which begins with the date on which this Order comes into force and ends with the fourth financial year that commences on or after that date. .

Penalty charges

Penalty charges

11. — A penalty charge is payable in respect of a vehicle upon which a charge has been imposed under this Order and where such charge has not been paid in full at or before 23:59 hours on the day immediately following the day upon which the charge was incurred.

(1) Where a penalty charge has become payable in respect of a vehicle under paragraph (1), the penalty charge rate applicable is determined by reference to Part 2 of Schedule 1.

- (2) A penalty charge payable under paragraph (1) is—
- (a) payable in addition to the charge imposed under article 5;
 - (b) to be paid in full within the period of 28 days beginning with the date on which a penalty charge notice relating to the charge that has not been paid in full is served;
 - (c) reduced by one half provided it is paid in full prior to the end of the fourteenth day of the period referred to in sub-paragraph (3)(b);
 - (d) increased by one half if not paid in full before a charge certificate to which it relates is served by or on behalf of the Council (as the charging authority).

Additional penalty charges where powers exercised in respect of vehicles

12. — An additional penalty charge [in accordance with the table of penalty charge rates displayed on the website] will be payable under the charging scheme for the—

- (a) release of a motor vehicle immobilised in accordance with article 17;
- (b) removal of a motor vehicle in accordance with article 18(1);
- (c) storage and release from storage of a vehicle so removed; and
- (d) disposal of a vehicle in accordance with article 18(2).

(2) Any penalty charge payable under paragraph (1) is payable in addition to the charge imposed under article 5.

Powers in respect of motor vehicles

Powers in respect of motor vehicles

13. — The Council may authorise in writing a person to exercise any one or more of the powers in articles 14 to 18.

Examination of vehicles

14. A person authorised in writing by the Council may examine a motor vehicle whilst it is on a road to ascertain if any of the circumstances described in paragraph 26(1) to schedule 23 of the 1999 Act exists.

Entering vehicles

15. A person authorised in writing by the Council may enter a vehicle whilst it is on a road where the authorised person has reasonable grounds for suspecting that any of the circumstances described in paragraph 26(2) to schedule 23 of the 1999 Act exists.

Seizure

16. A person authorised in writing by the Council may seize anything (if necessary by detaching it from a vehicle) as provided for in paragraph 26(5) of schedule 23 of the 1999 Act.

Immobilisation of vehicles

17. A person authorised in writing by the Council may immobilise a vehicle in accordance with paragraph 27(1)(a) and (aa) of schedule 23 of the 1999 Act.

Removal, storage and disposal of vehicles

18. — A person authorised in writing by the Council may remove a vehicle and arrange for its storage.

(1) The Council may dispose of the vehicle and its contents in accordance with paragraph 27 to schedule 23 of the 1999 Act.

THE COMMON SEAL of the **MAYOR AND BURGESSES OF THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM** was hereunto affixed the [**] day of [**] 2023 in the presence of



Authorised Signatory

SCHEDULES

SCHEDULE 1

Articles 5 and 11

PART 1

Road User Charges Payable

1. The charge payable under article 5 in respect of a vehicle falling within a class specified in column 1 of the table below shall be determined by reference to the corresponding entry in column 2 of the table.

<i>Column 1</i>	<i>Column 2</i>
<i>Class of vehicle</i>	<i>Charge for each vehicle each time it is used or kept on the scheme roads</i>
Class 1 vehicles	£X.00
Class 2 vehicles	£X.00
Class 3 vehicles	£X.00
Class 4 vehicles	£X.00

PART 2

Penalty Charges Payable

2. The penalty charge payable under article 11 in respect of a vehicle falling within a class specified in column 1 of the table below shall be determined by reference to the corresponding entry in column 2 of the table.

<i>Column 1</i>	<i>Column 2</i>
<i>Class of vehicle</i>	<i>Penalty Charge rate applicable</i>
Class 1 vehicles	£X
Class 2 vehicles	£X
Class 3 vehicles	£X
Class 4 vehicles	£X

PART 3

Classification of Vehicles for the Purposes of Charges

<i>Class of Vehicle</i>	<i>Classification</i> <i>[NB: subject to final confirmation on charging structure]</i>
“class 1 vehicle”	means a moped falling within classifications A(a) and A(b); motorcycles falling within classifications B(a) and B(b); motor tricycles falling within classifications C(a) and C(b); and quadricycles falling within classifications D(a), D(b), E(a) and E(b).
“class 2 vehicle”	means motor caravans falling within classifications L(a) and L(b); motor vehicles with at least four wheels, used for the carriage of passengers falling within classifications M ₁ (a) and M ₁ (b); and motor vehicles with at least four wheels used for the carriage of goods falling within classifications N ₁ (a) and N ₁ (b).
“class 3 vehicle”	means motor vehicles with at least four wheels used for the carriage of passengers falling within classifications M ₂ (a) and M ₂ (b); and motor vehicles with at least four wheels used for the carriage of goods falling within classifications N ₂ (a) and N ₂ (b).
“class 4 vehicle”	means motor vehicles with at least four wheels used for the carriage of passengers falling within classifications M ₃ (a) and M ₃ (b); and motor vehicles with at least four wheels used for the carriage of goods falling within classifications N ₃ (a) and N ₃ (b).

Reference to “classifications” in this Schedule 1 are references to the classes of motor vehicles contained or referred to in Part II of the Schedule to the Road User Charging and Work Place Parking Levy (Classes of Motor Vehicles) (England) Regulations 2001().

SCHEDULE 2

Article 9

PART 1

Vehicles Exempt from Charges

1. Charges may not be levied in respect of—

- (a) a vehicle whose details have been recorded on the register in accordance with Part 2 of this Schedule and, in the case of those listed in sub-paragraphs 3(a) to 3(e) of Part 2 of this Schedule, being used in the execution of duty; or
- (b) a vehicle being used in connection with—
 - (i) the collection of charges; or
 - (ii) the maintenance, improvement or renewal of, or other dealings with the scheme road or any structure, works or apparatus in, on, under or over any part of scheme road or
- (c) a vehicle which, having broken down on the scheme road while travelling in one direction, is travelling in the opposite direction otherwise than under its own power; or
- (d) a military vehicle, that is, a vehicle used for army, naval or air force purposes, while being driven by persons for the time being subject to the orders of a member of the armed forces of the Crown.

PART 2

The Register of Vehicles Exempt from Charges

2. The Council shall maintain the register in respect of exempt vehicles for the purposes of the provisions of this Schedule which requires particulars of a vehicle to be entered in the register.

3. Vehicles falling within the following descriptions of motor vehicles shall be eligible to be entered upon the register—

- (a) a police vehicle, identifiable as such by writing or markings on it or otherwise by its appearance, or being the property of the Service Authority for the Serious Organised Crime Agency or notified to the Council by reference to its registration mark;
- (b) a fire engine as defined by paragraph 4(2) of Schedule 2 to the Vehicle Excise and Registration Act 1994(2);
- (c) a vehicle which is kept by a fire authority as defined by paragraph 5 of that Schedule;
- (d) an ambulance as defined by paragraph 6(2) or a vehicle falling within paragraph 7 of that Schedule and shall also include vehicles used for the transport of blood, plasma or human organs;
- (e) an emergency response vehicle being the property of Her Majesty's Coastguard notified to the Council by reference to its registration mark;
- (f) a vehicle being used for the transport of a person who has a disabled person's badge and which displays a current disabled person's badge issued under—
 - (i) section 21 of the Chronically Sick and Disabled Persons Act 1970(3), or
 - (ii) section 14 of the Chronically Sick and Disabled Persons (Northern Ireland) Act 1978(4); or
- (g) an omnibus being used for a local service as defined by section 2 of the Transport Act 1985 on the scheme road; or
- (h) an agricultural tractor as defined by paragraph 20B of Schedule 2 to the Vehicle Excise Registration Act 1994 on the scheme road.

4. Registration of a vehicle upon the register, and the use to which that vehicle must be put to qualify as exempt from charges, shall be subject to the imposition of such further conditions as the Council may reasonably impose.

5. The Council may require that an application to enter particulars of a vehicle on the register or to renew the registration of a vehicle—

- (a) shall include all such information as the Council may reasonably require; and
- (b) shall be made by such means as the Council may accept.

6. Where the Council receives an application that complies with paragraph 4 to enter particulars of a vehicle on the register, or to renew the registration of a vehicle and the vehicle falls within the descriptions set out in paragraph 2 of this Part it shall enter the particulars of that vehicle upon the register within twenty working days of receiving such an application.

7. The Council shall remove particulars of a vehicle from the register—

- (a) in the case of a vehicle registered in relation to the holder of a disabled person's badge, when that person ceases to be an eligible person for the purposes of sub-paragraph 3(f) of this Part;
- (b) in the case of any vehicle at the end of the period of 7 consecutive days beginning with the day on which a change in the keeper of the vehicle occurred, unless the Council renews the registration for a further period on application to it by or on behalf of the new keeper.

8. Where the registered keeper of a vehicle is aware that the vehicle has ceased or will cease to be a vehicle eligible to be entered on the register, the keeper shall notify the Council of the fact and the Council shall remove the particulars of the vehicle from the register as soon as reasonably practicable or from the date notified to the Council as the date on which it will cease to be a vehicle eligible to be entered on the register.

9. If the Council is no longer satisfied that a vehicle is an exempt vehicle it shall—

- (a) remove the particulars of a vehicle from the register; and
- (b) notify the registered keeper.

10. Nothing in this paragraph shall prevent the making of a fresh application under Schedule 2 for particulars of a vehicle to be entered in the register after they have been removed from it in accordance with any provision of this Part of this Schedule 2.

SCHEDULE 3

Article 9

London Borough of Hammersmith and Fulham Council's General Plan for Applying the Net Proceeds of this Scheme During the Opening 10 Year Period

1. Road user charging under this scheme is due to start in [YEAR]. Paragraph 19(1)(a) of Schedule 23 to the 1999 Act applies to the period that is covered partly by the current Local Transport Plan.

2. The net proceeds of the road user charging scheme in the ten year period following the start of the charging scheme will be applied, in such proportions to be decided, towards:

- (a) paying the costs and expenses incurred in designing, constructing, managing, operating and maintaining the scheme road and in managing, operating and maintaining the scheme road or any costs associated with financing the same;
- (b) providing such funds as are or are likely to be necessary to discharge the obligations of the Council or a concessionaire pursuant to a concession agreement;
- (c) paying the interest on, and repaying the principal of, monies borrowed in respect of the scheme road;
- (d) making payment into any maintenance or reserve fund provided in respect of the scheme road;
- (e) making payments to the Council's general fund for the purpose of directly or indirectly facilitating the achievement of policies relating to public transport in its local transport plan and the Mayor's Transport Strategy; and
- (f) providing funds for, meeting expenses incurred in, or the cost of securing any necessary authority or consent for, constructing or securing the construction, maintenance and operation of the scheme road.

SCHEDULE 4

Article 11

London Borough of Hammersmith and Fulham Council's Detailed Programme for Applying the Net Proceeds of this Scheme

1. Road user charging on the scheme road is due to start in [YEAR] to coincide with the opening of the scheme road for use by the public. The re-opening of the Hammersmith Bridge is a key requirement in order to deliver the Council's existing Local Transport Plan ("LTP") and the Mayor's Transport Strategy ("MTS") as it addresses—

- (a) [summary of anticipated policy outcomes].

2. The expenditure plans for receipts from the scheme will complement the current LTP and MTS programme and contribute towards achieving the following LTP and MTS objectives—

- (a) tackling congestion;
- (b) delivering accessibility;
- (c) securing safer roads;
- (d) achieving better air quality;
- (e) [&c.]

3. Priorities for the scheme revenue expenditure are—

- (a) paying the costs and expenses incurred in designing, constructing, managing, operating and maintaining the scheme road or any costs associated with financing same;
- (b) providing such funds as are or are likely to be necessary to discharge the obligations of the Council or a concessionaire pursuant to a concession agreement;
- (c) paying the interest on, and repaying the principal of, monies borrowed in respect of the scheme road;
- (d) making payment into any maintenance or reserve fund provided in respect of the scheme road ;
- (e) making payments to the Council’s general fund for the purpose of directly or indirectly facilitating the achievement of policies relating to public transport in the LTP and the MTS; and
- (f) providing funds for, meeting expenses incurred in, or the cost of securing any necessary authority or consent for, the constructing or securing the construction, maintenance and operation of the scheme road.

EXPLANATORY NOTE

(This note is not part of the Order)

Section 295 and Schedule 23 of the 1999 Act authorise the Mayor and Burgesses of the London Borough of Hammersmith and Fulham to make a charging scheme in respect of roads for which it is the traffic authority. The scheme road described in article 2 of this Order comprises Hammersmith Bridge and the roads which cross and approach it.

This Order imposes charges for use of the scheme road and contains enforcement provisions.

Article 1 (citation and commencement) deals with preliminary matters.

Article 2 (interpretation) contains interpretation provisions including definitions of the “scheme roads”.

Article 3 (duration of the Order) provides that the Order remains in force indefinitely.

Article 4 (the scheme roads) provides that the scheme roads are the roads to which charges, penalty charges and enforcement provisions apply.

Article 5 (imposition of charges) describes the event by reference to the happening of which a charge is imposed, namely, a vehicle being used or kept on the scheme roads. The charges imposed are set out in Part 1 of Schedule 1.

Article 6 (payment of charges) provides that the Council may specify how a charge should be paid. It also provides that payments may be under an agreement relating to a number of journeys or a number of days. It also provides that displaying a permit may be required. Paragraph (11) of article 6 continues the existing arrangement relating to scheme discounts.

Article 7 (classification of vehicles) specifies classes of vehicles to which the scheme applies, set out in Part 3 of Schedule 1 of this Order.

Article 8 (vehicles exempt from charges) provides for the exemption of certain vehicles from paying the charge provided conditions are met, set out in Schedule 2.

Articles 9 and 10 explain to what purposes the charges recovered may be applied.

Article 11 deals with the civil enforcement of unpaid charges through the imposition of penalty charges. Paragraph 11(1) imposes a penalty charge where the charge for using the crossing is not paid in accordance with Article 6. The penalty charge rates are set out in Part 2 of Schedule 1. Paragraph 11(3)(a) explains that the penalty charge is payable in addition to the charge imposed. Paragraphs 11(3)(b) to (d) explain that the penalty charge is payable within 28 days of the penalty charge notice relating to it being served, that the amount of the charge is reduced by half if paid within 14 days or is increased by half if not paid before a charge certificate is served.

Article 12 imposes additional penalty charges of the amounts set out on the project website where the powers

in respect of vehicles described in paragraphs 18 and 19 are exercised.

Articles 13 to 18 contain powers that can be exercised in respect of motor vehicles. These powers are to examine vehicles (article 14), enter vehicles (article 15), seize items (article 16), immobilise vehicles (article 17) and remove, store and dispose of vehicles (article 18). The exercise of those powers must be in accordance with the 1999 Act.

APPENDIX 4 – Hammersmith Bridge Timeline

August 2014 - Hammersmith & Fulham Council (H&F) commissions first ever comprehensive structural integrity review into Hammersmith Bridge.

January 2015 to December 2015 – F M Conways and Hyder Consulting carry out site investigations into the stresses in the bridge.

March/April 2015 - H&F initiates monthly safety reports for the bridge.

March 2016 – Transport for London (TfL) sets out the Programme Initiation Process and agreeing 90% of the funding for strengthening the bridge estimated at £25m.

Summer 2016 – Arup Consultants and BAM Nuttall Consulting Group completed exercise into costings into possible design options for repair/strengthening. H&F applied for funding from TfL/London Bridge Engineering Group (LoBEG). TfL respond with request for 5 Stage Procurement/Design Process.

June 2017 to August 2019 – H&F appoints Mott Macdonald Ltd to undertake feasibility, monitoring and assessment of the Bridge.

April 2019 – Bridge closes to motor vehicles. Detailed investigations reveal cracks in the Bridge that mean it is necessary to shut it to motorised traffic until major safety-critical work has been completed.

April 2019 – TfL confirms £25m funding towards the design concepts for Hammersmith Bridge to H&F.

3 September 2019 – TfL and H&F announce the outcome of feasibility and the agreed works required to refurbish the Bridge (estimated at that time to cost £120m) and re-confirm TfL's contribution of £25m.

30 August 2019 – TfL Commissioner wrote to the then Chancellor of the Exchequer, Rt Hon Sajid Javid MP, referencing Hammersmith Bridge in the context of the need for steady and sustained funding for transport in London.

23 December 2019 – Submission of maximum £50m Hammersmith Bridge congestion funding bid to Department for Transport (DfT). Unsuccessful.

14 February 2020 – Submission of bid for £115m balance of funding to DfT using the Large Local Majors pro-forma. Unsuccessful.

18 June 2020 – Submission to MHCLG / BEIS Cities and Local Growth Unit's call out for 'shovel-ready' projects. Bid for £38m to accelerate the stabilisation works. Unsuccessful.

13 August 2020 – H&F close Bridge on public safety grounds to all, including pedestrians, cyclists and river traffic, after further cracks are found following a heatwave.

14 August 2020 - Councillor Stephen Cowan, Leader of LBH&F, and Councillor Gareth Roberts, Leader of London Borough of Richmond upon Thames, write to Prime Minister Boris Johnson asking for help with funding.

August 2020 - Mitigation measures to control temperature during the heatwave.

27 August 2020 – TfL informs Government that it can no longer fund repair costs due to impact of Covid-19.

9 September 2020 - Secretary of State for Transport Grant Shapps announces HM Government Taskforce.

October 2020 – Deputy Mayor Heidi Alexander at Taskforce proposes unprecedented one-third funding of bridge to be shared between TfL, DfT and H&F.

20 November 2020 – Temperature Control System fully commissioned and tested.

25 November 2020 - Mr Shapps meets with H&F Leader Cllr Stephen Cowan. Mr Shapps calls for contribution of at least £64 million from H&F towards repair bill.

26 November 2020 - H&F Leader Cllr Cowan unveils innovative double-decker bridge proposal from Foster+Partners/ COWI.

11 December 2020 – Draft Report from Mott MacDonald – Pedestal study.

1 June 2021 – Government announce TfL funding settlement. Funding for Bridge with conditions – proposed that one third to be funded by each of the three bodies - DfT/TfL/H&F.

29 June 2021 – Mott MacDonald present Alternative Stabilisation Proposal report.

1 July 2021 – H&F draft version of Memorandum of Understanding submitted to DfT.

5 July 2021 – H&F Cabinet approves preferred option as a long-term contract with a private sector counterparty for the design, restoration, operation and maintenance of Hammersmith Bridge. H&F share to develop toll or road charging scheme.

9 July 2021 – Programme for Outline Business Case sent to DfT.

9 July 2021 – Received draft report from independent engineer Dr Stephen Denton on stabilisation options.

12 July 2021 – Special meeting of the Continued Case for the Safe Operation of

Hammersmith Bridge (CCSO).

17 July 2021 — The bridge reopened to pedestrians, cyclists and river traffic following the expert advice from the CCSO safety engineers.

6 December 2021 - H&F Cabinet agrees alternative £8.9m stabilisation programme for the bridge which will save local and national taxpayers £21m compared to the previous Transport for London (TfL) proposal. Designed by Mott McDonald.

28 February 2022 - Work on Phase 1 stabilisation of Hammersmith Bridge Restoration Project begins. Contractor FM Conway, sub-contractors Freyssinet and Taziker Industrial.

7 March 2022 - H&F Cabinet approves a further capital spend of £3.5million to progress Phase 2 works to strengthen and restore Hammersmith Bridge and reopen it to motor vehicles. These works include concept design, traffic modelling, crowd loading and geotechnical surveys.

22 March 2022 - Official launch of Hammersmith Bridge Restoration Project. Attended by Baroness Vere, H&F Leader Cllr Stephen Cowan and Richmond Leader Cllr Gareth Roberts. DfT confirms its contribution of one-third share of £8.9m stabilisation works.

3 April 2022 - Annual Varsity Boat Race returns to The Thames.

May 2022 - PIN notice issued for Phase 2 Strengthening and Restoration works. 28 firms express interest in bidding.

May-June 2022 — Casing of four corner cast-iron pedestals removed in preparation for filling pedestals with reinforced concrete, having trialled off-site with replica pedestal.

10 October 2022 - H&F Cabinet agrees to seek planning permission for the innovative temporary truss proposal. Part of £5m package also includes Cadent Gas works removal and diversion and funding for contract and procurement development. In a separate procurement strategy report, Cabinet sets out its objective to appoint a private sector contractor to design, renovate, finance and maintain the bridge.

November 2022 - Completion of strengthening of four pedestals which had contained micro fractures.

December 2022 - Outline Business Case submitted to DfT

16 March 2023 - Engineers began the installation of temporary and four permanent steel frames for each pedestal.

25 March to 1 April 2023 - Public exhibitions as planning consultation launched

for Foster + Partners/ Cowi temporary truss proposal. 500 residents talk with engineers and 1790 survey responses are received.

August 2023 – commenced geotechnical ground investigation works to determine the condition of the bridge foundations and surrounding ground.

November 2023 - H&F Cabinet receives Toll Order/ Road User Charging report.

Appendix 5 - H&F Equality Impact Analysis Tool

Conducting an Equality Impact Analysis

An EIA is an improvement process which helps to determine whether our policies, practices, or new proposals will impact on, or affect different groups or communities. It enables officers to assess whether the impacts are positive, negative, or unlikely to have a significant impact on each of the protected characteristic groups.

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The tool is informed by the [public sector equality duty](#) which came into force in April 2011. The duty highlights three areas in which public bodies must show compliance. It states that a public authority must, in the exercise of its functions, have due regard to the need to:

- 1. Eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited under the Equality Act 2010**
- 2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it**
- 3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it**

Whilst working on your Equality Impact Assessment, you must analyse your proposal against these three tenets.

1. In the case of matters such as service closures or reductions, considerable thought will need to be given to any potential equality impacts. Case law has established that due regard cannot be demonstrated after the decision has been taken. Your EIA should be considered at the outset and throughout the development of your proposal, it should demonstrably inform the decision, and be made available when the decision is recommended.
2. Wherever appropriate, the outcome of the EIA should be summarised in the Cabinet/Cabinet Member report and equalities issues dealt with and cross referenced as appropriate within the report.
3. Equalities duties are fertile ground for litigation and a failure to deal with them properly can result in considerable delay, expense, and reputational damage.
4. Where dealing with obvious equalities issues e.g. changing services to disabled people/children, take care not to lose sight of other less obvious issues for other protected groups.
5. If you already know that your decision is likely to be of high relevance to equality and/or be of high public interest, you should contact the Strategy & Communities team for support.

Further advice and guidance can be accessed online and on the intranet:

<https://www.gov.uk/government/publications/public-sector-equality-duty>

<https://officesharedservice.sharepoint.com/sites/Governance/SitePages/Reports.aspx>

H&F Equality Impact Analysis Tool

Overall Information	Details of Full Equality Impact Analysis
Financial Year and Quarter	2023 / Q3
Name and details of policy, strategy, function, project, activity, or programme	<p>Title of EIA: Hammersmith Bridge EQiA</p> <p>Short summary: Repairs to be made to the existing Hammersmith Bridge and introduction of a toll for vehicle users of the bridge.</p> <p>Note: If your proposed strategy will require you to assess impact on staff, please consult your HR Relationship Manager.</p>
Lead Officer	<p>Name: Helen Littler</p> <p>Position: Associate</p> <p>Email: Helen.Littler@WSP.com</p> <p>Telephone No: + 44(0)2380 101728</p>
Date of completion of final EIA	22 / 09 / 2023

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Section 02	Scoping of Full EIA								
Plan for completion	<p>Timing: TBC</p> <p>Resources: TBC</p>								
Analyse the impact of the policy, strategy, function, project, activity, or programme	<p>Analyse the impact of the policy on the protected characteristics (including where people / groups may appear in more than one protected characteristic). You should use this to determine whether the policy will have a positive, neutral, or negative impact on equality, giving due regard to relevance and proportionality.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Protected characteristic</th> <th style="width: 60%;">Analysis</th> <th style="width: 20%;">Impact: Positive, Negative, Neutral</th> </tr> </thead> <tbody> <tr> <td>Age</td> <td>The proposal is likely to impact on younger individuals traveling for education, in particular those with SEN, where this is not served by bus, or the bus isn't a suitable mode of travel.</td> <td>Negative</td> </tr> </tbody> </table>			Protected characteristic	Analysis	Impact: Positive, Negative, Neutral	Age	The proposal is likely to impact on younger individuals traveling for education, in particular those with SEN, where this is not served by bus, or the bus isn't a suitable mode of travel.	Negative
Protected characteristic	Analysis	Impact: Positive, Negative, Neutral							
Age	The proposal is likely to impact on younger individuals traveling for education, in particular those with SEN, where this is not served by bus, or the bus isn't a suitable mode of travel.	Negative							

	The proposal is also likely to negatively affect the elderly due to a) limited mobility due to their age preventing use of other modes of transport and consequent reliance on private vehicles and b) the cost of the toll being preventative to those with a low income such as pensioners.	
Disability	It is likely that the proposed tolls will negatively affect those with disabilities who may need to drive or be driven due to limited mobility or other disabilities preventing use of other modes. The nearest major hospital is Charing Cross Hospital. Reaching the Hospital avoiding Hammersmith Bridge increases the journey distance from 0.8 miles to 4.4 miles adversely impacting those who make regular trips to hospital. Those with physical or learning disabilities are likely to have higher incidence of health and socio-economic difficulties than the general public.	Negative
Gender reassignment	This proposal is not expected to have any specific impact on this protected characteristic group.	Neutral
Marriage and Civil Partnership	This proposal is not expected to have any specific impact on this protected characteristic group.	Neutral
Pregnancy and maternity	The nearest maternity hospital is Queen Charlotte's and Chelsea Hospital. Reaching the Hospital avoiding Hammersmith Bridge increases the journey distance from 2.3 miles to 8 miles adversely impacting those needing to access maternity services. Access to other resources and facilities will also be reduced.	Neutral
Race	This proposal is not expected to have any specific impact on this protected characteristic group.	Neutral
Religion/belief (including non-belief)	It is possible that the proposal will affect those traveling for religious purposes.	Neutral
Sex	This proposal is not expected to have any specific impact on this protected characteristic group.	Neutral
Sexual Orientation	This proposal is not expected to have any specific impact on this protected characteristic group.	Neutral

	<p>Human Rights or Children's Rights If your decision has the potential to affect Human Rights or Children's Rights, please contact your Equality Lead for advice</p> <p>Will it affect Human Rights, as defined by the Human Rights Act 1998? No</p> <p>Will it affect Children's Rights, as defined by the UNCRC (1992)? No</p>
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Section 03	Analysis of relevant data Examples of data can range from census data to customer satisfaction surveys. Data should involve specialist data and information and where possible, be disaggregated by different equality strands.
Documents and data reviewed	Local facilities information has been interrogated to provide a high-level assessment of proximity to hospitals.
New research	Further interrogation of facilities in vicinity and accessibility by other modes of travel is necessary to quantify the impact of the toll on the protected characteristics as well as people from low-income households. Census 2021 outputs should be utilised to understand the quantum of those with protected characteristics who would be impacted by the proposals. Analysis of deprivation within the vicinity will also be required to understand the impact of the additional cost in accessing amenities.

Section 04	Consultation
Consultation	Consultation was undertaken relating the refurbishment of the bridge. However, the introduction of a toll was not included. Therefore, it is recommended that key groups are consulted as part of the full EQiA.
Analysis of consultation outcomes	TBC.

Section 05	Analysis of impact and outcomes
Analysis	The proposed tolls will have a negative impact on multiple protected characteristics including age, disability and potentially pregnancy/maternity. Further analysis is required to quantify these impacts and consultation with key stakeholder groups is recommended.

Section 06	Reducing any adverse impacts and recommendations
Outcome of Analysis	To mitigate the impact of the tolls, consideration should be given to exemption from tolls or reduced cost for blue badge holders and other impacted groups. Further analysis of access to key facilities by other modes of travel.

Section 07	Action Plan					
Action Plan	Note: You will only need to use this section if you have identified actions as a result of your analysis					
	Issue identified	Action (s) to be taken	When	Lead officer and department	Expected outcome	Date added to business/service plan
	Access to key facilities by those with protected characteristics.	Analysis of access to facilities.	As part of full EqIA	TBC		

Section 08	Agreement, publication and monitoring
Senior Managers' sign-off	Name: Position: Email: Telephone No: Considered at relevant DMT:
Key Decision Report (if relevant)	Date of report to Cabinet/Cabinet Member: 06 / 10 / 2023 Key equalities issues have been included: Yes/No
Equalities Advice (where involved)	Name: Position: Date advice / guidance given: Email: Telephone No:



NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on katia.neale@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM NOVEMBER 2023 UNTIL APRIL 2024

The following is a list of Key Decisions which the Authority proposes to take from November 2023. The list may change over the next few weeks.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.

*If you have any queries on this Key Decisions List, please contact
Katia Neale on 07776 672 956 or by e-mail to katia.neale@lbhf.gov.uk*

Access to Key Decision reports and other relevant documents

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET

Leader	Councillor Stephen Cowan
Deputy Leader	Councillor Ben Coleman
Cabinet Member for Children and Education	Councillor Alexandra Sanderson
Cabinet Member for Civic Renewal	Councillor Bora Kwon
Cabinet Member for Climate Change and Ecology	Councillor Wesley Harcourt
Cabinet Member for Economy	Councillor Andrew Jones
Cabinet Member for Finance and Reform	Councillor Rowan Ree
Cabinet Member for Housing and Homelessness	Councillor Frances Umeh
Cabinet Member for Public Realm	Councillor Sharon Holder
Cabinet Member for Social Inclusion and Community Safety	Councillor Rebecca Harvey

Key Decisions List No. 131 (published 26 October 2023)

KEY DECISIONS LIST – FROM NOVEMBER 2023

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be made by	Earliest date the decision will be made and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents publication
CABINET MEMBER AND OFFICER DECISIONS				
Finance				
Cabinet Member for the Economy, Cabinet Member for Social Inclusion and Community Safety	November 2023	<p>Construction Code of Practice</p> <p>The Council's Noise and Nuisance team would like to publish a Code of Practice for Construction Work. By publishing an approved Code of Construction Practice the council will set out clear requirements for how construction works should be carried out. This will help to ensure that all impacts from those works e.g. noise or dust complaints, are minimised.</p>	Cabinet Member for the Economy, Cabinet Member for Social Inclusion and Community Safety	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Children and Education	November 2023	<p>Short Term Lease for the School House at Hurlingham Academy</p> <p>The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).</p>	Cabinet Member for Children and Education	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the</p>
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				3-day call-in.
Cabinet Member for Public Realm	November 2023	Clean Air Neighbourhoods Programme Investment Investment in the borough wide Clean Air Neighbourhoods Programme	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	November 2023	Connected Persons Extension Directors decision for additional funding for an extension to a 2-bedroom property to enable 3 Hammersmith and Fulham Children Looked After to remain with their family.	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Children and Education	November 2023	Breakfast Support Provider to Address Food Poverty in Schools Deliver of expert advice and support to establish hunger	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at
	Reason: Expenditure/Income -		Ward(s): All Wards	

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	Revenue between £500,000 and £5m and Capital between £1.5m and £5m	focused breakfast provision in schools as well as food deliveries.	Contact officer: Marcus Robinson Marcus.RobinsonCHS@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	November 2023	<p>Refurbished Town Hall - Level 06 Fit-Out</p> <p>The Council is seeking to tender for works to fit-out the new bar and restaurant area on Level 06 of the refurbished Town Hall. Works are likely to include, floor and wall finishes, lighting, kitchen and bar counter.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for Children and Education	November 2023	<p>GLA funding for Primary School Universal Free School Meals</p> <p>The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.</p> <p>The funding allocation for Hammersmith & Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		free school meals.		the start of the 3-day call-in.
Cabinet Member for the Economy	November 2023	Article 4 Direction Direction to remove permitted development rights for commercial premises to change use to residential in identified commercial areas within the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Finance and Reform	November 2023	Smart Building and Environmental Technologies 2023 The council has ambitions to invest in technology to support climate and environmental targets within offices. Facilities are needed to monitor and manage energy and power usage and operate technically efficient buildings whilst providing powerful utilization data.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director of Finance	November 2023	Council Tax Single Person Discount Review In line with recommendations from DLUHC, the Council conducts a yearly review of the Single	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at
	Reason: Expenditure/Income		Ward(s): All Wards	

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	above £300K - Revenue up to £500k and Capital up to 1.5m	Persons Discount (SPD) which has been granted to residents previously under Section.11 Council Tax (Discount and Disregard) LGFA 1993. This review is to establish whether the resident is still eligible for the discount, which is a 25% reduction on the council tax charge.	Contact officer: Jamie Mullins Tel: 020 8753 1650 Jamie.Mullins@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	November 2023	Council Tax and Business Rates Arrears Reduction Project To agree one off revenue funding of £938,000 to support a targeted reduction in Council Tax and Business Rates arrears, to be funded from the Council's efficiency projects reserve (invest to save).	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	November 2023	Hammersmith Bridge Stabilisation and Restoration Specialist advice services for the stabilisation and restoration of Hammersmith Bridge	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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				published at the start of the 3-day call-in.
Cabinet Member for the Economy	Before 31 Mar 2024	Instruction to H&F Developments Ltd to grant a lease on civic campus Block B Restaurant The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	December 2023	Instruction to H&F Developments Ltd to grant cinema lease to successful operator The Council's nominee company, H&F Housing Developments Ltd, acts upon the instruction of the council in matters relating to commercial leases at the Civic Campus. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	

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		disclosing the information.		
Strategic Director of the Economy Department	Before 31 Mar 2024	Instruction to H&F Developments Ltd to grant a lease on civic campus Block C cafe The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	Before 31 Mar 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block C retail unit The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	January 2024	Instruction to H&F Developments Ltd to grant lease on civic campus convenience store to successful operator The Council's nominee company, H&F Housing Developments Ltd	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five
	Reason: Expenditure/Income over £5m &		Ward(s): Hammersmith Broadway	

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	policies or new income, reserves use, overspend over £300K	acts on the instruction of the Council in all matters related to the commercial leases on the civic campus. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Contact officer: Philippa Cartwright Philippa.Cartwright@lbhf.gov.uk	working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 1st floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 2nd floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting.
	Reason: Expenditure/ income over £5m & policies or new income, reserves		Ward(s): Hammersmith Broadway	

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	use, overspend over £300K	campus.	Philippa.Cartwright@lbhf.gov.uk	Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 3rd floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 4th floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	

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Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 5th floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	March 2024	Instruction to H&F Developments Ltd to grant lease on civic campus Block B 6th floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	Before 31 Mar 2024	Instruction to H&F Developments Ltd to grant a lease on civic campus Block B 7th floor office The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): Hammersmith Broadway	

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	between £1.5m and £5m		v.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

Corporate

Strategic Director of the Economy Department	November 2023	<p>White City Central - Variation to the appointments of Mae, Curtins, 24 Acoustics, Make:Good and Farrer Huxley to include RIBA 3A</p> <p>This report concerns the proposed development of the site known as White City Central area ("site").</p> <p>The report seeks the approval for the variation of existing contracts for stage RIBA 3A to assist in the procurement of the main contractor.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.	
	Reason: Affects 2 or more wards		Ward(s): All Wards		
Cabinet Member for Children and Education	24 Nov 2023	<p>Maintained Nursery Grant Funding</p> <p>Approve maintained nursery funding for academic year 22/23 at current levels from early years block</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.	
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards		
			Contact officer: Paul Triantis		
			Paul.Triantis@lbhf.gov.uk		

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Strategic Director of the Economy Department	November 2023	<p>Procurement Strategy & Award of Air Source Heat Pumps</p> <p>We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	November 2023	<p>Contract Award Report - Consultancy Services Framework</p> <p>Contract award report in relation to the appointment of specialist external consultants to deliver professional services for the Economy Department covering: Multi-disciplinary services (such as Quantity Surveyors, Contract Administrators, Project Managers, Principal Designers including CDM Consultants/Advisors, Building Surveyors and Employers Agents including a combination of such services); Engineering Services (such as Mechanical & Electrical and Civil and Structural); Architectural Services; Clerk of Works Services; and Fire Consultancy Services.</p> <p>The Consultancy Services Framework Agreement comprises eight (8) lots and will run for a period of four (4) years.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

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Leader of the Council	November 2023	Open Market Acquisition The authority to acquire residential properties to accelerate the delivery of genuinely affordable housing in the borough, to meet the urgent need for affordable housing.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	November 2023	Variations to Housing Repairs Contract Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s): All Wards	
Strategic Director of Finance	November 2023	Land and property-based ICT system contract extension Approval of a 12 month contract extension with existing provider IDOX to enable the data migration and new system configuration to take place	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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				Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	November 2023	Parking Bailiff Enforcement Procurement Strategy This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract for outstanding Penalty Charge Notice (PCN) debt.	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	November 2023	Procurement Strategy for Community Schools Programme Refurbishment Works To refurbish Lena Gardens and Mund St. sites to serve as decant locations for schools in the Community Schools Programme	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Addison; Avonmore; Brook Green; Ravenscourt	

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Cabinet Member for Public Realm	November 2023	<p>Contract award for Residential Charging Network expansion</p> <p>The Council has successfully secured £4.2 million of funding from the On-street Residential Charging Scheme (ORCS), run by the Office for Low Emission Vehicles. This report now seeks approval for the procurement strategy to expand the residential lamp column charge point network through an award of a concession contract, as recommended in this report, to Joju Limited (Joju) for a period of five years commencing in Summer 2022, with the option for the Council to extend for a further two years.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	November 2023	<p>Design Team contract award - Four Development Sites</p> <p>Contract award - Lead Architect and Design Team for the proposed developments of new homes at Barclay Close, Becklow Gardens, The Grange & Jepson House.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Sands End; Coningham; Walham Green	
Strategic Director of the Economy Department	November 2023	<p>Community Schools Programme – Variation to the appointment of Design Team (BPTW)</p> <p>Variation to existing contract for Design Team services (encompassing architectural design services) for the Community Schools Programme.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet</p>
	Reason: Affects 2 or more wards		Ward(s): Avonmore; Ravenscourt	

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				Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Deputy Leader	November 2023	<p>Direct Award of Contract for Minterne Gardens Extra Care Service</p> <p>The decision is to agree that the Contract with Housing 21 will start from February 2023 until 31st March 2027.</p> <p>The decision is to agree that the total value of the four-year Housing 21 Minterne Gardens contract is expected to be £3,919,566.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This contract will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City; Wormholt	
Strategic Director of the Economy Department	November 2023	<p>Decarbonisation of non-domestic properties (phase 2) - WOS - contract award</p> <p>Decision relates to the award of a Works / Optimisation Service (WOS) contract for retrofitting and decarbonising H&F assets (incl. replacement of gas boilers with ASHPs).</p> <p>This decision follows the procurement strategy taken to Cabinet on 18th July 2022 and the Cabinet report (requesting</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

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		<p>approval for authority to award the contract to be delegated to relevant the SLT Director, in consultation with the Cabinet Member) on 6th March 2023.</p> <p>The WOS contract will be used for the installation of Energy Conservation Measures (ECMs) at H&F non-domestic properties. The delivery of decarbonisation and retrofit projects will support the Council to achieve its net-zero carbon target and reduce carbon emissions in H&F.</p>		reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	<p>November 2023</p> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs</p> <p>We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with housing voids and repairs.</p> <p>This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.</p>	<p>Cabinet Member for Housing and Homelessness</p> <p>Ward(s): All Wards</p> <p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	<p>November 2023</p> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and</p>	<p>Direct award of a 5 year repair and maintenance contract for Lift Monitoring Equipment</p> <p>We require approval to direct award (via a waiver to contract standing orders) a maintenance and repair contract to our incumbent contractor. This contract will also allow for a planned equipment replacement</p>	<p>Cabinet Member for Housing and Homelessness</p> <p>Ward(s): All Wards</p> <p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	Capital between £1.5m and £5m	regime to upgrade some old hardware which was installed in 2008. This will be a 5-year term-service contract, with a projected spend of £1,232,399.		Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director for the Environment	November 2023	Alternative Ecological Mitigation at Wormwood Scrubs Contractors Procurement This report is seeking permission for the council to approach the market and procure contractors for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for Wormwood Scrubs.	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): College Park and Old Oak	
Cabinet Member for Housing and Homelessness	November 2023	Approval to extend our roofing contract by 12 months. We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&F Maintenance, our Direct Labour Organisation ('the DLO'). The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf. We initially procured this provider under a JCT measured term	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		<p>contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of May 2025.</p> <p>We are seeking approval to action this extension of the contract until the 15th of May 2025.</p>		
Director Children's Services	November 2023	<p>Contract Award for Home Extension for Long term Connected Persons Foster Carers</p> <p>Proposal to award a contract, following a competitive tendering process, for the creation of a loft and side extension to an out-of-borough foster home.</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Outside the Borough	
Cabinet Member for Housing and Homelessness	November 2023	<p>Procurement strategy for air source heat pump communal heating and hot water system and thermal insulation of building fabric energy efficiency pilot project</p> <p>We are seeking approval to replace the existing gas communal heating and hot water system, which has reached the end of its operating life, with an air source heat pump (electric) system and in tandem undertake climate change adaptations (e.g., thermally insulate the fabric of the building) at Philpot Square, Peterborough Road, London,</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		SW6 3HT. The system serves 72 households. We seek to use the Procurement for Housing Framework: ' Decarbonisation and Retrofit' – Lot 2 'Air Source Heat Pumps' to appoint capable design and build. We will call-off this framework via a mini-competition.		
Deputy Leader	November 2023 Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	Day Opportunities Direct Award Contract The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £564,887. For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production project and tender in order that on the 1 June 2024 a revised service will be put in place.	Deputy Leader Ward(s): All Wards Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Director Children's Services	November 2023 Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	Procurement Strategy for Temporary Classroom Unit at Woodlane High School Provision of 20 additional temporary spaces at Woodlane High Schools	Cabinet Member for Children and Education Ward(s): All Wards Contact officer: Anthony Mugan Anthony.Mugan@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

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Cabinet Member for Housing and Homelessness	November 2023	<p>Direct Award via the Southeast Consortium Framework for a Windows installation/replacement contractor</p> <p>We are seeking approval to compliantly direct award a 3 year, £3,000,000 windows installation and replacement contract via the Southeast Consortium Framework.</p> <p>This contract will provide the council with the additional capacity required to support our increasing work order demand within the repairs service.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	November 2023	<p>Procurement of a Marquee for the refurbished Hammersmith Town Hall</p> <p>The Council is seeking to procure a marquee for the outdoor area of the rooftop bar and restaurant on Level 06 of the refurbished Town Hall</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	November 2023	<p>Procurement and Installation of Audio Visual Equipment, Desk Booking and Smart Technology within the refurbished Town Hall</p> <p>The Council is seeking to tender for works to procure and install the following:</p> <ul style="list-style-type: none"> - Audio Visual equipment - Desk Booking technology - Smart technology 	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): Hammersmith Broadway	

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	between £1.5m and £5m		v.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	November 2023	Procure joinery works in relation to large Furniture and Fixtures at the refurbished Town Hall The Council is seeking to tender a joinery package for the provision of two large reception desks and a bar counter at the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	November 2023	Fulham Library & Macbeth Centre Roof Replacement Roof Replacement works	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Fulham Reach	

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Cabinet Member for Housing and Homelessness	November 2023	Fire safety upgrade and refurbishment works to Charecroft estate W12 Appointment of contractor to enter into a Pre-Construction Services Agreement (PCSA) in relation to fire safety upgrade and refurbishment works to Charecroft estate W12 (Bush Court, Shepherds Court, Woodford Court, Roseford Court)	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Addison	
Cabinet Member for Children and Education	November 2023	GLA funding for Primary School Universal Free School Meals The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023. The funding allocation for Hammersmith & Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals..	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	November 2023	2023 ICT Service Desk procurement ICT Service Desk procurement	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	

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	between £1.5m and £5m			Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Deputy Leader	November 2023 Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	Award of Hammersmith & Fulham Council's Young People's Integrated Substance Misuse and Sexual Health (ISMASH) service contract This report seeks approval to award the Young People's Integrated Substance Misuse and Sexual Health (ISMASH) Service contract to the successful provider to commence on 1 October 2023 following a robust procurement process.	Deputy Leader Ward(s): All Wards Contact officer: Jessica Dawson jessica.dawson@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director for the Environment	November 2023 Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	New Parking Permit System The Parking Department is looking to procure a new permit system through G-Cloud 13 as a direct award	Cabinet Member for Public Realm Ward(s): All Wards Contact officer: Oscar Turnerberg Tel: 074 9854 2978 oscar.turnerberg@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

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Cabinet Member for Housing and Homelessness	November 2023	<p>Variation of Procurement Strategy for Housing Lift Modernisation Programme to allow re tendering of 2 Lots</p> <p>This report seeks approval for a variation of procurement strategy for housing lift modernisation programme to allow retendering of 2 Lots.</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		<p>Ward(s): All Wards</p> <p>Contact officer: Akeem Durojaye akeem.durojaye@lbhf.gov.uk</p>	
Cabinet Member for Housing and Homelessness	November 2023	<p>Contract Award to Baily Garner for consultancy services relating to sprinkler system works.</p> <p>The Fire Safety Works team are required to undertake a 4 year programme of works to cover general fire safety remedial works such sprinkler retrofit and fire door replacement. These works are estimated to cost in the region of £15,000,000 to £20,000,000.</p> <p>To deliver this work programme, the client team need to instruct a competent consultant to be lead on: contract administration/building surveyor, cost control and construction and design management (CDM). To deliver the programme on schedule, we need to instruct this consultant by October 2023.</p> <p>We are therefore proposing a compliant direct contract award under the Southeast Consortium Consultancy Framework- LOT 11 'Multi-disciplinary services' to the 1st ranked bidder- Baily Garner.</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		<p>Ward(s): All Wards</p> <p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	

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		The contract value will be for up to £1,600,000, over a 4 year period.		
Strategic Director of the Economy Department	Before 31 Dec 2023	Procurement of a works contract for Commercial office block lobby fit-out (Civic Campus) The existing build contract is for shell and core only. Work is required to fit-out the lobby area.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	Before 31 Dec 2023	Procurement of furniture for Ground to floor 5 of the Civic Campus As part of the transition of the workforce to the Civic Campus, furniture is required in order to allow the workforce to continue to deliver the services it currently does.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	Before 31 Dec 2023	Approval to award contract for 6th Floor Terrace Landscaping Works (Civic Campus) The refurbishment of the Civic Campus building is currently underway. A contract is required to	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five
	Reason: Expenditure/Income above £300K		Ward(s): Hammersmith Broadway	

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	- Revenue up to £500k and Capital up to 1.5m	procure for the work on the roof garden, which will be on the 6th floor terrace.	Contact officer: Philippa Cartwright Philippa.Cartwright@lbhf.gov.uk	working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director for the Environment	November 2023	Frank Banfield Community Garden - contract award To confirm contract award for the community garden at Frank Banfield Park	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for Public Realm	November 2023	Bishops Park Riverside Railings Refurbishment - award To award the contract to the successful tenderer following the evaluation process.	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the
	Reason:		Ward(s): Palace & Hurlingham	

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				3-day call-in.
Strategic Director of the Economy Department	November 2023	<p>Procurement Strategy for the Linford Christie Changing room</p> <p>Demolition of Linford Christie Changing room and shower block and the provision of design, purchase and installation of six purpose-built WC, changing room and shower facility porta cabins for Linford Christie</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): College Park and Old Oak	
Cabinet Member for Public Realm	November 2023	<p>Parking Suspensions System Procurement</p> <p>The Parking department is looking to carry out a procurement exercise for a new Suspensions system utilising G-Cloud 13.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Deputy Leader	November 2023	<p>Learning Disability Flexible Support (LDFS)</p> <p>Contract extension for the flexible supported accommodation to support residents with a Learning</p>	Deputy Leader	<p>A detailed report for all decisions going to Cabinet will be available at</p>
	Reason: Expenditure/Income over		Ward(s): All Wards	

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	£5m & policies or new income, reserves use, overspend over £300K	disability to live independently.	Contact officer: Adie Smith Tel: 07554 222 716 adie.smith@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	November 2023 Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	Contract award for provision of disrepair and void works Contract award for the provision of disrepair works	Cabinet Member for Housing and Homelessness Ward(s): All Wards Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	30 Nov 2023 Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	Procurement Strategy for Garage Refurbishment Approval for the strategy to procure a contractor to deliver the Phase 3 programme of refurbishment works to garages on housing land.	Cabinet Member for Housing and Homelessness Ward(s): All Wards Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at

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				the start of the 3-day call-in.
Cabinet Member for Finance and Reform	November 2023	<p>Procurement strategy of a Portal, E forms & CRM system</p> <p>This report sets out the procurement strategy for a competitive tender for a customer portal, E form, CRM platform. The current contract is with Granicus-Firmstep Limited and has been in place since 2019, which is due to expire in October 2024.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	23 Nov 2023	<p>Contract Award - Voids and Disrepair works</p> <p>A direct contract award for a short-term contract to support the delivery of void and disrepair works in the borough.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s): All Wards	

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Cabinet Member for the Economy	23 Nov 2023	Contract Award - Damp and Mould works A direct contract award for the provision of Tier 1 and Tier 2 damp and mould works in council housing across the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	17 Nov 2023	Four Sites - Appointment of Design Team Following the procurement process. This report will seek approval to appoint the design team for the four sites.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Sands End; Coningham; Walham Green	
Cabinet Member for the Economy	17 Nov 2023	Four Sites - Appointment of Control Team Following the procurement process. This report will seek approval to appoint the Control team for the four sites.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): Sands End; Coningham; Walham Green	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
	between £1.5m and £5m		Labab.Lubab@lbhf.gov.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Children and Education	20 Nov 2023	Procurement Strategy for Voucher Payment Solution Procurement Strategy for the provision of closed loop supermarket vouchers	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
			Contact officer: Marcus Robinson Marcus.RobinsonCHS@lbhf.gov.uk	
CABINET - 6 November 2023				
Cabinet	6 Nov 2023	Planning Obligations Draw Down Report 2022/23 The Council is required to use funds received from planning obligations to address the impact of developments carried out . This report sets out the use of funds received through Section 106 agreements and received as a result of the Community Infrastructure Levy (CIL) schedules in force in the Borough. It seeks approval to the drawdown of these funds for projects which have been delivered in 2022/23.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards Contact officer: Rebecca Yee Tel: 07786 290034 Rebecca.Yee@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
Cabinet	6 Nov 2023	Community Investment in Climate Initiatives Community Investment in Climate Initiatives	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet	6 Nov 2023	2023/24 Corporate Revenue Monitor - Month 4 (July 2023) To Note the Council's Financial Forecast position.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	6 Nov 2023	Temporary Relocation of Flora Gardens Primary School The report seeks approval for the temporary relocation of Flora Gardens Primary school to the Lena Gardens Primary school site.	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Affects 2 or more wards		Ward(s): Addison; Ravenscourt	

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				Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	6 Nov 2023 Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<p>Hammersmith Bridge - Toll Order and Road User Charge Scheme</p> <p>Set out the requirements for either a Toll or Road User Charge for Hammersmith Bridge To approve the orders required for either options. To carry out consultation. To approve in principle that if made it will be chargeable by a concessionaire To agree the procurement strategy be amended so that the evaluation will be 50% quality and 50% price. To note the detail financial matters</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Public Realm</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk</p>	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

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CABINET - 4 December 2023

Cabinet	4 Dec 2023	Acquiring New Affordable Homes in Fulham Riverside Acquiring New Affordable Homes in Quayside Lodge	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Sands End	

CABINET - 15 January 2024

Cabinet	15 Jan 2024	Supported Housing Acquisition Proposal to acquire a supported housing building for rough sleepers	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Munster	
Cabinet	15 Jan 2024	Investing in New Affordable Homes in Fulham Acquiring new homes in Kings Road Park	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at
	Reason: Expenditure/Income -		Ward(s): Sands End	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Contact officer: Matthew Rumble matt.rumble@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Budg/pol framework	Health and Wellbeing Strategy Hammersmith & Fulham's 2023 - 2028 Health and Wellbeing Strategy sets out our vision for improving the health and wellbeing of those in the borough, and reducing health inequities through empowerment, collaboration and innovation.	Deputy Leader Ward(s): All Wards Contact officer: Jessica Dawson jessica.dawson@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Procurement Strategy for Mental Health Supported Housing Procurement strategy for our mental health supported housing in borough contracts. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the	Deputy Leader Ward(s): All Wards Contact officer: Rebecca Richardson, Julius Olu, Michele Roberts Tel: 07827879659, Tel: 0208 753 8749, Tel: 020 8834 4734 rebecca.richardson@lbhf.gov.uk, Julius.olu@lbhf.gov.uk, Michele.Roberts@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	Award of the Home Care and Independent Living Service contracts The key decision award report for home care and independent living to be signed off by Cabinet Member. The service provides home to residents living in the borough with assessed eligible need PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Ward(s): All Wards Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Affects 2 or more wards	Annual Emergency Planning & Business Continuity Report The Council has responsibilities under the Civil Contingencies Act 2004 to plan and respond to emergencies and to have business continuity arrangements in place to reduce the risk of service disruption. This annual report provides an overview of activity over the previous year and the priorities	Cabinet Member for Social Inclusion and Community Safety Ward(s): All Wards Contact officer: Denise Prieto Tel: 0208 753 2286 Denise.Prieto@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
		and work plan for the forthcoming year. The report highlights areas of work for the new financial year to ensure continuous improvement in the service.		Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (SECOND QUARTER) This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Affects 2 or more wards	2023/24 Corporate Revenue Monitor - Month 6 (September 2023) To note the Council's financial forecast position	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
Cabinet	15 Jan 2024	<p>Council Tax Base and Collection Rate 2024/25 and Delegation of the Business Rate Estimate</p> <p>This report is a statutory requirement that sets the council tax base for the purposes of the 2024/25 revenue budget.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	15 Jan 2024	<p>Council Tax Support Scheme 24/25</p> <p>To agree the Council Tax Support Scheme for 24/25</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	15 Jan 2024	<p>Civic Campus Commercial Leasing Strategy</p> <p>This report seeks approval of the commercial leasing strategy for entering into leases with proposed tenants of all of the refurbished and newly built commercial premises on the Civic Campus.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,		Ward(s): All Wards	

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	overspend over £300K	<p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	v.uk, Denise.McEnery@lbhf.gov.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	<p>15 Jan 2024</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>Alternative Provision Strategy</p> <p>Hammersmith & Fulham have developed our local area Alternative Provision (AP) Strategy which sets out our strategic approach in light of the Department for Education's published Special Educational Needs and Disabilities and Alternative Provision Improvement Plan.</p>	<p>Cabinet Member for Children and Education</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Joe Gunning Tel: 07769672031 Joe.Gunning@lbhf.gov.uk</p>	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	<p>15 Jan 2024</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>Serious Violence Duty - Strategy and Strategic Needs Assessment</p> <p>As a requirement of the Police and Justice Act 2006, a strategy must be produced on how the borough tackles serious violence along with a strategic needs assessment of the level and geographical location</p>	<p>Cabinet Member for Social Inclusion and Community Safety</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Beth Morgan, Laura Seamons</p>	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting.

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		of serious violence in the borough.	Tel: 020 8753 3102, Tel: 07786965292 beth.morgan@lbhf.gov.uk, laura.seamons@lbhf.gov.uk	Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

CABINET - 12 February 2024

Cabinet	12 Feb 2024	FOUR YEAR CAPITAL PROGRAMME 2024/25 AND CAPITAL STRATEGY 2024/25	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	This report presents the Council's four-year Capital Programme	Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	
Cabinet	12 Feb 2024	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (THIRD QUARTER)	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.	Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	

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Cabinet	12 Feb 2024 Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	Insurance Tender 2014 – 2029 This report sets out the recommended contract awards for the Councils Insurance programme for the following contracts: Property, Combined Liability, Leasehold Buildings, Directors & Officers, Terrorism, Motor, Crime, Personal Accident & Travel, School Journey insurances and associated Engineering Inspection services for contract commencement date of 1 April 2024	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Beverly Mills, Ray Chitty Tel: 07739 315 565 beverly.mills@rbkc.gov.uk, Ray.Chitty@rbkc.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
CABINET - 15 April 2024				
Cabinet	15 Apr 2024 Reason: Affects 2 or more wards	Hate Crime Strategy 2024-2028 This report will present a new Hate Crime Strategy for Hammersmith and Fulham	Cabinet Member for Social Inclusion and Community Safety Ward(s): All Wards Contact officer: Beth Morgan, Laura Seamons Tel: 020 8753 3102, Tel: 07786965292 beth.morgan@lbhf.gov.uk, laura.seamons@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Apr 2024 Reason: Affects 2 or more wards	2023/24 Corporate Revenue Monitor - Month 9 (December 2023) To note the Council's financial forecast position	Cabinet Member for Finance and Reform Ward(s): All Wards	A detailed report for all decisions going to Cabinet will be available at

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			Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.